# Graduate Council Meeting Minutes

Wednesday, September 12, 2012

Attending: Jeff Clark, Robert Gordon, Robert Littlefield, Miriam Mara, Robert Nielsen, Birgit Pruess, Wenfang Sun, Boren Suzen, Donna Terbizan, McKenzie Wood, Mary Wright, Jason Zurn

Call to order

Dr. Wittrock called the meeting to order at 1:00 p.m.

Approval of Minutes
Birgit Pruess made a motion to approve the August 22, 2012 meeting minutes. Donna Terbizan provided the second. Motion carried

Teaching Waiver Requests

Donna Terbizan made a motion to approve the teaching waiver request for Margaret Tweten. Jason Zurn provided the second. Motion carried.

New Business

Dean Wittrock will be assembling a committee for a student appeal that has been submitted to the Graduate School. The committee will consist of 2-3 Graduate Council members in addition to the other required members.

Dean Wittrock distributed a draft policy regarding student dismissals. Currently there is no such policy in the Graduate School. Council members are asked to bring this draft to their departments for feedback. There will be further discussion at the next Council meeting.

Dean Wittrock distributed a spreadsheet with information regarding stipends and tuition waivers given at NDSU. The information is compared to information collected by Oklahoma State’s survey. Dean Wittrock has asked that NDSU be included in future surveys.

Dean Wittrock will be asking Council members to be a part of the Curriculum Committee, a committee on stipends and waivers, and program review.

Dr. Kenton Rodgers addressed the Council regarding funding for the library. He is the Graduate School representative on the Faculty Senate Library committee. He is asking for feedback from faculty for a report prepared for the Provost regarding library funding. This input is needed before the next committee meeting next week.

Dean Wittrock dismissed the meeting at 2:00 p.m.

Minutes submitted by: Melissa Selders-Ortez