

University Assessment Committee Minutes
Tuesday, April 6, 2004
Plains Room, Memorial Union

Present: Joseph Brennan, Sherman Goplen, Bob Harrold, Terry Knoepfle, Allyn Kostecki, Charles Okigbo, Christy Oliver, Mark Schmidt, J.W. Schroeder, David Scott, Bill Slanger, and Harlene Hatterman-Valenti. Recorder: Kären Bjellum

Unable to attend: Bob Groves, Larry Peterson.

The meeting was called to order at 2:00 p.m.

New Members: The committee introduced themselves to the new members Harlene Hatterman-Valenti and Charles Okigbo.

Agenda: Bob Harrold called for additions to the agenda. (Goplen/Knoepfle) moved to accept the agenda. Motion passed with unanimous consent.

Minutes: Bob Harrold called for corrections and/or addition to the minutes of March 9, 2004. A motion was made to approve the minutes as distributed. (Kostecki/Oliver). Motion passed with unanimous consent.

Announcements:

- A. Bob Harrold discussed the highlights of the HLC-NCA meeting in Chicago. Assessment was the biggest "topic" of the conference.
- B. Bob Harrold indicated that some of the handouts will be available on our website in about 3-4 weeks.
- C. Discussion about the Task Force on Assessment handout.

Reports: No updates available.

Unfinished Business:

Workbook materials need to be reviewed, updated and will be distributed to faculty.

Discussion on the one page handout from the Task Force on Report Format.

A motion was made to suspend the current agenda (Kostecki/Brennan). Motion carried with unanimous consent.

Joseph Brennan moved that we talk to the task force. There was no second, the motion was withdrawn.

New Business:

Election of committee chair for 2004 –2005 was held. Bob Harrold was nominated (Knoepfle/Kostecki). Christy Oliver moved to cease nominations. The Committee voted unanimously to have Bob Harrold as chair of the committee.

Old Business:

The meeting was adjourned at 2:56 p.m.

Recorder: Kären Bjellum