



## PAYING YOUR RENT

Welcome to University Apartments! While enjoying your stay here, please do not forget to pay your monthly rent. Rent can be paid in the following ways:

- [1] Online - you can submit credit card and electronic check payments through Campus Connection 24 hours a day.
- [2] By Mail - you can mail checks or money orders to: Bison Connection, NDSU Dept. 5290, P.O. Box 6050, Fargo, ND, 58108-6050. Make sure to write "rent" in the memo line of the check or money order.
- [3] In Person - You can visit Bison Connection service centers in the Memorial Union and Barry Hall and hand in cash and check payments.

Please be aware that NDSU does not mail billing statements to current students. As a student at NDSU, you are responsible to monitor your own Campus Connection account balances. You can view your account under Finances section of the Student Center.

Rent is due within the first 5 business days of every month. Failing to do so will result in a \$35 late fee. Everyone can get a little forgetful sometimes, especially when the study work gets heavy. A late fee may increase your stress and frustration. Here are some tips for reminding yourself.

- [1] Set a monthly reminder on your phone or laptop.
- [2] Make Advanced Payments to campus connection.
- [3] Remind your roommates and ask them to remind you.



# PARKING INFORMATION

Are you are aware that the NDSU STUDENT PARKING PERMIT SALE for the 2012-13 has begun?? please keep in mind these important notes:

[1] ALL student permits are ordered online at [www.ndsu.edu/parking](http://www.ndsu.edu/parking). Click on "HOW TO ORDER GUIDE" for additional information on parking lots, general information, and step by step instructions. It takes approximately 48 hours after registering for 2012-2013 classes to be eligible to purchase a permit. All fees for parking permits will be charged to the student's account. 2012-2013 Student Parking Permits are valid until 8/15/13.

## [2] STUDENTS LIVING ON-CAMPUS:

If you will be living in NDSU Campus Housing, your permit is assigned based on your hall or apartment location. If you will be living in an NDSU RESIDENCE HALL, choose the appropriate Residence Hall. If you will be living in an NDSU APARTMENT, choose the appropriate apartment complex. ALL CAMPUS HOUSING PERMITS - \$155.00/YEAR

Going forward as the school year starts, we will give you important parking tips throughout the snow period and beyond, as well as any other relevant information.

For additional information, visit our website at [www.ndsu.edu/parking](http://www.ndsu.edu/parking), email our office at [ndsu.parking@ndsu.edu](mailto:ndsu.parking@ndsu.edu) or call (701) 231-5771.

Source: NDSU Parking Office



# HOW TO REQUEST MAINTENANCE

“My toilet’s been running for two hours, there’s water everywhere!!”

“I have my keys, but the door still wouldn’t open!”

If you have any sort of maintenance or repair performance in your apartment, just simply call our Service and Repair phone number at 701-231-7282 during the normal business hours (8:00AM – 5:00PM), Monday through Friday during NDSU academic year. Business hours in the summer are from 7:30AM to 4:00PM, Monday through Friday. Maintenance requests can be called in at any time during the day; however, if you call after business hours you may leave a voicemail. The request will be processed the next business day. After placing a work order, our maintenance staff will come to your door as soon as possible. It might take longer sometimes, but please note that we do have about 600 apartments.

## What to do if it’s an EMERGENCY AFTER BUSINESS HOURS???

If you find that there’s something wrong that needs maintenance attention, call the Complex Manager of your building/area right away. Your Complex Manager will go over your apartment to assess the situation. If you can’t get a hold of any of the complex managers on the list, please call the University Police at 701-231-8998.

# BIG EVENT PLANNED???

YOU CAN USE THE NISKANEN COMMUNITY CENTER!!

-Located at the south end of Niskanen 3

Students can reserve this space to use for their own events such as birthdays and other get togethers! Anyone wishing to take advantage of this space may reserve it by completing the form found at the following link:

[http://www.ndsu.edu/reslife/documents\\_and\\_forms/](http://www.ndsu.edu/reslife/documents_and_forms/)

Please make all reservations 2 weeks in advance and enjoy!

# Comics of the Month

## 2012-2013 Complex Managers

**Iddrisu Awudu**  
26 U.V. (A & B Court)  
701.231.4026  
iddrisu.awudu@my.ndsu.edu

**Jingyang Xiao**  
172 U.V. (C & D Court)  
701.231.4166  
jingyang.xiao@my.ndsu.edu

**Sannahill Tripathi**  
212 U.V. (E Court)  
701.231.4194  
sannahill.tripathi@my.ndsu.edu

**Meixuan An**  
227 Niskanen (Building #1)  
701.231.3617  
meixuan.an@my.ndsu.edu

**Kyle Pederson**  
227 Niskanen (Building #2)  
701.231.3618  
kyle.pederson.2@my.ndsu.edu

**Kayley Klingbeil**  
117 Niskanen (Building #3)  
701.231.3604  
kayley.collins.2@my.ndsu.edu

**Quincey Faul**  
117 East (Bison Court East/West)  
701.231.4421  
quincey.faul.2@my.ndsu.edu

In case of an emergency  
call University Police  
701.231.8998

For maintenance call  
Service and Repair  
701.231.7282

I DON'T WANT TO GO TO  
SCHOOL! I HATE SCHOOL!  
I'D RATHER DO ANYTHING  
THAN GO TO SCHOOL!

