

University Assessment Committee Minutes  
Wednesday, November 3, 2004  
Meadow-Lark Rooms, Memorial Union

**Present:** Sherman Goplen, Bob Harrold, Allyn Kostecki, Bonnie Klamm, Harriet Light, Charles Okigbo, Christy Oliver, Larry Peterson, Mark Schmidt, J.W. Schroeder, David Scott, and Bill Slinger.

**Unable to attend:** Joseph Brennan, Anne C. Gassmann, Charles Harter, and Deanna Sellnow.

The meeting was called to order at 3:00 p.m.

**Agenda:** There were no additions to the agenda.

**Minutes:** A motion made to approve the minutes as distributed (Goplen/Klamm); was approved.

**Announcements:**

Note the change of location for our December 1, meeting (Rose Room)

The date of the Annual Meeting of Higher Learning has been changed to April 9 - 12, 2005. Assessment members are welcome to attend since assessment and re-accreditation are so closely tied together.

**Reports:**

General Education: This is Larry Peterson's last year on the General Education Committee. They are currently working on a spreadsheet of General Education categories integrated into the major inventory.

**Unfinished Business:** none

**New Business**

- 1) Updated spreadsheet of assessment reports received for 2003-2004.
  - ▶ An updated spreadsheet was distributed to the members.
  - ▶ Bob Harrold indicated that he would review the two reports that were to have been reviewed by the Agriculture representative, would be done once the new person was appointed.
- 2) The status of reviews of current and carryover assessment reports was discussed.
- 3) With no major issues for discussion, the members present determined that the meeting scheduled for December 1, 2004 would be cancelled.

The meeting was adjourned at 3:25 p.m.

Respectfully submitted, Kären M. Bjellum, Recorder

Committee Web-site:

[www.ndsu.edu/ndsu/accreditation/assessment/index/shtml](http://www.ndsu.edu/ndsu/accreditation/assessment/index/shtml)