

University Assessment Committee Minutes

Monday, April 18, 2005

University Chamber, Memorial Union

Present: Joseph Brennan, Russ Danielson, Bob Harrold, Charles Harter, Bonnie Klamm, Christy Oliver, Larry Peterson, Mark Schmidt, J.W. Schroeder, and Bill Slinger. Guest: Dave Kahl and Deanna Sellnow

Unable to attend: Anne Gassman, Sherman Goplen, Harriett Light, Charles Okigbo, David Scott.

The meeting was called to order at 1:30 p.m.

Agenda: There were no additions or corrections to the proposed agenda.

Minutes: A MOTION (Brennan/Harter) was made to defer approval of the minutes until the next meeting. MOTION CARRIED.

Announcements:

Office of Institutional Analysis

Slinger talked about the student focus groups that are meeting to discuss the results of the past three years of Student Satisfaction Inventory surveys. They will be gathering information for the improvement of instructional effectiveness at NDSU. Forty dollar gift certificates will be used as an incentive for groups of 6 to 10 students. Coupons for lunch or dinner at the Union Buffet will be provided for each student in attendance.

General Education Committee

Peterson reported the progress of the General Education Committee's Matrix for Reviewing Capstone Courses. Each major is analyzed for integration and synthesis in the field, and connections to general education.

New Business:

Report from the NCA-HLC Annual Meeting in Chicago

Discussion of handouts from Harrold: Regional Accreditation and Student Learning: Principles for Good Practices, Toward a New Accountability Consensus, Assessment: Takes From the Trenches. Other tips include: The self-study report should be analytical rather than expletive. The first thirteen institutions didn't do so well.

Updated spreadsheet of assessment reports received for 2003 – 2004: An updated spreadsheet was distributed. Brennan indicated that the Mathematics department had submitted a current report on April 11, 2005.

Status of reviews of current and carryover assessment reports: The handout describing progress of reviews of assessment reports was discussed. Committee members representing individual colleges continue to review reports in a timely manner.

Status of delinquent assessment reports:

A discussion continued from the previous meeting about what the consequences of the delinquent reports would be. Harrold indicated that Provost Schnell had talked to the deans, the department chairs and directors.

Unfinished Business:

There was no unfinished business.

Summer Assessment Report Reviews

Harrold requested reviewers during the summer. Brennan, Klamm, and Oliver indicated they would be available for reviewing assessment reports during the summer.

A MOTION (Brennan) was made to adjourn at 2:05 p.m.

The last meeting of this semester will be Monday, May 2, 2005 at 1:00 p.m. in the Meadow Lark rooms.

Kären Bjellum, Recorder.