

University Assessment Committee
Minutes of the meeting of Friday, October 10, 2009
8 a.m. in the Mandan Room of the Memorial Union

Members present: Bakr Aly Ahmed, John Bitzan, Myron Eighmy, Brian Fier, Carolyn Grygiel, Bob Harrold, Bunnie Johnson-Messelt, Robert Littlefield, Ken Magel, Debb Pankow, Larry Peterson, David Scott.

The meeting opened at 8 a.m. with introductions. There were no corrections or additions to the minutes of the previous meeting (September 18, 2009).

Larry Peterson distributed a description of a proposed Ad Hoc Undergraduate Curriculum Review Committee that will be discussed at the meeting of the University Senate on Monday, October 12, 2009. The background for the proposed committee was described and linkages to the UAC were identified. In response to a question from Ken Magel, Larry indicated that a time-frame with two years of planning and one year for implementation was being considered. Larry indicated that, while the NDUS General Education requirements may change in the future, we may still be under the constraints of the statewide system. An overarching, holistic approach was mentioned by Myron Eighmy as a possibility

Larry also distributed a second handout containing notes from meetings of the Association for General and Liberal Studies National Conference held in St. Louis from October 1st - 3rd. PowerPoint slides from the plenary by Lynn Priddy of the Higher Learning Commission should be posted on the AGLS Web-site in the near future.

Seven assessment plans or reports had been received from departments in Student Affairs and an additional nine reports were anticipated.

Subcommittees were discussed and Robert Littlefield volunteered to join the Communication and Training Subcommittee. David Scott indicated that the Extension and Student Affairs sections of the University-wide assessment plan were in advanced status and that the section for Academic Affairs should be completed this year.

Discussion of the example assessment report was initiated by Ken Magel and Bakr Aly Ahmed. It was clarified that a major purpose of the item was to serve as an example for preparing committee members for reviewing assessment reports from academic units. An E-portfolio format for reports was suggested by Robert Littlefield and the use of matrices was suggested by Bunnie Johnson-Messelt. David Scott discussed the Atlas program that is used in the College of Pharmacy, Nursing, and Allied Sciences.

Debb Pankow distributed several handouts, described the numerous reports that NDSU Extension Service personnel prepare for various audiences, and led discussion of various assessment activities in the NDSU Extension Service.

Bunnie Johnson-Messelt described the background for current assessment activities in the Division of Student Affairs and indicated that a software program, StudentVoice, is a key component of assessment activities in the division.

No additional business was presented by members of the committee and a motion to adjourn (Magel/Scott) received unanimous approval at 8:55 a.m.

Next meeting: Friday, October 30, 2009 at 8 a.m. in the Mandan Room
Special interest item: An overview of StudentVoice software.

Last meeting for this semester: Friday, November 20 at 8 a.m. (Mandan Room).

Recorder: Bob Harrold