

**University Assessment Committee Minutes**  
**Wednesday, October 18, 2000 3 p.m. - FLC 320**

**Present:** Allyn Kostecki, Joe Latimer, Jim Lindley, Bill Martin, Bill Slanger, Bob Harrold

**Unable to attend:** Richard Shaw, Richard Chenoweth, Mary Kuzel, Jeff Low, Ines Rothe, J. W. Schroeder, Brad Strand

Special Guest: Susan Hatfield

**Minutes:**

The minutes for October 4, 2000, were approved as distributed.

**Announcements:** None

**Reports:** None

**Unfinished Business:** None discussed at this meeting.

**New Business:**

Dr. Susan Hatfield thanked the committee for her second invitation to NDSU and then shared her exit report as consultant and external evaluator.

**Observations:**

- While NDSU is making significant progress in assessment efforts, she also noted that some faculty are not enthusiastic about assessment.
- It was noted that some faculty do not know exactly how to conduct assessment (Her presentation from March 1999 would still be appropriate).
- The Bush Grant and UAC have a very valuable function on campus.
- Some of the departments she visited with had good ideas for assessment. She noted she would like to follow up on these ideas to see how they worked.
- Departments know how to get the data but need to know more about how to close the loop and use the data that they have collected.
- Departments should focus more on a restricted number of goals rather than working on many goals at the same time.
- She commented that the project to assess quantitative skills and writing skills is elegant and has great potential, but that information about this project should reach faculty. A luncheon discussing the project would be an appropriate method.
- If departments have no interest in assessing student learning, the UAC should focus more on the departments that are showing potential. (Not all departments need to be onboard.)

**Concerns:**

- Her main concern was the number of reports on campus. It would be better to tie reports together such as the Annual Report and the Assessment Reports.