

University Assessment Committee Minutes  
Wednesday, January 16, 2002  
Memorial Union Badlands Room

Present: Richard Chenoweth, Bob Harrold, Allyn Kostecki, Mary Kuzel, Jim Lindley, Bill Martin, Larry Peterson, David Rider, Inez Rothe, Richard Shaw, William Slanger, William Smith

Unable to Attend: J.W. Schroeder and Mark Schmidt

**Minutes**

1. A MOTION (Kostecki/Slanger) to approve the December 12, 2001 minutes after changing David Rider's attendance from Present to Unable to Attend was PASSED WITH UNANIMOUS CONSENT.

**Announcements**

1. The announcement of the NCA – HLC Annual Meeting being held in Chicago, March 23-26, 2001 (first announced at the December 12, 2001 meeting) was repeated.
2. Harrold asked that anyone having time to review assessment reports to contact him.
3. Bill Martin reported that he has attended one of the assessment workshops held by the Mathematics Association of America. This workshop was held in San Diego.
4. Larry Peterson noted that the subcommittee for the retreat with GE Committee would need to meet to discuss plans for the event.
5. Jo Ann Miller indicated (to Bob Harrold) that a subcommittee of the Faculty Development Committee should have completed its Internal Evaluation later this afternoon.

**Unfinished Business**

1. Discussion of Assessment Guidelines for 2002 –2003 (carried over from the December meeting) was opened for discussion. A group consensus to leave the guidelines unchanged at this time was reached.

**New business**

1. Discuss of format for assessment luncheons for Spring 2002 was opened for discussion. Some of the items discussed included:

- Small groups comparable departments meeting to discussing reports (possibly one per month)
  - Members of UAC could be table discussion leaders at these meetings
  - One group to meet with could be departments that teach general education courses
  - Dinner meetings so afterward a lengthier discussion could take place on assessment and departmental reports
2. There is an opportunity of 10 luncheons between now and the end of the grant.
  3. The Committee Steering Committee (Harrold, Martin, Shaw) will meet on January 18<sup>th</sup> and discuss some of these ideas and send out to the committee members via list serve for their responses. (Steering Committee members Richard Chenoweth and William Slanger will not be available for this discussion.)

MOTION (Schroeder/Shaw) to adjourn the meeting at 2:00 p.m. MOTION PASSED WITH UNANIMOUS CONSENT.

Recorder Bonnie Erickson

Next meeting: Monday February 11, from 1-2 p.m. in the Badlands Room (#365) of the Memorial Union.