

NDSU STAFF SENATE

Meeting Minutes
February 4, 2015

- I. Meeting called to order at 9:30 AM by President Wendy McCrory.
- II. Attendance Report by Diane Harrison – See ATTACHMENT 1 for details.
- III. Consent Agenda – No items for business.
- IV. MOTION by Diane Axness / Tina Exner to approve the meeting agenda. MOTION CARRIED.
- V. 800 Café program introduced by Jeannie Erickson – Sherri Norstrom Stastny from Health, Nutrition, and Exercise Sciences introduced the 800 Café and gave information about its history. The 800 Café will be open to the public beginning March 6, 2015 and be open on Thursdays and Fridays through the rest of the semester. The Café is operated and run by students and each meal is 800 calories or less. Look for advertising coming soon.
- VI. Student Government Report by Sarah Russell – Russell thanked anyone involved in the CORE learning requirements discussions. Student Government has a student dedicated to lobbying almost fulltime during the legislative session. If anyone has issues to bring forward, please, contact Student Government.
- VII. Faculty Senate Report by Sean Sather-Wagstaff – Faculty and Faculty Senate are vigorously discussing general education. Sather-Wagstaff encourages staff to be involved in the conversation, as well. There is now a faculty ombudsman on campus. They are currently modifying bylaws so there is a fair and adequate review of the position.
- VIII. MOTION by Dereck Ostdahl / Ben Bernard to approve the January 7, 2015 meeting minutes. MOTION CARRIED.
- IX. Treasurer's Report by Tina Exner

Agency: \$3,265.22
Appropriated: \$1,323.00
Local: \$13,201.57
- X. Advisor Comments by Jill Spacek – no report.
- XI. Committee Reports
 - A. Bylaws by Laura Dallmann – See ATTACHMENT 2 for details. MOTION by the Bylaws Committee to approve the changes to the bylaws. MOTION CARRIED.
 - B. Election by Kelly Bisek – Nominations for Staff Senate will occur March 2-20, 2015 with elections on the March 23-27, 2015.
 - C. Legislative by Brandon Marback – See ATTACHMENT 3 for details.
 - D. Public Relations by Angela Bachman – The NDSU Staff Senate 2015 Staff Appreciation Day open house is scheduled for Thursday, March 19, from 8:30 – 10:00 AM in the Memorial Union, Great Room.
 - E. Information Technology by Vince Anderson – No report.
 - F. Scholarship by Daniel Erichsen – No report.

- G. Staff Development by Gennifer Sprecher – Reminder to register for and attend the Discover U event is on February 19. More information is available on the Staff Senate website.
- H. Staff Recognition by Kelly Bisek – Nomination forms will be posted and advertising will go out later this month.
- I. Campus Relations (formerly Valentine’s Ball) by Mandy Ohman-Zastre – No report.
- J. Gunkelman Award by Donna Theusch – The Gunkelman ceremony will be on Wednesday, May 6, 2015 from 2-4 PM at the Alumni Center. Nomination forms will be go out to student, faculty and staff on February 23 with a deadline of March 25, 2015.
- K. State Staff Senate by Daniel Erichsen – Emma Tufte was elected as the staff representative to the State Board of Higher Education. The next meeting will be February 23, 2015 in QBB room 422. All are welcome to attend.
- L. COSE – No report.
- M. Ad-Hoc Committees
 - 1. Environmental Sustainability by Gennifer Sprecher – There is a meeting scheduled for February 18.
 - 2. Administration Support Communications by Laura Dallmann – Exner has gathered all the information to be posted on the Staff Senate website.
- N. Executive Committee by Gennifer Sprecher – No report.
- XII. President’s Cabinet by Wendy McCrory – See ATTACHMENT 4 for details.
- XIII. Old Business
 - A. Relay for Life by Laura Dallmann – No report.
- XIV. New Business
 - A. Support of SBHE Master Plan by Wendy McCrory - Chad Lindberg sent a request to McCrory for a resolution to support the SBHE master plan. Vince Anderson, Ben Bernard and Diane Axness have volunteered to help McCrory write that resolution. It will be brought forward for consent before it is sent to legislature.
- XV. Announcements – ICE awards nominations are open. Please, consider nominating someone from IT for this award.
- XVI. Meeting adjourned at 10:11 AM by Wendy McCrory.

