



NDSU NORTH DAKOTA
STATE UNIVERSITY

HALL DIRECTOR

department of residence life

TOGETHER WE CAN MAKE A DIFFERENCE

Dear hall director candidate,

North Dakota State University is gaining a national reputation as a leader – you could be part of our success. We'd like you to join us.

We believe some of the most significant learning on the NDSU campus takes place outside of the classroom. Our staff is dedicated to creating a seamless living and learning environment where students experience academic success and personal and social growth.

With enrollment at an all-time high, NDSU has more and better residential facilities than any time in its history. Our focus, however, is not on brick and mortar, but on people. People are NDSU's primary concern and its greatest asset.

NDSU Residence Life encourages candidates of every age, color, disability, gender expression/identity, genetic information, marital status, national origin, public assistance status, race, religion, sex, sexual orientation or status as a U.S. veteran.

Please read through the information provided and if you have further questions about the hall director position, don't hesitate to call or send an e-mail. Thank you for your interest.

Sincerely,

Casey Peterson, Associate Director for Residence Life Staffing

MISSION: The Department of Residence Life supports students by providing a vibrant, healthy place to live and learn.



RES IDE NCE

LIFE



“While I was looking at colleges and universities to work at after my master’s, I wanted somewhere that was supportive, student centered and would allow me to practice and build on what I had already learned. NDSU Residence Life has been all of that and more. Here, I have found a place that truly practices what it preaches, where the staff comes together to support one another, and the students really care about not only their education, but one another. There is never a day that goes by that I don’t say that I am glad I made the choice I did.”

ERICA EISCHEN

WEIBLE HALL DIRECTOR

HOMETOWN: BURLINGTON, ILL.



Here is a glimpse of the hall director position, so you can decide if NDSU is right for you. The NDSU Department of Residence Life has people on its team from states across the country including New York, Michigan, Illinois, Alabama, Iowa, Ohio, California, Montana, Wyoming, Minnesota, South Dakota and North Dakota.

HALL DIRECTORS AT NDSU

Hall directors serve as the primary contact for their residence hall and as a department and university liaison. Exceptional customer service and teamwork are two skills necessary to be a successful hall director. Candidates need to have a strong work ethic, be professional, embrace positive change and be eager to spend time with students. Our hall directors also are expected to provide a welcoming environment where students from diverse backgrounds have an opportunity to learn from, grow with and be respected by one another.

HALL DIRECTOR MAIN RESPONSIBILITIES

- Leadership and management
- Supervision
- Community development
- Advising
- Student conduct
- Facilities management

A bachelor's degree is required. Candidates with families are welcome and encouraged to apply.

NDSU supports travel expenses for on-campus interviews incurred by hall director candidates. Unless a hall director candidate is offered a position and denies it, all candidates invited to on-campus interviews will be reimbursed for their travel expenses.

SPECIAL ASSIGNMENTS

Each hall director can enhance her or his experience at NDSU based on individual preferences. Here are a few examples:

- **Student organizations** Advise various student groups, including Residence Hall Association, National Residence Hall Honorary and RHA Programming Council.
- **Conduct and alcohol education** Assist with conduct issues in the department and teach our alcohol education class.
- **First-year experience** Work with faculty and staff to create a healthy community that addresses academic and first-year student transition issues.
- **Department assessment** Help determine changes needed to best serve our students.
- **Publications and marketing** Collaborate with other departments in marketing residence life to prospective students and assist in production of publications for campus events.
- **Student staff** Coordinate various aspects of student staff recruitment, training and evaluation processes.
- **Diversity** Provide assistance to the department's diversity committee working on actions and goals.

BENEFITS

- Apartments are wired for Internet access, air-conditioned and are partially furnished with living room, kitchen and bedroom furniture.
- Personal and office phones with voicemail are provided.
- Hall director offices are separate from their apartment.
- Professional development funding is available for conferences and training.
- After completing the six-month probationary period, staff members qualify for a tuition waiver up to nine credits per calendar year. Waivers may be used the next semester after the end of the probationary period. Spouses and children receive a 50 percent reduction in tuition. For more information about graduate and undergraduate education, go to www.ndsu.edu/prospective_students.
- A cell phone is provided when on call (approximately one week every three months).
- NDSU provides a benefits package with TIAA-CREF retirement options, life insurance and fully paid health insurance. Health insurance becomes effective one month after the official contract date. Dental and eye-care insurance can be purchased at additional cost.
- Hall directors receive full meal plans during dining center operation.
- Staff members earn one vacation day and one sick day per month, plus 10 paid holidays per year.



