

NDSU STAFF SENATE

Minutes

Wednesday, February 2nd, 2022

Prairie Rose – Memorial Union

Zoom - <https://ndsu.zoom.us/j/92677455224?pwd=OXhjWnprdENibzF1cmRTWG5aeTJBQT09>

We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.

Information and reminders on hybrid meetings can be found at the bottom of the agenda*.

I. Call to Order – 9:30 AM

II. Approval of Meeting Agenda- Motion by

III. Campus Kudos

IV. Program

A. Marc Wallman, ITS

1. Marc shared IT updates and talking points that are important for the coming year. Many departments will also have meetings with Marc.

B. Sigrid Jewett, Residence Hall Association

1. Shared information about a proposal they are moving forward to begin allowing firepits on-campus.

V. Student Government Report by Laura Friedmann

A. **No report.**

VI. Faculty Senate Report by Florin Salajan

A. Thank you to President Schroetter, Hopkins, and other senators who are giving their time to the ad-hoc committee on Shared Governance. The hope is that there is some sort of guiding document or policy to provide clarity on shared governance at NDSU.

B. Working Group for Instructional Modes was formed in Faculty Senate. They have asked for nominations from Staff Senate to join that working group. They are temporarily on hold as they wait for Student Government to provide representation as well.

C. Faculty Senate meeting coming up in February. They only have 1 item for consideration at the moment. As a sign of shared governance, President Salajan welcomes our feedback to be shared with him for consideration.

D. Academic Freedom –

1. Question from Helgaas – Is the resolution in response to a particular bill or piece legislation somewhere?

a. Salajan – There is a trend in many parts of the country in K-12 education to move toward banning Critical Race Theory or gender and social justice issues in curriculum. It is also possible that certain states face pushback in higher education settings. The resolution that Faculty Senate is looking at is to show support for such curriculum in coordination with other Faculty Senates across the nation. It is important to have our students prepared for these conversations and subjects as college students, which means they should be taught such subjects in their primary education to be prepared for higher education. Faculty Senate is hoping to take a proactive stance in showing support of such a movement instead of a reactive one.

2. Question from Hunt – Was there any discussion with Faculty Senate about how the new Strategic Plan includes development of diversity, equity, and inclusion curriculum prior to discussing this piece?

- a. Salajan – It was not discussed, but they are two separate pieces. The first pillar of the strategic plan does not mention CRT of social justice. Their resolution is to show legislature that they proactively support such topics in curriculum as a priority. While they were not discussed together, it can be a good conversation for their next Faculty Senate meeting.

VII. Attendance Report by Saurabhi Satam

- A. Present – 28
- B. Absent – 7
- C. Excused – 2
- D. Guests - 12

VIII. Senate Coordinating Council by Joshua Schroetter

- A. SCC did not meet in January.

IX. Consent Agenda – (policy details here: https://www.ndsu.edu/policy/senate_coordinating_council/)

- A. 156 - Discrimination, Harassment, and Retaliation Complaint Procedures
- B. 156.1 - Title IX Complaint Procedures
- C. 162 - Sexual and Gender-Based Harassment and Sexual Misconduct
- D. 612 - Immunization Requirements
- E. Motion to approve Consent Agenda by Satam, second by Hunt. No discussion. Motion passed.

X. Approval of Wednesday, December 1st, 2021 Staff Senate Meeting Minutes - motion to approve by Engler, second by Swank. Motion passed.

XI. Treasurer's Report by Tina Exner

- A. Scholarship – \$-660.20
- B. Appropriated – \$1,181.22
- C. Local – \$9,234.92

XII. Public Relations Officer Report by Saurabhi Satam

- A. There is not a lot happening with their social media, so feel free to send them items to share and post about.
- B. They are steadily improving their traffic to the page.

XIII. Committee Reports

- A. Elections by Maggie Latterell
 1. Emily Vieweg would like to join Staff Senate.
 - a. Latterell nominates Vieweg to become a Senator. Satam seconds. Vieweg accepts the nomination.
 - (1) Bernard motions to cast a unanimous ballot to elect Vieweg, second by Satam. Motion passed. Congratulations Emily!
- B. Legislative and Bylaws by Jeremy Kopp
 1. No report.
- C. Information Technology by Ben Bernard
 1. No report.
- D. Scholarship by Kay Hopkins
 1. Applications for scholarships are live and they are due on the 4th. There are about 25 applications done for both dependents and staff.
 2. They recently received their expendable balance from the Foundation. They have a spendable balance of
 3. Review of Memorandum of Understanding with Foundation finds that it was last done 9 years ago – is there interest in reviewing the MoU? If so, can that be done by the Scholarship Committee or needs to be done by others?
 - a. Schroetter – Uncertain of who needs to do that but can find more information if needed.
 - b. Motion by Bernard to have Scholarship Committee review the Memorandum of Understanding and bring recommendations to Staff Senate. Second by Latterell. Motion passed.
 4. Pizza fundraisers with Blaze Pizza are still ongoing.

