

ED 735 Oral Presentation Rubric (Voice Board)

Criteria	Exemplary (10)	Proficient (5)	Marginal (1)	Unacceptable (0)
Content	All of the material shared is related to the topic and points are clearly made. Extensive knowledge of the topic is evident. All required elements of the presentation are included.	Most of the material shared is related to the topic and most points are clearly made. Adequate knowledge of the topic is evident. Most of the required elements of the presentation are included.	Much of the information shared is not related to the topic. Limited understanding of the topic is evident. Some of the required elements of the presentation are included.	The information shared was not related to the topic. No understanding of the topic is evident. None of the required elements of the presentation are included.
Organization	Presentation is clear, logical and organized. Listener can easily follow the points made.	Presentation is generally clear and well organized. A few minor points may be confusing.	Listener can follow presentation with effort. Organization seems haphazard.	The presentation is disorganized and listeners are confused.
Delivery	Level of presentation is appropriate for the audience and suitably paced for audience understanding. Presenter uses a natural conversational tone, volume is appropriate, and enthusiasm is conveyed throughout the entirety of the speech	Level of presentation is generally appropriate for the audience. Pacing is sometimes too fast or slow. Presenter uses a natural conversational tone, volume is appropriate, and enthusiasm is conveyed throughout most of the speech	Aspects of presentation are too elementary or too sophisticated for the audience. Pacing is awkward and inconsistent. Appropriate tone and volume are evident at times. Presenter displays little enthusiasm for topic.	Presentation is consistently too elementary or too sophisticated for the audience. Pace, tone and volume are inappropriate and presenter displays no enthusiasm for the topic.
Use of Language: Grammar and Word Choice	All sentences are complete, grammatically correct, and flow together easily. Word choice is excellent.	Most sentences are complete, grammatically correct and flow together easily. Word choice is good.	Grammatical errors and use of slang are evident. Some sentences are incomplete/ halting, and/or vocabulary is somewhat limited or inappropriate.	The presenter's apparent difficulty with grammar and appropriate vocabulary is so extensive that the audience cannot focus on the ideas presented.
Use of Language: Freedom from Bias (e.g. Sexism, Racism, Agism, Heterosexism)	Language is completely free from bias.	Language is free from bias with one or two minor exceptions.	Language includes some significant bias. Some listeners may be offended.	Language frequently reflects bias. Some, if not all, listeners will probably be offended.

Student Name:

Student Assessment: _____ **Points (50)**

Instructor Assessment: _____ **Points (50)**

Comments supporting the point total (must be included):

Comments: