

**University Assessment Committee Minutes**  
**Thursday, April 19, 2001**  
**Memorial Union, Badlands Room 365**

**Present:** Jeff Low, Bill Slanger, Joseph Latimer, Mary Kuzel, Bill Martin, Richard Shaw, J. W. Schroeder, Bob Harrold

**Not able to attend:** Brad Strand, Ines Rothe, Allyn Kostecki, Richard Chenoweth, Jim Lindley

**Minutes:** The minutes of the meeting of March 28, 2001 were approved as distributed.

**Announcements:**

1. Shaw discussed the survey that he has e-mailed to all faculty who are teaching juniors. The survey is focused on writing assignments students complete in their classes. He has received 36 responses as of today's meeting.
2. Harrold will contact Chuck Harter to do the annual review of the University Assessment Committee.
3. Harrold called for a volunteer to MC the April 25th Luncheon.
4. Harrold noted that the UAC presentation at the University Senate meeting went well. The "Guidelines for Assessment Reports" and "Levels of Implementation" were presented.

**Reports**

1. Harrold noted that the NCA meetings in Chicago were very good. He distributed a handout by Cecilia Lopez titled, "Making Progress on Assessment: Using the Levels of Implementation to Improve Student Learning", and another by Thomas A. Angelo titled, "Doing Assessment as if Learning Matters Most".

**Unfinished Business**

None

**New Business**

1. Reviewing of Assessment Reports submitted over the summer was discussed. Kuzel suggested rotating the reports among the members. Send five reports to the first person on list, etc.