

JOB ANNOUNCEMENT
Temporary Summer Position (2 positions)
Division of Water Quality
North Dakota Department of Health

Starting Salary Range: \$10 to \$15/hour based on education and experience
Closing Date: February 20, 2015
Location: Bismarck, ND
Status: Temporary Summer Employment
Position Number: 301-Temp
Type of Recruitment: Internal/External
Division: Water Quality
Date of Issue: January 27, 2015

The North Dakota Department of Health, Division of Water Quality has summer employment opportunities available for students interested in gaining experience in environmental science. Summer employment with the Health Department offers individuals the opportunity to gain and apply degree-related knowledge and work experience.

Minimum Qualifications:

Individuals must be enrolled in a college or university or have a bachelor's degree with a major in geology, hydrology, the environmental sciences, or in natural resource management and coursework in chemistry, hydrology, geology, or other related physical or natural science.

Comments:

Positions will be based in Bismarck; however, considerable travel, with overnight stays, will be required. Transportation and per diem reimbursement will be provided by the department. A good driving record with a valid driver's license is required. Experience with computers (Arcview, Office), GPS and maintenance of sampling related equipment will be helpful. Both positions require computer and data management capabilities.

Summary of Work:

Temporary employment opportunities are being offered in the Division of Water Quality's Ground Water Protection Program. Primary activities include water quality sampling from wells as part of the North Dakota Ambient Monitoring Program. These positions will also include some office work, including entering data in various water quality databases, cleaning and maintaining field equipment, and procuring appropriate sampling containers.

Application Procedures:

All applications for open Department of Health positions must be made via the Careers site: https://www.cnd.nd.gov/psc/recruit/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCHJOB.GBL?FOCUS=Applicant&SiteId=11000. Paper submissions will not be accepted. Application materials must be received by 11:59 PM on the posted closing date. All potential applicants must attach and/or upload the following documents in .pdf, .docx, or .doc format:

- Resume
- Cover letter that includes a brief description of the applicant's background/qualifications
- College transcript (copies or unofficial versions are acceptable)

Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preference must include a current statement of disabled status from the Veterans' Affairs Office.

Please fill in all requested information, such as dates of employment, hours worked per week, credits earned, etc.

Applications will be scored against the minimum qualifications and preferences listed on the job announcement and qualifying military service. After the scoring is completed, a certified list of eligible candidates and the applications will be forwarded to the hiring manager for further consideration and possible interview, based on the final scores.

Applicants must be legally authorized to work in the United States.

For more information about the position contact Carl Anderson, Division of Water Quality at 701.328.5213. For assistance in the application or interview process contact Dirk Wilke, Human Resource Director at 701.328.3256 or TTY 1.800.366.6888.

An Equal Opportunity Employer