Information Senate Coordinating Council Agenda

Thursday, May 2, 11:00 AM

Peace Garden, Memorial Union

**Review of April 18, 2019 Meeting Minutes**

**Introduction of guests.**

**Dan Friesner – Policy 134.1**

**Jane Schuh – Policy 151.1 & Policy 152**

**Policies to be Discussed** (new in red; comments from legal; new version submitted; etc.)

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| 1. | **100** | **EQUAL OPPORTUNITY AND NON-DISCRIMINATION –** Claudia Simon – V1 04/25/2019. **Responsible Offices approved 04/25/2019. Routed to legal counsel 04/25/2019.** |
| 2. | **134.1** | **WORKPLACE AND FAMILY/DEPENDENT RESPONSIBILITIES** – Dan Friesner – V3 03/22/2019. **Routed to Responsible Offices 01/28/2019. Responsible Offices approved 1/31/2019 and 2/4/2019. Routed to legal counsel on 2/4/2019. Legal counsel submitted memo 03/07/2019. SCC Secretary forwarded memo to Dan Friesner 03/07/2019. At 03/22/2019 CSWF meeting suggested changes by legal counsel were approved. Routed to Responsible Offices 03/22/2019. Responsible Offices approved 3/25/2019 and 04/02/2019. Legal counsel approved 04/23/2019.** |
| 3. | **151.1** | **EXTERNAL ACTIVITIES AND CONFLICTS OF INTEREST –** Dennis Cooley – V1 03/11/2019. **Responsible Offices approved 04/23/2019. Legal counsel approved 04/25/2019.** |
| 4. | **152** | **EXTERNAL PROFESSIONAL ACTIVITIES –** Dennis Cooley – V1 03/08/2019. **Responsible Offices approved 04/23/2019. Legal counsel approved 04/24/2019.** |
| 5. | **336** | **EXAMINATIONS AND GRADING –** Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019**. Legal counsel approved 04/23/2019.** |
| 6. | **515** | **TRAVEL - EMPLOYEES –** Lisa Ripplinger – V1 03/11/2019. **Responsible Office approved 04/23/2019. Legal counsel approved 04/24/2019.** |

**Carryover (updates from last meeting in red)**

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| 1. | **151** | **CODE OF CONDUCT** – Heather Higgins-Dochtermann – V2 12/12/2017 - Received V2 12/12/17. Routed to legal 1/24/18.Memo received from Legal 7/19/18 and forwarded to reviser. SCC recommended that the CSWF try to connect with the provost and legal to discuss this policy. |
| 2. | **156** | **DISCRIMINATION, HARASSMENT, AND RETALIATION COMPLAINT PROCEDURES –** Heather Higgins-Dochtermann – V1 10/04/18. **Approved by Responsible Office 10/8/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. SS approved 3/6/2019. SG approved 3/17/2019. FS approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/2019 again denying approval.** |
| 3. | **162** | **SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL MISCONDUCT, AND TITLE IX –** Heather Higgins-Dochtermann – V1 10/18/18. **Approved by Responsible Office 10/22/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. SG approved 2/24/2019. SS approved 3/6/2019. FS approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/2019 again denying approval. Equity Office submitted Housekeeping changes 04/23/2019. Other changes to be held in abeyance.** |
| 4. | **163.2** | **ANTI-BULLYING POLICY** – Daniel Friesner – V3 03/07/2017 – All 3 senates had the opportunity to review the policy and provide feedback to the policy review committee. Dan Friesner said that the Commission on the Status of Women Faculty met on 8/30/17 and will not have the policy ready until early November. Waiting for approval of 151 as thesechanges are incorporated into that policy. |
| 5. | **352** | **PROMOTION, TENURE AND EVALUATION –** Alan Denton – V1 03/07/2019. Responsible Office approved 03/07/2019. Legal counsel approved 04/01/2019. **Faculty Senate and Staff Senate to discuss at their next meetings. SG approved 04/28/2019.** |

**Housekeeping Changes Completed – FYI Only**

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| 1. | **162** | **SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL MISCONDUCT, AND TITLE IX: Updated various changes including changing NDSU/Campus Police to University Police, providing contact information for the Sexual Assault Prevention and Advocacy Coordinator, updating contact information for other campus resources, and deleting a repetitious example.** |
| 2. | **334** | **STUDENT TRAVEL POLICY: Updated ND SBHE Policy 512 link.** |

**Discussion Items**

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| 1. |  | **How long to wait when policy changes are approved by Faculty Senate, Staff Senate, and Student Government but not signed by legal counsel, the Provost, or the President.** |

**Next Meeting**

**Thursday, September 19, 2019**

**11:00 am**

**Peace Garden Room, MU**