2014-15 Membership Report

	2014-2015	SENATOR	J	J	A	S	O	N	D	J	F	M	A	M	
1	Vince	Anderson	X			X	X	A	X	X	X				
2	Diane	Axness	\	N O		\	X	X	X	Ex	X				
3	Angela	Bachman	X			X	X	X	X	X	X				
4	Ben	Bernard	X			X	X	Ex	A	X	X				
5	Kelly	Bisek	X	S T A F F		Ex	X	X	X	X	X				
6	Matthew	Chaussee	P			Ex	X	Ex	A	X	X				
7	Glenn	Christensen	X			A	X	X	X	A	X				
8	Laura	Dallmann	X	F		X	X	X	X	X	X				
9	Viet	Doan	X			A	X	X	X	X	X				
10	Lynn	Ehlen	X		S E N A T E		X	X	X	X	X	X			
11	Carin	Engler	X			X	X	X	X	X	X				
12	Daniel	Erichsen	X			X	X	X	X	X	X				
13	Jeanne	Erickson	X	E		X	Ex	X	Ex	X	X				
14	Christina	Exner	X			X	X	X	X	X	X				
15	Wendy	Gibson	X		M E E T I N G S		X	X	X	X	X	X			
16	Cathy	Giddings	P			X	X	X	X	X	X	X			
17	Trent	Gilbery	X			X	X	X	X	X	X	Ex-W			
18	Jeff	Gimbel	X	T		P	X	X	X	X	A				
19	Carly	Gunnerson	X			X	X	X	X	A	X				
20	Holly	Halvorson	X		I N G S		X	X	X	X	Ex-M	A			
21	Diane	Harrison	Ex			X	X	X	X	X	X				
22	Kelly	Haugen	X			X	X	X	X	X	X	X			
23	Tammy	Helweg	X			Ex	X	X	A	X	X				
24	Loretta	Herbel	X			X	X	X	X	X	X	X			
25	Nancy	Hillen	X			X	Ex	X	X	X	X	X			
26	Penny	Hoesel	A			X	X	X	X	X	Ex-W				
27	Joe	Johnson	A			A	X	X	A	X	X	X			
28	Ronda	Klubben	A			X	X	A	A	X	X				
29	Chad	Lindberg	X			X	X	X	X	X	X				
30	Jerie	Little	X			X	X	X	X	X	X	X			
31	Patty	Lloyd	X			X	A	X	A	A	A	X			
32	Michelle	Lura	X			X	X	X	X	Ex-W	X				
33	Niki	Lynnes	X			X	X	X	X	X	X	P			
34	Brandon	Marback	X		N O		X	X	X	X	X	X			
35	Ann	Marschke	X			X	X	Ex	X	X	X	X			
36	Wendy	McCrory	X			X	X	X	X	X	X	X			
37	Barbara	Nilles	\	S T A F F		X	X	X	X	Ex-M	X				
38	Mandy	Ohman-Zastre	X			X	X	X	X	X	X	X			
39	Dereck	Ostdahl	\			\	\	X	X	X	X	X			
40	Kendra	Otto	\	F		X	X	A	X	X	X				
41	Tyler	Perkins	A			X	X	X	X	X	X	P			
42	Molly	Rinehardt	A			X	A	A	A	A	X	X			
43	Cindy	Selstedt	X	S E N A T E		X	P	X	X	X	Ex-M				
44	Anna	Sheppard	X			X	X	X	X	X	X	X			
45	Gennifer	Sprecher	X			X	X	X	X	X	X	X			
46	Dale	Summers	X			A	X	X	X	X	X				
47	Jena	Swartz	\			\	X	X	X	X	X	X			
48	Donna	Theusch	X			X	X	X	X	X	Ex	X			
49	Jeri	Vaudrin	X		X	X	X	X	X	P	X				
50	Amanda	Voigt	A			Ex	X	X	P	X	X				
51	Kristen	Weber	X				X	X	A	A	X	X			
		A – Absent		W – work conflict											
		P – Proxy		M – Medical											
		Ex – Excused		X – Present											
				\ - not member											

III. Composition of the Senate

- A. Staff Senate will be comprised of up to sixty elected members representing the broadband classifications: 1000 Executive/Administrative/Management and 3000 Professional (combined), 4000 Technical, 5000 Office, and 6000 Crafts/Trades and 7000 Service (combined). Membership is based on fifty members representing broadband classifications and ten at-large members elected from any classification. The fifty broadbanded members are determined by the percentage of each classification as compared to the total number of NDSU broadbanded employees. Representation of each band is to be reviewed annually prior to the annual election.
- B. The ten members at large will be selected from the remaining candidates who did not fill a banded vacancy. The top ten candidates receiving the highest amount of votes during the general election will be selected as the members at large.
- C. Executive officers shall be elected from the membership of Staff Senate.
- D. The Executive Committee will consist of the President, Vice President/President Elect, Past President, Secretary, Treasurer, Membership/Attendance Officer, Public Relations Officer, Information Technology Officer, and three Members-at-Large.
- E. The Director of Human Resources or the director's designated representative shall serve in an ex-officio capacity on the Staff Senate and Executive Committee.

