

**HDFS 196/496**  
**Field Experience Information**

Field Experience Coordinator: Nancy Kaler Office: 255E EML Hall Office Phone: 231-7843 Fax#: 231-9645 Email: <a href="mailto:Nancy.Kaler@ndsu.edu">Nancy.Kaler@ndsu.edu</a>
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**PURPOSE:**

The Field Experience Program is a vital component of North Dakota State University's Child Development and Family Science degree. This experience is designed to meet the following goals.

1. To provide the student with the opportunity to apply academic theory to a professional setting.
2. To provide the students with career experiences representative to the profession.
3. To aid the students in developing professionalism and clarifying career goals.
4. To strengthen the students' credentials in the job market.

**HOURS:**

Each semester credit requires 41 hours:

1 credit/ 41 hours	5 credits/ 205 hours
2 credits/ 82 hours	6 credits/ 246 hours
3 credits/ 123 hours	7 credits/ 287 hours
4 credits/ 164 hours	8 credits/ 328 hours

8 credits of field experience must be completed for graduation. Credit hours may vary per semester.

**PROCEDURE:**

1. Complete attached application form.
2. Turn in application to Nancy Kaler, Field Experience Coordinator.
3. Make an appointment with the Field Experience Coordinator to review list of possible agency sites, or suggest for possible placement. Refer to [http://www.ndsu.edu/hdfs/undergraduate\\_programs/field\\_experience/](http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/) for placement sites.
4. Set up appointment with agency supervisor. DO NOT make contact with agency without prior approval from your Field Experience Coordinator.
5. Give Nancy Kaler your student ID number, as you need "Permission to Register" through Campus Connection.
6. Meet with agency supervisor to determine objectives, work schedule, and assignments.

HDFS 196/496 Field Experience  
Field Experience Application

CONTACT INFORMATION	
Student ID#	
Name	
Street Address	
City ST ZIP	
Phone	
E-Mail Address	

OPTION	
<input type="checkbox"/> Child Development <input type="checkbox"/> Family Science <input type="checkbox"/> Adult Development & Aging	
Minor:	
196 Field Experience Prerequisites: <ul style="list-style-type: none"> <li>• Freshman or Sophomore status</li> </ul>	Number of Credits:
496 Field Experience Prerequisites: <ul style="list-style-type: none"> <li>• Junior or Senior status</li> <li>• Minimum of 24 CDFS credits</li> <li>• Or department approval</li> </ul>	Number of Credits:

POSSIBLE FIELD EXPERIENCE SITES	
For a partial list with more detailed information see: <a href="http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/">http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/</a> Other sites may also be accepted if prior approval from you Field Experience Coordinator.	
PLACEMENT SITE REQUEST:	
First Choice:	
Second Choice:	
Third Choice:	

NOTES	