

**NORTH DAKOTA STATE UNIVERSITY STAFF
SENATE MEETING MINUTES**

February 1, 2012

Memorial Union, Prairie Rose Room

Staff Senate meeting minutes are archived on our Web site at:

http://www.ndsu.edu/staff_senate/meeting_information/meeting_minutes/

Upcoming Staff Senate Meetings:

March 7, 2012	9:30 – 11:00 a.m.	MU, Great Room
April 4, 2012	9:30 – 11:00 a.m.	MU, Great Room
May 2, 2012	9:30 – 11:00 a.m.	MU, Great Room

Upcoming Executive Committee Meetings:

February 17, 2012	9:30 – 11:00 a.m.	Electrical Engineering, Rm 217
March 21, 2012	9:30 – 11:00 a.m.	Ceres Hall, Room TBA
April 18, 2012	9:30 – 11:00 a.m.	Stop N Go Center

NOTE: Senators who must be absent from a Staff Senate meeting are to send a substitute. Any regular broadbanded employee who is not a senator may be a substitute and will have all the rights and privileges as a Staff Senator at that meeting. Substitutes, please sign in on the attendance sheet listing by the Staff Senator's name for whom you are substituting. Please notify Membership/Attendance Officer Jodi Pierce prior to the meeting (231-8296 or jodi.pierce@ndsu.edu).

***All broadbanded staff members are encouraged to
attend.***

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Senators & Substitutes:

-Attendance sheets are on the back table; please sign in. (Absences are noted in the minutes.)

-Please mute or turn off cell phones before the meeting.

I. Call to Order

Laura Dallmann called meeting to order at 9:30 a.m.

II. Attendance Report – Jodi Pierce**Proxies:**

Patty Lloyd for Andrea Abrahamson

Nathan Huff for Galen Mayfield

Ray Smith for Kay Modin

Andrea Madsen for Mary Sinner

Tiffany Dayton for Jeri Vaudrin

Absent:

Robert Barclay

Cole Davidson

Ron Fingarson

Natalie Leer

Guests:

Thomas Stone Carlson – President-Elect for Faculty Senate

President Dean Bresciani

III. Consent Agenda**For Information:**

Policy 139: Leave with Pay

Policy 350.3: Board Regulations on Nonrenewal; Termination or Dismissal of Faculty

For Input: None

MOTION (Trowbridge/Haney): to approve Consent Agenda. MOTION CARRIED.

IV. Approval of the Meeting Agenda

MOTION (Backen-Andersen/Trowbridge): to approve meeting agenda. Remove the program (David Wittrock) is unable to attend. MOTION CARRIED.

V. Student Government Report – no report.**VI. Faculty Senate Report – Thomas Stone Carlson, President-Elect of Faculty Senate.**

Thomas started by introducing himself. He stated that they are exploring what it means to be a Faculty Senate. The Faculty Senate is putting together a Budget Committee to address input to University Budget.

VII. Program – no program.**VIII. Approval of the January 4, 2012 Meeting Minutes**

MOTION (Shepperd/Bisek): to approve the meeting minutes. No discussion. MOTION CARRIED.

IX. Treasurer's Report – Kathy Backen-Andersen

Appropriated: \$945.84

Local: \$9,335.33

Agency: \$1,500.

X. Advisor Comments – Colette Erickson – Yesterday there was an open FORWARD program for an ADA faculty. When that survey comes out, Colette will bring that to the Staff Senate. It is more about us as a community to be more welcoming to make all of us more successful with fewer barriers.**XI. Reports of the Committee**

A. Executive – LaDonna DeGeldere – Took a close look at the attendance report for the Staff Senate and we have a short proxy list. If you know of anyone that is interested in being a Proxy, please contact Jodi Pierce.

B. NDUS Staff Senate – Next meeting will be by IVAN, and will be held sometime in March. They will let us know when the meeting will be. We have added a link on the NDSU Staff Senate website to include any messages that are sent out from the NDUS Staff Senate.

C. Standing

1. Bylaws – Vince Anderson – no report

2. Election – Kris Mickelson – We have five vacant Senate positions. We will be taking nominations in March for the election in April so that new members can take their offices in May. Please talk with your fellow staff members who you think may be interested in joining the Staff Senate.

3. **Legislative** – Letha Cattnach – no report
4. **Program** – Deb Haney – no report
5. **Public Relations** – Wendy Gibson – The Valentine's Ball is coming up on February 25, 2012, we need to get the word out. We also have the Discover U coming up soon. Staff Senate meetings are now on the Event Calendar. Working on the spring Messenger, it is scheduled to be published in the next couple of weeks.
6. **Scholarship** – Matt Chaussee – Applications are now being accepted through April 6, 2012. They are advertising with It's Happening at State, staff listserv, they will check with the Student Government to send it out to the student listserv.
MOTION (Mickelson/Watson): to allocate \$80 to the Scholarship Committee to post the advertisement of the Scholarships on the Memorial Union displays. MOTION CARRIED.
7. **Staff Development** – Paula Schneider/Natalie Leer – Have a meeting in the Lark room right after this meeting.
8. **Staff Recognition** – Janine Trowbridge – no report.
9. **Valentine's Ball** – Victoria Miller – An exciting opportunity with the Valentine's Ball scheduled for 2/25/2012. Bill Lenarz is the advisor to the Residence Hall Association and they have approached the Valentine Ball Committee requesting to help sponsor the Valentine Ball, since it falls during their Spring Bash week.
MOTION (Mickelson/Huber): that the Valentine's Ball Committee partner with Residence Hall Association to plan and perform the Valentine's Ball. MOTION CARRIED.
10. **Gunkelman Award** – William Lenarz – The award ceremony will be on Wednesday, May 2, 2012. They will be going with an on-line submission form rather than manual paper applications. The committee will be meeting after the Staff Senate meeting today.

D. President's Cabinet – LaDonna DeGeldere

- **Homophobic Slurs.** Last fall our group talked about the homophobic slurs being chanted at the games. We just wanted to make sure that we got this message out:
We do not support the slurs about anything negative. The student government presidents at NDSU and UND are collaborating with us.
- **Maximizing Results through Efficiencies.** The vote was to go forward with that document. To form committees that will be working on those initiatives. The board president said that he appreciated the feedback that everyone had given. This document had no involvement by any of the institutions or President's of the institutions.
- **General Search Council** – had two candidates here the week of January 23, 2012, the VP IT position is still open. Marc Wallman is the interim.
- **Tuition Waiver** is being reviewed by NDUS.

E. COSE – Natalie Leer – COSE had a meeting in January in Fargo. It was pretty well attended. Going through the by-laws and visiting our purpose and how we will move forward with the COSE Board.

F. Ad-Hoc Committees

1. **Policy 103** – Kelly Bisek – no report
2. **Senate Committee Review** – Kelly Bisek – no report
3. **Scholarship Fundraiser** – Matt Chaussee – no report
4. **University Avenue Pedestrian Crossing Committee** – Janis Bork – Janis would like to say "hats off" to the committee members. A light will be installed and then a poll will be taken. The poll will include the people from the buildings that park in AD Lot and need to cross University Drive. The committee will continue in existence until the poll is done.

XII. Old Business – None

XIII. New Business

XIV. Announcements

XV. Adjourn – Laura Dallmann adjourned the meeting at 10:25 a.m.

Scheduled meetings:

- *Executive Committee: Friday, February 17, 2012, 9:30-11:00, Electrical Engineering, Rm 217*
- *Staff Senate: Wednesday, March 7, 2012, 9:30-11:00, MU, Great Room*