

University Assessment Committee

Minutes of meeting of January 22, 2007 in Meinecke Room

Members present were: Val Anderson, Harriett Light, Larry Peterson, Bill Slanger, Pam Hansen, David Scott, Gary Liguori, Bonnie Klamm, Allyn Kosteki and Chair Bob Harrold

Agenda Items and recorded notes are as follows:

1. Approval of minutes from the November 17, 2006 meeting Done, motion to approve minutes by Larry Peterson, seconded by Harriet Light.
2. Additions to the proposed agenda and announcements
 - A) Request for additions and updates to the proposed agenda – None
 - B) Identification of a recorder for this meeting – Val Anderson
 - C) Announcements –None
 - D) Overview of handouts for this meeting – Items distributed included:
 - a) Minutes of November 17, 2006 meeting,
 - b) The Chronicle Review, January 26, 2007
 - c) Record of Assessment Reports Received by the University Assessment Committee
 - d) Progress on Reviews of Assessment Reports for 2007-2007
 - e) Outcomes assessment vs. evaluation and use vs. utilization, Joni Spurlin
 - E) Items presented by members of the University Assessment Committee
- None
3. Committee Reports
 - A. Update on activities of the General Education Committee – Larry Peterson, capstone
 - B. University-wide Assessment Plan Subcommittee – No Update
4. Unfinished business
 - A. Planning for enhanced communication and identification of subcommittee membership.
Pam Hansen will chair the subcommittee. Charles Okigbo, Gary Liguori, Bill Slanger and Bob Harrold agreed to participate. Pam set meeting prior to February 6. Will email.
 - B. Discussion of proposed meeting times for spring semester
David suggested using the second meeting of the month for planning process, informal agreement to use the first meeting for regular business and the 2nd meeting for subcommittees. February 5 at 1:30 pm, March 26 at 1:00 pm and April 16 at 1:30 pm would be used for UAC meetings. February 26 at 1:00 pm, and April 30 at 1:00 pm would be used for subcommittee meetings. There is only one scheduled meeting for March. Bob will check into other rooms for the subcommittees as the Meinecke room may too large.

C. Items presented by members of the University Assessment Committee

- None

5. New Business

A. Initial discussion of reviewing materials sent to programs in August.

Bob searched for an example of a good assessment report, looked off campus, and noted one may need to be synthesized. Several sources were identified as exceptional, NC State has a mega site with good assessment material, San Diego outcomes seemed strong used as assessment plan and Texas has four assessment reports a year. Every campus was different. David asked how the materials were accepted. Bob reported no feed back. It was noted that pharmacy is strong in math and science and have shared their assessment plan. Related business:

- Start distributing materials that go to chairs
- Annual call for assessment packet
- Extended dates
- expecting Jan 31 many reports as they come in

B. Items presented by members of UAC

-None

6. Other items as presented by members of the UAC

-None

7. Meeting adjourned at 1:30 p.m.