

NDSU Annual Budget Timeline for FY 2015-2016

* All NDSU dates/deadlines are tentative and subject to change.

Date	Budget Action
March 31, 2015	<ul style="list-style-type: none">- Forms to clean up inactive funding due to Budget Office- Required documentation or responsibility reviews (Broadbanded staff) due to HR by March 31st
April 6, 2015	<ul style="list-style-type: none">- Salary proof worksheets distributed to VP Offices and Colleges for review and FY16 planning. Salary data will be as of March 31st payroll.- Local Fund entry begins
April 2015	<ul style="list-style-type: none">- HR/Payroll will distribute market study information to VP and Provost Offices
April 27, 2015	Salary proof worksheets due back to Budget Office
May 8, 2015	Local fund entry complete
May 2015	<ul style="list-style-type: none">- SBHE approves annual budget and salary guidelines- NDSU annual budget and salary guidelines finalized and distributed- Salary adjustment worksheets distributed