

## NDSU Advance FORWARD

### Course Release Program Call for Applications for 2009-2010

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**Proposal Deadline:** November 30, 2009 (for spring 2010 or fall 2010 release) and March 1, 2010 (for fall 2010 or spring 2011 release).

**Purpose:** The goal of the NSF ADVANCE program is to “increase the representation and advancement of women in academic science, technology, engineering and mathematics (STEM) careers, thereby contributing to the development of a more diverse science and engineering workforce.” The Course Release Program provides funds for a one-time, one-semester release from teaching responsibilities to promote the advancement (tenure and promotion) of tenure-track and tenured women faculty in STEM disciplines.

**Award:** Cost of teaching replacement for the applicant

**Award period:** One semester

**Source of funding:** NSF ADVANCE Grant *HRD-0811239*

**Eligibility:** Open to tenure-track or tenured women faculty in STEM disciplines. Priority will be given to Assistant Professors who have received a positive third year review and Associate Professors within two years of promotion to Full Professor. Applicants at the Assistant Professor level must have received a positive third year review as evidence of progress towards tenure. National Science Foundation’s classification of programs can be found at <http://www.nsf.gov/statistics/nsf08321/pdf/nsf08321.pdf>. NDSU Advance FORWARD proposed to increase advancement of women faculty in core STEM disciplines, including the biological sciences, agricultural sciences, computer sciences, earth sciences, mathematical sciences, physical sciences, psychology, sociology and engineering.

**Application format:**

Applications should be submitted by email to [ndsuforward@ndsuh.edu](mailto:ndsuforward@ndsuh.edu). The subject line should read “Course Release Application.” Your department chair/head and dean should be carbon copied. Application materials must include:

- NDSU Advance FORWARD Course Release Program cover sheet ([www.ndsu.edu/forward/ndsuh\\_advance\\_forward\\_initiatives/course\\_release\\_program/](http://www.ndsu.edu/forward/ndsuh_advance_forward_initiatives/course_release_program/))
- Letter of request from applicant: Not to exceed two pages; detail the name(s) and typical enrollment of the course(s) requested for release, and indicate how this release time will be used to further career goals including advancement at NDSU.
- Letter of support from department chair/head: Not to exceed two pages; include how these funds will be used to offset costs of teaching replacement for the applicant.
- Vita: Not to exceed two pages.
- Appendices: Provide examples of evaluations of progress toward promotion to associate or full professor and/or tenure. Examples of appropriate evaluation materials include copies of annual and/or third year review reports from department and/or college PTE committees, department heads/chairs, and /or college deans.

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#### Obligations:

- All funds must be used within the award period.
- Awardees must submit manuscript(s) to peer reviewed journal(s).
- Awardees must submit a brief synopsis on the use of Course Release award at the end of the award period.
- Awardees are expected to participate in program assessment.
- All scholarship resulting from this award must acknowledge support from the NDSU Advance FORWARD program sponsored by the National Science Foundation, *HRD-0811239*.

#### Review criteria:

- Potential for positive impact on career goals and successful promotion of the applicant.

**Contacts:** Direct inquiries to Canan Bilen-Green ([canan.bilen.green@ndsu.edu](mailto:canan.bilen.green@ndsu.edu), 1-7040).

**About the NDSU Advance FORWARD Program.** Funded by a five-year, \$3.7 million National Science Foundation Institutional Transformation award, the NDSU Advance FORWARD Program seeks to study and address issues of recruitment, retention, and advancement of women faculty within the STEM disciplines. The specific goals of the program are to (1) improve the climate across the campus and narrow the gap between men's and women's perceptions of the campus climate; (2) employ targeted recruiting strategies to recruit women faculty; (3) retain more women faculty through their probationary period and the promotion/tenure process; (4) support women associate professors as they move to full professor and hire advanced rank women to build a critical mass; (5) promote and hire women faculty into academic leadership positions.