

**University Assessment Committee Minutes**  
**Wednesday, October 4, 2000**  
**FLC 320**

**Present:** Allyn Kostecki, Joe Latimer, Jim Lindley, Jeff Low, J. W. Schroeder, Bill Slinger, Richard Shaw, Bob Harrold

**Unable to attend:** Richard Chenoweth, Mary Kuzel, Bill Martin, Ines Rothe, Brad Strand

**Minutes**

The minutes for September 27, were approved as distributed.

**Announcements:** None

**Reports:** None

**Unfinished Business**

1. Susan Hatfield's visit on Oct. 16, 17, & 18 was discussed.
  - A preliminary schedule was distributed to all members. Several members volunteered to be campus guides.
  - Noon lunch with UAC is scheduled for Monday, October 16, at noon. Harrold has e-mailed VP Schnell to invite him. (Location: Plains Room, #366 - new location at south end the third floor.)
  - Martin and Shaw will meet with Hatfield on Monday at 9:45-10:45 a.m. (Assessment of writingskills and of quantitative reasoning.)
  - Linda Gill has sent an e-mail to chairs announcing Hatfield's visit and has advised them to call the Office of Institutional Analysis if they would like to set up a meeting with her. If all time slots are not filled Harrold will phone departments.
  - A flyer was sent to the Document Publishing for distribution to all faculty.
  - Harrold has sent an announcement to "It's Happening" for the next issue. A notice will be sent out electronically next week to all faculty as a reminder.