



Career Center

Spring Career Fair

With the start of the semester, students will want to schedule an appointment to visit the Career Center to prepare for the Spring Career Fair. Our Career Specialists will help students by critiquing and finalizing their resumes, assist with interviewing tips, and conduct mock interviews.

The Career Center sponsored Spring Career Fair will be held on Wednesday, February 15 from 10 a.m. – 3 p.m. at the Fargodome. One hundred twenty-five employers are currently registered to attend the fair offering full-time and internship opportunities for students and alumni. Our fair is only open to students in all majors from four-year colleges in the area in addition to NDSU alumni.

Over 1200 students attended the 2011 event at the Fargodome and we are anticipating a great turnout of employers and students again this year.

Submitted by: Sherry Josephsen

Bison Connection

New Employee



Julie Bietz

Hello! My name is **Julie Bietz**. I have called West Fargo home since the 4th grade and have yet to move away from the area. I graduated from MSUM in 2001 with a degree in Elementary Education and a minor in Native American Studies. After substitute teaching for two years, I knew I needed something more permanent. I have had lots of practice with my customer service skills over the years. I've been a Northwest Airlines ticket agent, bank teller and most recently, an office specialist at

Sanford. I know that I'll fit in perfectly here at Bison Connection and look forward to having student contact once again.

My husband, Glenn, and I have two super-cute boys (if I do say so myself)! Gavin just turned five and Henry is almost 10 months old. We live in West Fargo and are HUGE Bison fans! It's Gavin's job to put out the Bison flag on game days. In my free time, I enjoy spending time at the lake, reading and cooking.

Division of Student Affairs Philosophical Statement

To promote an environment built on collaboration and relationships which models servant leadership and principle-centered leadership in all aspects of our service delivery.

Happy New Year!

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Student Financial Services

General Scholarship Application

The 2012-13 General Scholarship application is available and has a deadline date of March 19, 2012. Applications can be found at www.ndsu.edu/bisonconnection/forms/ or www.ndsu.edu/bisonconnection/finaid/aid/scholarships/returning.

Completed applications may be turned into either Bison Connection or Student Financial Services. Both under-graduate and graduate students are encouraged to complete the form. Recipients of approximately 50 scholarships are selected from this application.

Submitted by Kathy York

Division of Student Affairs Vision Statement

"Connecting students with people who care"

Orientation and Student Success

New Graduate Assistant / Career Center Outreach

Welcome to Ian Grande, a new Graduate Assistant in Athletic Academics. Ian is pursuing a M.S. in Education. Welcome back to Richard Bowman, who is now a full-time Athletic Academic intern.

The Counseling Center and ACE will begin a collaboration this semester in which Sarah Hunter, Career Specialist, will provide Career Center outreach in ACE every Thursday from 7-9 p.m. Students can simply drop-in at ACE during that time to receive assistance with resume and cover letter review, job search tips, and other career-related assistance.

ACE tutoring begins on Tuesday, January 17. To see a tutoring schedule, go to www.ndsu.edu/studentsuccess.

Conference, Orientation, and Recruitment (COAR) applications are now being accepted. COAR team members serve as leaders, facilitators, and mentors during Summer Orientation and various summer conferences and campus. The position description and application are online at www.ndsu.edu/studentsuccess. Please encourage students with strong communication and leadership skills to apply!

Attend a LIVE REAL Mentor session! An alcohol-related session is on Tuesday, January 31 at noon in the Prairie Room. A marijuana-related session is on Tuesday, February 14 at noon in the Arikara room.

Submitted by: Angela Seewald-Marquardt

DID YOU KNOW?

January 21st is Squirrel Appreciation day.

Flickertail refers to the Richardson ground squirrels which are abundant in North Dakota and on NDSU's campus. The animal flicks or jerks its tail in a characteristic manner while running or just before entering its burrow.

