NDSU

NORTH DAKOTA STATE UNIVERSITY

Request for Pass/Fail Option

(Undergraduate Courses Only)

Submit form to: Office of Registration & Records, Ceres 110, NDSU Dept. 5210, P.O. Box 6050, Fargo, ND 58108-6050, Fax 701-231-8959
or Bison Connection, 176 Memorial Union, NDSU Dept. 5290, P.O. Box 6050, Fargo, ND 58108-6050, Fax 701-231-8297

Student ID# _____ Date **(mm/dd/yy)** _____ Are you an Exchange Student? ◯ Yes ◯ No

Name Last _____ First _____ MI _____

SUBJECT	CATALOG #	COURSE TITLE	CREDITS	CLASS #

The signatures of the student and advisor signify that the following guidelines and restrictions have been read and verified:

- ☐ Approval must be obtained by the deadline published on the Registration and Records website: www.ndsu.edu/registrar. Once approved, a course may not be changed back to regular grading.
- ☐ The total number of credits taken under the Pass/Fail arrangement may not exceed 16 semester credits. Credits taken in student teaching, labs, and internships are not counted toward the 16-credit limit.
- ☐ **Courses taken to fulfill General Education requirements may NOT be taken Pass/Fail.**
- ☐ Courses taken and passed under the Pass/Fail option do not count in the calculation of the student's grade-point average. However, courses taken and failed under the Pass/Fail option are included in the calculation of the student's grade-point average.
- ☐ The special restrictions listed for the student's college have been checked.

Student Signature _____ Approved Advisor's Signature: _____

Program/Major: _____ Approved Registration & Records Verification: _____

SPECIAL RESTRICTIONS (**Write your initials** by your college to verify that you have checked the restrictions):

_____ ***COLLEGE OF AGRICULTURE, FOOD SYSTEMS, & NATURAL RESOURCES:** Any course not specified by name or number or not required for a specific discipline may be taken pass/fail.

_____ ***COLLEGE OF ARTS, HUMANITIES & SOCIAL SCIENCES:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.

_____ ***COLLEGE OF BUSINESS:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.

_____ ***COLLEGE OF ENGINEERING & ARCHITECTURE**:** Any course taken pass/fail must have approval from the department chair of the student's major.
** Signature of Department Chair: _____

_____ ***COLLEGE OF HUMAN DEVELOPMENT & EDUCATION:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.

_____ ***COLLEGE OF PHARMACY, NURSING & ALLIED SCIENCES:** Courses taken pass/fail will not be used to satisfy any requirement other than total credits.

_____ ***COLLEGE OF SCIENCE & MATHEMATICS:** Courses taken pass/fail will not be used to satisfy any requirement other than total units. Individual departments may have additional restrictions.

_____ ***COLLEGE OF UNIVERSITY STUDIES:** Courses taken to satisfy the university general education requirements may not be taken pass/fail.