

NDSU STAFF SENATE

Minutes

Wednesday, June 7th, 2023

Prairie Rose – Memorial Union

Zoom - <https://ndsu.zoom.us/j/97076422648?pwd=RnBwNlVzNFdHR3ZrRnFCVfdaeIBkdz09>

We collectively acknowledge that we gather at NDSU, a land grant institution, on the traditional lands of the Oceti Sakowin (Dakota, Lakota, Nakoda) and Anishinaabe Peoples in addition to many diverse Indigenous Peoples still connected to these lands. We honor with gratitude Mother Earth and the Indigenous Peoples who have walked with her throughout generations. We will continue to learn how to live in unity with Mother Earth and build strong, mutually beneficial, trusting relationships with Indigenous Peoples of our region.

Information and reminders on hybrid meetings can be found at the bottom of the agenda*.

- I. Call to Order – 9:31 AM**
- II. Land Acknowledgement**
- III. Approval of Meeting Agenda - Approved**
- IV. Campus Kudos** by April Helgaas
- V. Program**
 - A. Presidents Council on Campus Wellbeing – Emily Hegg
 - 1. Emily Hegg presented on the Presidents Council on Campus Wellbeing and their current initiatives. You can view Emily’s presentation on the recording of the June 2023 Staff Senate Meeting.
- VI. Student Government Report** by President Kaylee Weigel
 - A. No report.
- VII. Faculty Senate Report** by President Warren Christiansen
 - A. No report.
- VIII. Attendance Report** by Saurabhi Satam
 - A. Active – 44 Senators
 - B. Present – 30 Senators
 - C. Absent – 8 Senators
 - D. Excused – 6 Senators
- IX. Approval of Wednesday, May 3rd, 2023 Meeting Minutes – Approved.**
- X. Senate Coordinating Council** by Fred Hudson
 - A. **Consent Agenda** – (policy details here: https://www.ndsu.edu/policy/senate_coordinating_council/)
 - B. **Input Agenda**
- XI. Treasurer’s Report** by Justin Swank
 - A. No report.
- XII. Staff Senate Executive Committee** by Kay Hopkins
 - A. State Staff Senate is being hosted by NDSU this summer. They discussed date, location, meeting rooms, guest speakers, etc. If you see guests around campus, please be welcoming. They expect about 15 – 20 in-person guests.
 - B. Committee Reports – since our general body meetings have had lots of New Business and guest presenters, Committee Reports have been collected prior to meetings. Please make sure to review them when meeting minutes are posted.
 - C. Meeting recordings will only be stored for 9 months which is in line with our Zoom retention policy. Meeting Minutes will continue to be our official documentation of business so you can always read those.
- XIII. Advisors Comments** by Mark Genkinger
 - A. All the organizational changes are underway with effective start date of 07/01.
 - B. Merit increases are starting 07/01.
 - C. Equity increases are not approved yet but tentative plan is for them to start 06/15. Supervisors of those impacted will likely be notified.

- D. There was a question during Emily Hegg's presentation about our health insurance plan no longer covering obesity medication. This is determined by NDPERS. If you have questions or ideas, you can bring them to Mark Genkinger as it will take some time to communicate those types of requests and changes with NDPERS to potentially make changes.
- E. Question from Senator Bernard:
 - 1. Should we expect to see all these changes immediately on July 1st or will it more likely be later in the month or summer?
 - a. Genkinger: The effective date is July 1st, but it is likely some things will take time to work as-intended. Some things might take time to figure out or require adjustments.
- F. Question from Hoadley:
 - 1. When is it expected that we will see the implementation of the new Track Training software?
 - a. Genkinger: They are hoping that it would be ready by the Fall term. Kristina Astrup is leading the efforts to implement the new software.

XIV. Committee Reports (for details, see Committee Updates document)

- A. Public Relations Officer Report by Olivia Buller
- B. President's Cabinet by Maggie Latterell
- C. Elections by Joshua Schroetter
- D. Legislative and Bylaws by Maggie Latterell
- E. Information Technology by Daniel Erichsen
- F. Scholarship by Kay Hopkins
- G. Staff Development by MD Sharijad Hasan
- H. Staff Recognition by April Helgaas
- I. Campus Engagement by Olivia Buller/Jordan DiPalma
- J. Gunkelman Award by Jenna Reno
- K. State Staff Senate by Kay Hopkins
- L. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard
 - 2. Library by Alicia LaFerriere
 - 3. University Athletics by Corey Landowski
 - 4. Learning Space Advisory Committee by Emily Vieweg
 - 5. Student Voice Project by Jordan DiPalma
- M. Ad Hoc Committees
 - 1. Engagement/Service in Job Descriptions by Melissa Lamp
 - 2. Diversity, Equity, and Inclusion (DEI) Committee by Jordan DiPalma
- N. Day of Honor by Corey Landowski

XV. Old Business

XVI. New Business

XVII. Elections

XVIII. State Staff Senate

- A. 2-Year Term
 - 1. Nomination Emily Vieweg who has accepted their nomination.
- B. 3-Year Term
 - 1. Nomination Jen Young who has accepted their nomination.
- C. Motion to close nominations and cast a unanimous ballot by Senator Bernard, second by Senator Satam. Motion passed. Vieweg and Young are elected.

XIX. Announcements

- A. End of Year Committee Reports – Due by 06/30/23 to Fred Hudson, Kristi Steinmann & Kay Hopkins

XX. Adjourn – 10:31 AM

Scheduled meetings:

- Staff Senate: September 6th, 2023, 9:30 am by Zoom or **Prairie Rose– Memorial Union**
- Executive Committee: Wednesday, June 21st, 2023, 9:30 am by Zoom or **Nueta – Memorial Union**

