

University Assessment Committee Minutes
Tuesday, October 22, 2002
Memorial Union, Badlands Room (365)

Present: Allyn Kostecki, Richard Shaw, Richard Chenoweth, Bill Slanger, Larry Peterson, Bob Harrold, Bill Martin, Sherman Goplen, Terry Knoepfle, Amy Richter, Mark Schmidt, Mary Kuzel

Not Able to Attend: J. W. Schroeder

The meeting was called to order at 8:00 a.m.

1. Minutes

Bob Harrold called for additions and/or corrections to the minutes of the September 17, 2002 meeting. There were a couple of minor changes to the minutes. Sherman Goplen moved to accept the minutes with the changes noted, Richard Chenoweth seconded the motion. The motion passed to accept the minutes as amended.

2. Agenda/Announcements

Agenda: Bob Harrold called for any corrections and/or additions to the agenda for today's meeting. No changes were recommended and the agenda will be added to these minutes without change.

Announcements: Larry Peterson mentioned a message that went out to the faculty listserve regarding Ethics Across Curriculum. The e-mail requested responses from faculty and as of this date, 60 people have responded.

3. Reports

a. General Education Committee. Larry Peterson provided a copy of the minutes from the October 15, 2002 Joint Meeting of the UAC and General Education Committee. See attached.

Larry Peterson stated that three individuals have been named to serve as members of a Joint Meeting for university assessment and assessment of General Education. These individuals are Carol Prafcke, Brandon Philipczyk, and Phil McClean. Volunteers from the University Assessment Committee were called for and identified as: Amy Richter, Richard Shaw, and Mark Schmidt. Bob Harrold and Larry Peterson were named to be a part of this Joint Meeting.

b. Events Subcommittee. Allyn Kostecki reported on the assessment dinners for October 22 and 29, 2002. Both will be held in the Prairie Room of the Memorial Union. Terry Knoepfle will MC the October 29 dinner.

c. Reviewing Committee. Mark Schmidt reported that this committee has not met,

but that the first meeting is this coming Monday, October 28, 2002.

4. Unfinished Business

a. Institutionalizing assessment. The modification of annual reports was discussed with Paul Gleye. Status of this process is unknown at this time.

b. Completion of Bush Grant. Sudhir Mehta has e-mailed the Bush Foundation for a deadline extension until the end of May 2003. This will not be acted upon until the Foundation meets in January.

c. Other items. Richard Shaw asked about the format for the final report to the Bush Foundation. Bob Harrold outlined the format/timeline for this report.

6. New Business

a. Current assessment projects on quantitative and qualitative aspects of General Education. Continued discussion with Carol Praefcke, Bill Martin, and Richard Shaw regarding General Education. A request to central administration regarding additional resources to continue the Assessment Dinners and the possibility of hiring a graduate student.

b. Bob Harrold presented materials from the Group Decision Center (GDC). The use of the GDC will be an agenda item at the next meeting of the UAC.

Bob Harrold stated that Susan Hatfield's final report should be available within the next two weeks.

Bob Harrold called for a motion to end the meeting. Amy Richter moved to adjourn. The motion passed and the meeting was adjourned at 8:50 a.m.

Respectfully submitted,
Stephanie Wegner, Recorder