
University Assessment Committee Minutes
Monday, April 17, 2006
University Chamber; Memorial Union

Present: Val Anderson, Russ Danielson, Bob Harrold, Bonnie Klamm, Allyn Kostecki, Harriet Light, Justin Miedema, Mark Schmidt, Bill Slinger, David Saxowsky, and Kären Bjellum (recorder).

Unable to Attend: Gene Berry, Joseph Brennan, Ross Collins, J.W. Schroeder, David Scott, and Joshua Walter.

The meeting was called to order at 4:00 p.m.

Agenda: There were no additions or corrections to the proposed agenda.

Minutes: Add Gene Berry, Russ Danielson, and Allyn Kostecki to the members present at the March 27, 2006 meeting. The amended minutes were accepted by consensus.

Unfinished Business:

Revision of the Assessment Guidelines:

Schmidt, Anderson, Klamm, and Light have finished revising the "Guidelines for Reporting Assessment Activities - 2006 - 2007 Academic Year ". A **MOTION** (Schmidt/Kostecki) was made to accept the revised guidelines. **MOTION PASSED.** The revised ***Guide for Reviewers of Academic Assessment Reports*** should be complete sometime in May.

Update NDSU Assessment Plan

This agenda item be carried over to the 2006 - 2007 academic year.

New Business:

Progress on Reviews of Assessment Reports for 2005-2006

Harrold presented an updated spreadsheet of the progress the committee had made with reviewing assessment reports for the 2005-2006 academic year. Discussion took place.

Recognition of Committee Members:

Harrold thanked the members of the Assessment committee for their hard work this academic year.

Election of Chair for the 2006-2007 academic year:

Nominations opened for the UAC Chair. Klamm nominated Harrold. A **MOTION** (Light/Kostecki) was made to close the nominations. The committee voted **unanimously** to have Harrold serve as committee chair for the 2006-2007 academic year.

A **MOTION** (Danielson/Light) was made to adjourn at 4:35 p.m.

Recorder, Kären Bjellum