

BUSINESS ADMINISTRATION MINOR

Name: _____

Student ID: _____

Anticipated date of graduation: _____

	<u>Credits</u>	<u>Grade</u>
1. ACCT 102: Accounting for Non-Business Majors or ACCT 200 and 201: Elements of Accounting I & II	(3 credits) or (6 credits)	_____
2. ECON 105: Elements of Economics or ECON 201 and 202: Principles of Economics	(3 credits) or (6 credits)	_____
3. Two of the following (for a total of six credits):		
BUSN 340: Principles of Finance or BUSN 350: Foundations of Management or BUSN 360: Foundations of Marketing	(3 credits) (3 credits) (3 credits)	_____ _____ _____
4. An additional 12 credits of 300-400 level courses in business administration (BUSN); credits may include MIS 370. At least 12 credits of 300-400 level BUSN courses must be completed at NDSU in the College of Business. Departmental approval is required for any course not completed at NDSU and used to satisfy the minor requirements.		

A minor in business administration requires a minimum of 24 credits. Students must earn a **2.50** minimum grade point average that is based upon the courses used to satisfy the minor requirements. Courses **may not** be taken pass/fail.

<u>Course Prefix & Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Grade</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
		Total Credits	_____

Approved for graduation:

Department of Management and Marketing

Date

Fall 2009

INTENT TO MINOR IN BUSINESS ADMINISTRATION
Approval Form

To be eligible for a minor, students must have at least a 2.50 cumulative grade point average and junior standing. **This side must be completed and signed to declare the minor.**

Instructions: Complete this form and submit it with a \$50.00 application fee to the College of Business.

Name: _____ **Student ID:** _____

Local Address: _____

E-Mail _____

College/Major: _____

NDSU Cumulative Grade Point Average: _____ Total Credits: _____

I understand the information presented on this form will be used in evaluating my application for admission to the minor. It is complete and correct as of this date. If this information changes, I will notify the Department of Management and Marketing and understand that my admission status will be reevaluated.

Student's Signature: _____ Date: _____

Approved for admission: _____ Date: _____
Department of Management and Marketing

NOTES:

1. To be accepted into the minor program, students must have a 2.50 institutional cumulative grade point average and at least junior standing (60 credits). To complete a minor, students must earn at least a 2.50 grade point average that is based on the courses used to satisfy the minor requirements.
2. If the CGPA falls below the 2.50 after acceptance into the program, the student will not be allowed to register for the COB courses until the cumulative grade point average returns to 2.50 or above.
3. Students are subject to the minor requirements in effect during the year in which the minor was approved.
4. Students who are officially majors or minors in the College of Business will be allowed to register during the "priority" period, which is typically the first 14 days of registration.
5. Minors must satisfy all course prerequisites.
6. Approval for a minor does not guarantee enrollment in specific courses.