

University Assessment Committee
Meeting Minutes: Monday, November 8, 2010
Location/Time: Hidatsa Room, Memorial Union at 10:00 AM

Members Present: Bakr Aly Ahmed, John Bitzan, Ed Deckard, Myron Eighmy, Bob Harrold, Robert Littlefield, Marinus Otte, Debb Pankow, Larry Peterson, David Scott

Faculty Senate Liaison: Amy Rupiper-Taggart

Focus for the meeting: Progress of subcommittees.

Meeting began at 10:00 AM

1) Approval of Minutes

A) Approval of minutes of the meeting of October 11, 2010.

i) Corrections:

- Section 2: Subsection C-a

As a result was removed from 64% of Texas institutions have revised General Education. It is not known if the changes to general education were a direct result of the surveys conducted. Revised minutes attached.

2) Additions to the proposed agenda, announcements, and handouts:

A) Corrections and updates to the proposed agenda.

None

B) Announcements from members of this committee.

None

C) Announcements from related committees or activities (Gen Ed, Senate, others).

i) Larry Peterson discussed the progress of the Undergraduate Curriculum Review Committee

- The committee is reviewing national case studies of general education revisions.
- The committee plans to form groups and divide tasks in the near future.
- These groups will meet with departments and colleges to discuss the expectations of NDSU graduates. Aside from revising general education, the goal is to set a standard of learning outcomes for all majors.
- Marinus discussed how these standards would be beneficial for departments. It requires departments look at courses being offered and evaluate whether or not each course is contributing to the desired overall student learning outcome. This may be a way to reorganize and become more efficient, potentially reducing the need to hire more faculty.

ii) Amy Rupiper-Taggart mentioned Faculty Senate is in the process of reviewing by-laws. They'd like to ask all committees give an oral report once a year (April/May time frame) on the past years progress as well as goals for the next year. Amy asked if that's something UAC could do. Bob indicated it shouldn't be a problem.

University Assessment Committee
Meeting Minutes: Monday, November 8, 2010
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- D) Points of interest presented by members of this committee.
None

3) Subcommittee Reports:

A) Campus-Wide Assessment Plan Subcommittee (Dave Scott)

- i) David felt the committee was in good shape on the Strategic Plan, however, Plans for the Future needs some work.
- Plans for the Future – Goals and Objectives handout was distributed. It is broken down into two sections, (1) Goals for the Campus-wide Assessment Plan and (2) Responsibilities of the University Assessment Committee.
 - Dave asked for feedback: are there items that need to be included/addressed or items on the list that don't need to be?
 - Question asked why A.1.a was removed? It's not directly related with student learning.
 - Amy asked that A.3.c be added back in because it's a good reminder that training is needed for faculty.
 - Question asked why B.2 was removed? It's in other documentation. It was asked that this be added back in because those viewing this document may not have a need to look at the document that this section is addressed.
 - Send David or Bob an email with other changes. Once current edits are made, and updated electronic copy will be distributed for further review.

B) Education and Training Subcommittee (John Bitzan)

- i) Two assessment luncheons are scheduled
- Monday, March 21, 2011 from 11:30 AM – 1:30 PM
 - Location: Memorial Union Ballroom
 - Presentation is estimated to begin at noon.
 - Claudette Peterson from the School of Education is the featured speaker. She will give a motivational talk on assessment and show how it can be effective in the classroom. She will also discuss how her attitude about assessment has changed over time.
 - Tuesday, March 29, 2011 from 11:15 AM – 1:45 PM
 - Location: Memorial Union Ballroom
 - Presentation is estimated to begin at 11:45 AM
 - Planning a theme around Assessment Rubrics, however, a speaker is not currently scheduled.
 - Comments/Suggestions?
 - Meetings are scheduled close together because of limited availability at the Memorial Union.
 - Invites will go out in February with a potential "Save the date" email sent earlier.
 - There will be sign-up sheets available so faculty can share "assessment stories" – resources and tools used for their specific discipline.

University Assessment Committee
Meeting Minutes: Monday, November 8, 2010
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4) Unfinished Business

- A) Items presented by members of the University Assessment Committee.
 - i) Next semester meetings. An email was sent out with potential meeting days/times. Email Bob with what fits into your schedule.

5) New Business:

- A) Consideration of Library discussion at the October meeting of the Faculty Senate Executive Committee. (See Reverse)
 - i) Bakr spoke of the importance of having a significant/iconic building on campus. The new building should be significant – needs to be attractive/interesting. Something to draw students to. Marinus was in agreement. He discussed buildings on campuses across the world that are iconic, self-sufficient with green roofs. NDSU needs something like this.
 - ii) Bob brought up Listening Group discussions regarding services. More electronics? The idea of merging the Library and ITS was a popular item two to three years ago in the national press.
 - iii) David indicated it needs to be a fun place to go – coffee shop, etc. A place where you want to spend time.
 - iv) Myron brought about an issue of who's going to pay for the new building? The culture of the State expects institutions to pay for new buildings, there has been no alumni support for a new library in the past, and students are already maxed out. There was discussion that in the past, students had indicated willingness to help pay for a new library. The idea of calling the new facility and Learning Center/Multimedia Center vs. Library to open up potential funding from Alumni as well as draw in more students by appealing to a younger generation.
- B) Items presented by members of the University Assessment Committee
None

5) Other items as presented by members of the University Assessment Committee
None

6) Meeting Adjourned at 10:54 AM

Recorder: Kristen Tomanek