5. If anyone is looking to gift money toward scholarship, there is a new scholarship in the name of Anne Marsh. She worked in the Memorial Union for about 10 years – she was a great staff member, senator, and friend of many on-campus.

6. Hopkins can provide the link to donate to anyone who is interested.

E. Staff Development by Elizabeth Cronin

1. No report.

F. Staff Recognition by Renae Wagner/Shiloh Susag

1. Staff Recognition Awards are on the horizon so the committee will need to meet soon.

G. Campus Engagement by Saurabhi Satam

1. No report.

H. Gunkelman Award by Justin Swank

1. They recently met and began conversations with the Gunkelman Family.

2. The ceremony will be on May 4th this year.

3. They are working to have the ceremony in the Alumni Center and to have it live-streamed.

I. Environmental Sustainability by TBD

1. Committee is down to 1 member. Due to the current work load of many senators, any work by Environmental Sustainability Committee will be tabled until further notice.

J. State Staff Senate by April Helgaas

1. They have their next meeting in 2 weeks.

2. Reatha Matter, who servers on State Staff Senate and is the representative to the State Board of Higher Education, shared that she is not interested in renewing her term with State Staff Senate. Fortunately, they had a senator who was interested in filling the role and representation with the State Board of Higher Education.

K. Joint Committees

1. Campus Space and Facilities by Ben Bernard

a. No report.

2. Library by Alicia LaFerriere

a. No report.

3. University Athletics by Corey Landowski

a. No report.

4. Learning Space Advisory Committee by Tina Exner

a. No report.

5. Student Voice Project by Jeremy Kopp

a. Please encourage folks to look at the Student Voice Project website.

L. Ad Hoc Committees

1. Diversity, Equity, and Inclusion (DEI) Committee by Jordan DiPalma

a. They have not met this semester.

b. The committee does hope to become a permanent committee.

2. Shared Governance by Kay Hopkins

a. No report.

XIV. Advisor Comments by Mark Genkinger

A. No report.

XV. Executive Committee by Fred Hudson

A. They held a short meeting in January but not significant report from it.

XVI. President's Cabinet by Maggie Latterell

A. They have been busy with Presidential Candidate Interviews.

XVII. Presidential Search Updates

A. If you have missed any of the deadlines to submit feedback after the candidates have been here, you can submit directly to Carin and she will have it included.

1. If you want an additional level anonymity, you can send to Schroetter and he will then pass on to Engler.

B. Hunt – Encourages staff to share their feedback and be heard throughout this process. He has heard concerns about whether or not their feedback will be taken seriously or be truly anonymous. Please provide

feedback to members of the Search Committee that are staff – there are several representatives who can hear your feedback and make sure it is heard anonymously.

C. Teubner (Guest and Presidential Search Committee Member representing Graduate Students) – If you have questions about the process, please ask a committee member.

1. If you have not had a chance to see the Open Forums, you can find the recordings online to watch and submit feedback.

XVIII. Old Business

XIX. New Business

XX. Announcements

XXI. Adjourn – 10:23 AM

Scheduled meetings:

- Staff Senate: Wednesday, March 2nd, 2021, 9:30 am by Zoom or in Prairie Rose Room

- Executive Committee: Wednesday, February 16th, 2021, 9:30 am by Zoom or Peace Garden Room

***Hybrid Meeting Reminders**

Here are a few friendly reminders and best practices for hybrid meetings:

If connecting via Zoom:

- Connect several minutes before the meeting to make sure your equipment is working and give you time to troubleshoot if needed.
- Turn on your video if you have a webcam and leave it on for the duration of the meeting.
- Mute your microphone when you are not speaking.
- The chat and hand raising features will be available to those joining from a computer and will be monitored by a member of the Exec team.

If attending in person:

- Please do all speaking into one of the available microphones so others joining virtually can hear everything.
- Say your name before you speak. Some of our senators will be joining via Zoom and will not be able to see who is speaking.

Other notes:

- Meetings will be recorded through Zoom.
- Voting will take place by voice in person and via Zoom.