# JOB ANNOUNCEMENT
## Temporary Summer Position
## Division of Water Quality
## North Dakota Department of Health

**Starting Salary Range**:       $10 to $15/hour based on education and experience

**Closing Date:**       February 20, 2015

**Location:**       Bismarck, ND

**Status:**       Temporary Summer Employment

**Position Number:**       301-Temp

**Type of Recruitment:**       Internal/External

**Division:**       Water Quality

**Date of Issue:**       January 27, 2015

The North Dakota Department of Health, Division of Water Quality has a summer employment opportunity available for students interested in gaining experience in environmental science. Summer employment with the Health Department offers individuals the opportunity to gain and apply degree-related knowledge and work experience.

## Minimum Qualifications:
Individuals must be enrolled in a college or university or have a bachelor's degree with a major in biology, the environmental sciences, or in natural resource management and coursework in chemistry, biology, geology, or other related physical or natural science.

## Comments:
The position will be based in Bismarck; however, considerable travel, with overnight stays, will be required.  Transportation and per diem reimbursement will be provided by the department. A good driving record with a valid driver's license is required. Experience with four-wheel drive vehicles, boats, computers (Arcview, Office), GPS and maintenance of related equipment will be helpful.  The position requires computer and data management capabilities.

## Summary of Work:
A temporary employment opportunity is being offered in the Division of Water Quality's Surface Water Quality Management Program.  Job responsibilities include a wide variety of water quality and biological monitoring activities. Primary work activities include: (1) wetland and lake sampling across the state; (2) sampling of aquatic biota including fish, macroinvertebrates and algae using nets, electrofishing gear and other related equipment; and (3) the collection and sample preparation of fish for tissue analysis.  This position will also include some office and laboratory work, including entering data in various water quality databases, cleaning and maintaining field equipment and the preparation and preservation of samples for laboratory analysis.

## Application Procedures:
All applications for open Department of Health positions must be made via the Careers site: https://www.cnd.nd.gov/psc/recruit/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCHJOB.GBL?FOCUS=Applicant&SiteId=11000.  Paper submissions will not be accepted.  Application materials must be received by 11:59 PM on the posted closing date. All potential applicants must attach and/or upload the following documents in .pdf, .docx, or .doc format:
- Resume
- Cover letter that includes a brief description of the applicant's background/qualifications
- College transcript (copies or unofficial versions are acceptable)

Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preference must include a current statement of disabled status from the Veterans' Affairs Office.

Please fill in all requested information, such as dates of employment, hours worked per week, credits earned, etc.

Applications will be scored against the minimum qualifications and preferences listed on the job announcement and qualifying military service. After the scoring is completed, a certified list of eligible candidates and the applications will be forwarded to the hiring manager for further consideration and possible interview, based on the final scores.

Applicants must be legally authorized to work in the United States.

For more information about the position contact Mike Ell, Division of Water Quality at 701.328.5214.  For assistance in the application or interview process contact Dirk Wilke, Human Resource Director at 701.328.3256 or TTY 1.800.366.6888.


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