

University Assessment Committee Minutes

Monday, May 9, 2005

University Chamber, Memorial Union

Present: Sherman Goplen, Bob Harrold, Bonnie Klamm, Allyn Kostecki, Harriett Light, Charles Okigbo, Christy Oliver, Mark Schmidt, and David Scott. **Guests:** Deanna Sellnow and Dave Kahl. **Recorder:** Kären Bjellum

Unable to attend: Joseph Brennan, Russ Danielson, Anne Gassman, Charles Harter, Larry Peterson, J.W. Schroeder and Bill Slanger.

The meeting was called to order at 1:30 p.m.

Agenda: There were no additions or corrections to the proposed agenda. A motion (Goplen/Light) was made to accept the agenda. Motion carried.

Reports: There were no reports.

Unfinished Business:

- Harrold stated that two assessment reports had been received since the last meeting. Updates of delinquent reports (as of May 9, 2005)
- Progress on Reviews of Assessment Reports for the 2004 -2005 academic year
- The current spreadsheet of all reports received for 2004 - 2005 were distributed.

A motion (Goplen/Klamm) was made to approve the changes to the letter sent to Chairs and Heads. Motion carried.

Editing of the Assessment Guidelines continued and after changes were suggested, a motion (Oliver/Light) to accept the changes was made. Motion carried.

A motion (Goplen/Light) was made to adjourn at 2:00 p.m.

Kären Bjellum, Recorder.