

University Assessment Committee Minutes
Wednesday, December 12, 2001
FLC 320

Present: Allyn Kostecki, Bill Martin, Larry Peterson, Mark Schmidt, J.W. Schroeder, Richard Shaw, Bill Slanger, William Smith and Robert Harrold

Not Able to Attend: Mary Kuzel, Richard Chenoweth, Jim Lindley, David Rider

Introductions of Committee Members to Mark Schmidt who is a new representative from HD& E.

Minutes

1. A MOTION (Schroeder/Peterson) to approve the October 17 minutes as distributed. MOTION WAS PASSED WITH UNANIMOUS CONSENT.

Reports

1. Harrold called for anyone wanting to attend the NCA – HLC Annual Meeting, March 23-26, 2001 to let him know.
2. Slanger distributed a magazine titled “Measuring Quality – Choosing Among Surveys and Other Assessments”, for members to look at. He also noted that this is available in his office if anyone would like to study it more.
3. One small grant application for \$4,300 has been submitted to Faculty Development.
4. Harrold will let Jo Ann Miller know that an Internal Evaluator is needed for the UAC.

Old Business

1. Let Harrold know if you are interested in reviewing assessment reports.

New business

1. Meeting schedule for next semester will be Mondays at 1:00 p.m.
2. A handout of Susan Hatfield’s Evaluation was distributed to members. A discussion on her third observation (resistance to assessment) followed.
3. Harrold will distribute copies of both Susan Hatfield’s evaluations and also William Wresh’s Evaluation to the General Education Committee and UAC members.
4. Harold noted that Richard Shaw and Mary Pull had an excellent Luncheon.

5. A discussion was open for what activities the committee will hold next semester. After a lengthy discussion of ideas a MOTION (Martin/Shaw) to have a subcommittee get together to plan a retreat with the Gen Ed Committee and UAC to be held in late Jan or early Feb. The subcommittee should have a plan together by early Jan. The Subcommittee will include Martin, Shaw, Peterson and Schmidt. MOTION PASSED WITH UNANIMOUS CONSENT.

6. Discussion of the 2001-2002 Guidelines will carry over to the next meeting.

7. The next UAC meeting will be Jan 16 at 1:00. Harrold will let members know where it will be held.

8. MOTION (Schroeder/Shaw) to adjourn the meeting at 5:00 p.m. MOTION PASSED WITH UNANIMOUS CONSENT.

Recorder Bonnie Erickson