

# Minutes of the December 15, 1999 Meeting NDSU STAFF SENATE

**NEXT MEETING**  
**Wednesday, January 12, 2000**  
9:30 a.m. - 10:30 a.m.

**Prairie Rose, Memorial Union**

Full Staff Senate mtgs will be held the second Wednesday of each month at 9:30 a.m.  
Executive Committee will meet on the last Wednesday of the month. The next two  
Executive meetings will be December 22, 1999 and January 26, 2000  
at 9:30 a.m. in the Atrium Conference Room, Memorial Union.

**All classified staff are encouraged to attend**

## 1. **CALL TO ORDER**

President Dan Chihos called the meeting to order.

## 2. **ANNOUNCEMENTS**

Senators were reminded to check off their name on the sheet provided. Senators unable to attend a meeting should notify Lori Bakken, 231-8392, lbakken@badlands.nodak.edu. If you are unable to attend, a substitute should be sent in your place who will sign in representing you and have full voting privileges.

## 3. **PROGRAM**

Our old friend Santa Claus stopped by to read us a story and fill us with holiday spirit.

As Santa says "Merry Christmas to all and to all a good night"

## 4. **APPROVAL OF MINUTES**

*Cherie' Moen made a motion to approve the Minutes from the November 10, 1999, meeting. Diana Iverson seconded the motion. Motion approved.*

## 5. **TREASURER'S REPORT**

Treasurer Norma Ackerson reported that the balance in our funds as of November 30, 1999 are as follows: Trust Fund #1725 = \$2,183.96; Appropriated Funds #3746 = \$705.17. Before committing funds, please consult with Treasurer Norma Ackerson (1-9495) or President Dan Chihos (1-8627). Please submit all bills promptly.



**6. STAFF SENATE COMMITTEE REPORTS**

- 6.1 By-Laws (Cherie' Moen) No Report
- 6.2 Election (Nancy Olson) Nancy Olson was not present, Sharon Morgan gave the report. They are working on electronic voting. There will be three electronic voting booths set up around campus, volunteer will be needed to staff these booths. They are also trying to have pictures and bios for each of the candidates.
- 6.3 Legislative ( ) No Report
- 6.4 Program (Lori Bakken) No Report
- 6.5 Public Relations (Nancy Mueller) No Report
- 6.6 Scholarship (Randy Hittman) They meet on Nov 15<sup>th</sup>, they worked on updating the applications. Application will be accepted starting Jan 10<sup>th</sup> until April 3<sup>rd</sup>. They are also looking at doing more advertising, the number of application being submitted has gone down over the last few years.
- 6.7 Staff Development/Small Grant (Kim Lammers) Flyers for "City Walk" will be going out this week, this is a new fitness incentive program.
- 6.8 Executive Committee (Dan Chihos) Some Staff Senate Members from the College of Ag have issued some concerns about getting computer technical support from Ag Comm Computer Services since they currently do not have anyone answering the phone. Dan spoke to Pres. Chapman about this and he was going to look into it.

**7. UNIVERSITY SENATE COMMITTEES**

- 7.1 Campus Space & Facilities (Randy Hittman) No Report - the next meeting is in January.
- 7.2 Computer Planning & Goals (Steve Kapaun) No Report - the next meeting is in January.
- 7.3 University Athletics (Sharon Morgan) They meet last week:
  - The hockey arena was discussed, there are three sites being proposed. They are proposing extending the "Dome Tax" for 5 years to pay for an arena. The arena would be used for both Men and Women Hockey at NDSU. Looking at doing a ticket campaign to try to generate some money up front.
  - The NCAA is moving to three year contracts for coaches, as contracts come up, NDSU will also be moving to this.
  - The University Senate would like to eliminate University Athletics as a "Standing Committee" because University Athletics does not make policy, the committee feels that athletics needs to be involved in the University and is part of the University. The committee would like the committee to remain.
  - There will be two more meetings before May.
  - Amy Ruley has been elected to the North Dakota State Hall of Fame as a professional person. On June 10<sup>th</sup> there will be a banquet in Jamestown.

7.4 Library (Char Myhre) They are looking at serials and journals for the library again. They meet the 1<sup>st</sup> Wed of each month. The formal process will start in January.

Update on Directors search: They are down to nine applicants and are checking references on them.

7.5 Scheduling & Registration (Gene Blumhardt) No Report

7.6 Student Affairs (Allyn Kostecki) No Report

7.7 Executive (Dan Chihos) The North Dakota University System Chancellor, Larry Isaak will be speaking at an upcoming University Senate meeting.

**8. COUNCIL OF STATE EMPLOYEES – COSE (Sharon Morgan)**

There next meeting will be at the end of January.

A new COSE representative is needed. Val Larson was nominated.

*Sharon Morgan made a motion to cease nomination and a unanimous ballot be cast. Randy Hittman seconded the motion. Motion approved.*

**9. POLICY COORDINATION COMMITTEE – PCC (Allyn Kostecki)**

Allyn Kostecki was not present. Teri Thorsen commented on:

- They did not have a November meeting, there was only one agenda item
- The December meeting made up for it with 45 items, most of them dealt with reorganizing how the Board of Higher Education interacted with the University System.

**10. ADVISOR COMMENTS (Teri Thorsen)**

None

**11. OLD BUSINESS**

None

**12. NEW BUSINESS**

Donette Peterson could not make today's meeting, but NDSU Employee Incident Reports and NDSU Near Miss Report were handed out.

Adjournment

Respectfully Submitted

John A. Underwood  
Secretary

PLEASE CIRCULATE