Celebrate the Squirrel



WE'RE ON THE WEB!

www.ndsu.edu/enrollmentmanagement

If you have suggestions for future inService articles please submit them online:

<http://www.ndsu.edu/enrollmentmanagement/in-service/suggestions/>

Registration

Academic Advising Report Available

The Office of Registration and Records has developed an online Academic Advisement Report (automated degree audit) tool in Campus Connection to assist students and advisers in tracking student degree progress. Academic Advisement Reports replace paper curriculum guides and allows students to view degree progress at any time during their academic career. Academic Advisement Reports are interactive and assist students in planning their enrollment for upcoming semesters.

The Academic Advisement Report feature in Campus Connection has been in the development stages for a number of years. The office started with the College of Business and systematically added programs of study, working from college to college. As of today, the reports are available for most undergraduate major and minor programs.

The Office of Registration and Records will continue to revise, update, and maintain the reports as needed. The office has provided training to a number of academic departments on campus and will continue to conduct this training throughout the rest of the spring semester.

The Academic Advisement Report is a tool available to assist with the planning and tracking of degree progress. Students are still responsible for monitoring their degree progress, meeting with their academic adviser, and completing degree audit requests and graduation applications by published dates and deadlines. The college liaisons conduct official degree audits and final verifications of requirements for graduation using the report.

Academic Advisement Reports may be viewed in Campus Connection by students,

faculty advisors, professional advisors, and some academic and administrative staff. For more information on academic advising and the Academic Advisement Report, go to www.ndsu.edu/registrar/advising.

Submitted by: Heather Soleim



Admission

Twin Cities Regional Admission Counselor

Bernice Otoo, the newest member of the Office of Admission, is the Twin Cities Regional Admission Counselor. Originally from Maple Grove, MN, Bernice graduated from NDSU in Spring 2011 with a Bachelor of Science in Psychology and a minor in Management Communication. During her senior year, Bernice had the opportunity to work in the Office of Admission as an Intern. She was hired full time in the office July.

Currently based in St. Louis Park, MN, Bernice serves as the area representative in central and southern Minnesota and western Wisconsin. Besides visiting over 150 high schools and college fairs in the region, she also conducts 10 Ask Me about NDSU

events each year. With roughly 55% of the incoming freshman class being Minnesota residents, these off-campus NDSU events allow both admitted and prospective students to find out more about the university, chat with alumni in the area, ask questions about scholarships, financial aid and housing, as well as socialize with other future Bison. This Spring the events will be held in 6 various locations around the metro area on March 11th and 12th.

North Dakota State University is not the only university with a Twin Cities based admission counselor. TCRAR, Twin Cities Regional Admission Representatives, is an association of admission counselors representing 16 various colleges and universities

across the Midwest. All of the members of TCRAR live and work in the Minneapolis/St. Paul area as a resource to the students, parents, and guidance/career counselors. The goal of this group is not to compete with one another, but to support each other in community-based programs such as college and career planning classes, presentations about college affordability, financial aid, and the college search process to a variety of people and students.

Submitted by Doug Zeltinger

Tips to Reduce & Manage Job Stress



The ability to manage stress in the workplace can not only improve your physical and emotional health, it can also make the difference between success or failure on the job.

The better you are at managing your own stress, the more you'll positively affect those around you, and the less other people's stress will negatively affect you.

#1: *Recognize the warning signs*

- Irritable, fatigued, muscle tension, headaches, loss of interest

#2: *Take care of yourself*

- Make positive lifestyle choices

#3: *Regain control by prioritizing*

- Create a balanced schedule, leave earlier for work to avoid rushing, and take regular breaks

#4: *Improve emotional intelligence*

- Recognize your emotions, laugh and use humor to meet challenges

#5: *Break bad habits*

- Flip negative thinking and behavior, resist being a perfectionist

ENROLLMENT MANAGEMENT MISSION STATEMENT

The enrollment management unit at NDSU is comprised of Admission, Bison Connection, Career Center, Student Financial Services, Orientation & Student Success, Registration & Records, and Technology Services. The unit promotes the concept of integrated and collaborative efforts by the total campus to maximize the best student/institution match which will positively impact the recruitment and retention of the student population.