Legislative Report

By Brandon Marback

HB 1087 requiring 60% success rate on civics test before high school graduation passed through the House and Senate and has been signed into law by the governor.

HB 1195 permitting concealed weapon by a licensed individual on school property, with approval of the governing board has passed through the House.

HB 1246 requiring compensation comparisons for classified state employees to include at least 50% of health insurance and retirement contributions has passed through the House.

HB 1303 shifting tuition and fee setting authority from SBHE to legislature has passed through the House.

SB 2165 requiring BND to set aside \$5,000 for each child born to ND residents to be used for college or BND student loan debt; and if not college expenses, used for nursing home care. Anyone rec'd \$5,000 would be ineligible for AC/CTE scholarship.

Other Notes:

SBHE chair Kirsten Diederich has resigned and Terry Hjelmstad has been named interim chair. A search is already underway for a permanent chair.

Pres. Cabinet

Wednesday, January 14, 2015

The President called a special cabinet meeting to address the resignation of Dr. Kirsten Diedrich. A full search will eventually take place to replace her. As for the process to approve SBHE members, the senate review is a recommendation, but the votes goes to the legislature.

The President also talked about the legislative process. He felt there are some concerns about lower oil prices. He also stated, for the most part, the governor's budget is being supported. This is good for higher education.

He talked about upcoming bills. Many bills are written and most do not go through. We should be aware of proposed bills, but continue to watch their progress. New software to follow bills has been developed.

Pres. Cabinet

January 26, 2015

President has been involved in the legislative session. Discussion was held on the Sanford/NDSU Nursing Program. Dr. Bresciani brought in several experts to speak. The committee had very few questions. Good news for the program.

The Student Government legislative lobbyists are Aaron Weber and Megan Matajcek. They are described as "studied and articulate". NDSU student leadership is the class of the session. They have been looked to as a resource from many, including the governor.

More support is being given to NDSU capital expenses such as Dunbar, Sudro and Engineering. Dunbar is a life-safety issue while accreditation concerns rest with Sudro and Engineering. The president feels there has been a "warming" to the need and there is still hope for funding. The age of several buildings on campus is between 50-75 years. Later in the meeting Dr. Rusch emphasized that R2 does not have the room to take all of Dunbar to that building.

Colette Erickson and Brittnee Nikle presented to the cabinet on the Affordable Care Act. A newsletter to supervisors went out this week. Employees who work an average of 30 hours per week or 130 hours a month need to be offered health insurance. This does not apply to other benefits typically tied to fully benefitted employees.

The president reminded all in the cabinet to, again, be very careful during the legislative session. University Relations and the vice presidents can assist with any concerns.

1/27 was NDSU research day at the capitol. NDSU showcased undergraduate research. 8 students and 9 faculty attended.

Matt Larsen: NDSU is tied for 1st for the Capital One Cup. Coach Kleiman's contract was extended 2 years to 2021. Matt and Dr. Bresciani attended the national NCAA meeting. NDSU is known around the country at the NCAA level.

Kelly Rusch: Pigs are being used for advanced trauma life support training. Methods are reviewed every 3 years and NDSU's protocol is approved. A recent article referenced previous audits from 2003-2006. An attending veterinarian has been involved since 2006.

Provost Ingram: Announced Dr. Virginia Clark-Johnson is retiring.

Bruce Bollinger: Ray Boyer is retiring.

Dale Zetocha, Exec. Dir. NDSU Research Foundation: NDSU saw over \$2M in research revenue royalty income.

Marc Wallman: NDSU is hosting the Northern Tier Steering Committee.

Laura McDaniel: noted the new video is out on the website. If appropriate, consider adding it to additional websites.

Sarah Russell: March 9th – ND High School Counselors will be hosted. Bike Share bikes are here and will be available as soon as weather permits.

Special Note: SBHE January Update includes Fact Check. This is a good review.

What you read: “Dean Bresciani, North Dakota State University’s president, showed up in Bismarck with a driver and a bodyguard. To be fair, NDSU calls the escort a ‘security liaison.’” ([Article](#))

Fact Check: President Dean Bresciani drove to Bismarck for the 2015-2017 Budget Address with North Dakota State College of Science President John Richman, not a driver and a bodyguard.

- See more at: <http://blog.ndus.edu/fact-check-ndus-dashboards-and-dr-brescianis-travel/#sthash.mZdg6Qoq.dpuf>