

University Assessment Committee Minutes

Monday, May 2, 2005

Meadow Lark Rooms, Memorial Union

Present: Sherman Goplen, Bob Harrold, Charles Harter, Bonnie Klammer, Allyn Kostecki, Harriett Light, Charles Okigbo, Christy Oliver, Mark Schmidt, and Bill Slinger. Guests: Deanna Sellnow, Dave Kahl. Recorder: Kären Bjellum.

Unable to attend: Joseph Brennan, Russ Danielson, Anne Gassman, Larry Peterson, J.W. Schroeder, and David Scott.

The meeting was called to order at 1:15 p.m.

Agenda: There were no additions or corrections to the proposed agenda.

Minutes: A motion (Goplen/Oliver) was made to approve the minutes from the March 7, 2005 meeting. Motion carried. A motion (Schmidt/Goplen) was made to accept the minutes from the April 18, 2005. Motion carried.

Reports: There were no reports.

Unfinished Business:

Okigbo submitted assessment report reviews for the Sociology/Anthropology, and Modern Languages departments.

New Business:

The committee reviewed and made changes to the letter to Chairs and Heads.

Editing of the Assessment Guidelines started and the committee agreed to meet again on **Monday, May 9, 2005; at 1:30 p.m. in the University Chamber**, to complete the editing of the document.

The meeting adjourned at 2:15 p.m.

Kären Bjellum, Recorder.