

## **University Assessment Committee Minutes**

Thursday, October 30, 2003

Memorial Union, Plains Room

**Present:** Sherman Goplen, Bob Harrold, Terry Knoepfle, Allyn Kostecki, Christy Oliver, Larry Peterson, Amy Richter, Mark Schmidt, David Scott, Bill Slinger. Recorder: Kären Bjellum

**Unable to attend:** Bob Groves, J.W. Schroeder

The meeting was called to order at 11 a.m.

### Minutes:

Bob Harrold called for corrections and/or additions to the minutes of Thursday, September 25, 2003. Christy Oliver pointed out an error in the minutes. Mark Schmidt and J.W. Schroeder were not members of the Steering Subcommittee. Their names have been taken off the Steering Subcommittee list. Allyn Kostecki moved to accept the minutes with the noted changes. Sherman Goplen seconded the motion. The motion passed to accept the minutes as amended.

### Agenda/Announcements:

Bob Harrold called for any corrections and/or additions to the agenda for today's meeting. Bill Slinger stated that he had a handout from the Office of Institutional Research and Analysis. NDSU General Education Courses report. Sherman Goplen moved to accept the addition in today's agenda. Allyn Kostecki seconded the motion. The amendment to the agenda was passed with unanimous consent. There were no announcements.

### Unfinished Business:

There was no unfinished business discussed at this meeting.

### New Business

#### General Education Report

- Bill Slinger explained his handout to the committee. Sherman Goplen asked why there was no mention of "assessment of student learning". The majority of the committee members stated their appreciation for the report, and commented about the immense amount of information that the report contains. Bob explained the reason for the report -- the Department of Education want(s) the data to be quantitative.

### Steering Subcommittee

- Sherman Goplen moved to open discussion on the Proposed "Action Plan" for the University Assessment Committee. Allyn Kostecki seconded the motion. The motion passed with unanimous consent.
- Amy Richter suggested including the Teacher Assistants in the assessment process. Bob moved to (Bob-amendment to the motion to accept the inclusion of T.A.'s in the assessment process).
- Sherman Goplen made a motion to include an amendment to get the faculty involved in the assessment process. Amy Richter seconded the motion, all were in favor, motion carried.
- Larry Peterson made a motion to include items # 8 & # 9 (from the ***Proposed "Action Plan" for the University Assessment Committee***) to the agenda. Sherman Goplen seconded the motion, all were in favor, motion carried.

The meeting adjourned at 11:55 a.m.

Recorder: Kären Bjellum

Next meeting: November 20, 2003 at 11:00 a.m. in the Plains Room of the Memorial Union.