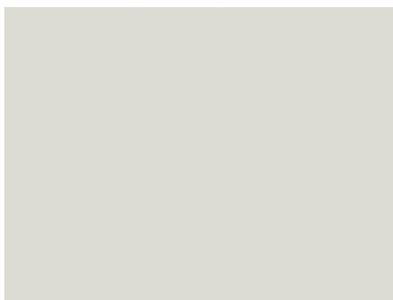
MONTHLY COMPENSATION

APPROXIMATE MONTHLY HALL DIRECTOR COMPENSATION PACKAGE

Base salary (gross).....	\$2,625
Apartment (partially furnished + utilities).....	\$625
Meals.....	\$400
Telephone service.....	\$30
Internet service.....	\$30
Cable service.....	\$50
Full health insurance (100% premiums paid).....	\$650
Retirement plan.....	\$100
TOTAL	\$4,510



"I knew before accepting my position with NDSU it would be a fantastic place to work. My expectations have been blown away. The whole department is full of genuine people who are not only labeled as a team, but actually act as a team. The environment is helpful and positive, which is why I have felt comfortable and supported since day one. NDSU is a great community and the city of Fargo can delight many interests as well. They make a fantastic home."



KRISTEN DAVIS
 CHURCHILL HALL DIRECTOR
 HOMETOWN: DICKINSON, N.D.





ABOUT NDSU

With more than 14,000 students, NDSU is a growing university. Students find the campus large enough to meet new people and gain new experiences, but small enough to be friendly, convenient and safe. Established in 1890, NDSU has a reputation for research and academic excellence. With Division I athletics, more than 200 student organizations and diverse cultural activities, it offers something for everyone.





"I really enjoy working at NDSU. I have found Fargo-Moorhead to be a very family-friendly place, and I love the energetic atmosphere on campus. Having moved more than 1,200 miles to get here, I can honestly say it was worth it. This is where my family and I want to live and work (and play) for many years to come."

JASON MEDDERS

ASSISTANT DIRECTOR OF RESIDENCE
LIFE OPERATIONS
HOMETOWN: TRUSSVILLE, ALA.

FARGO-MOORHEAD

The university is located in Fargo, a thriving regional hub on the edge of the Great Plains and Minnesota lake country. Fargo, its sister city Moorhead, Minn., and surrounding communities have a population of more than 200,000. The area combines big city amenities - museums, arenas and fine arts events - with small-town convenience, safety and friendliness.





"I work for and with individuals who are passionate about students. Across the team's diversity of thought, serving students is the unmistakable constant. This genuine care for others made NDSU stand out when I was considering where to work. Though I started alongside individuals with more experience, the team treated me as an equal member from day one. For someone looking to work in a driven environment where your perspective matters, there's no better match than NDSU."

CHAS LIETAERT

PAVEK HALL DIRECTOR
HOMETOWN: ST. CLAIR SHORES, MICH.





guiding principles for residence life

The following principles help guide the future direction of the department:

- **Standards of service** Consistently deliver the highest quality in all residence life services and programs.
- **Living environment** Maintain, improve, plan and develop facilities to meet the students' basic needs.
- **Learning environment** Foster individual growth and development, academic success and a sense of community.
- **Quality and diverse staff** Attract, reward and retain quality staff in an organizational culture that values all individuals, promotes professional development and maintains ethical standards.
- **Responsible financial management**
- **Building and establishing relationships** Attract and retain students. Develop and sustain successful partnerships that market and foster a positive reputation.
- **Innovative use of technology**

STUDENT AFFAIRS LEARNING AGENDA

We strive to teach students the following principles to encourage their involvement and make clear, strong connections between their academic work and out-of-class experiences:

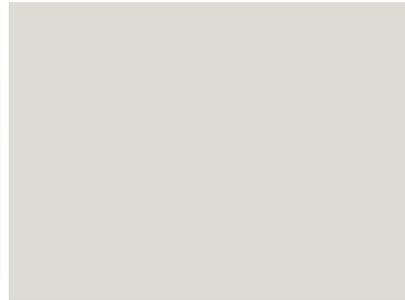
- **To lead**
- **To serve**
- **To negotiate and resolve conflict**
- **To execute tasks to completion**
- **To participate as committed citizens of the community**
- **To function collaboratively**

For more information, please visit www.ndsu.edu/reslife.



**ndsu department
of residence life**

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NDSU North Dakota State University does not discriminate on the basis of age, color, disability, gender expression/identity, genetic information, marital status, national origin, public assistance status, race, religion, sex, sexual orientation or status as a U.S. veteran. Direct inquiries to the Vice President for Equity, Diversity and Global Outreach, 205 Old Main, (701) 231-7708.