

## STAFF SENATE TREASURER'S REPORT

Month: Mar-11  
 Dept. # 1040

	Agency Fund 81055	Appropriated Fund 30746	Local Fund Fund 18725
<i>Beginning Balance/Balance Forward</i>	\$2,782.74	\$408.45	\$8,717.14
<b><u>INCOME</u></b>			
VP for Information Technology Svc - General			\$633.98
Registration Fees for DISCOVER U -Staff Development			\$5,275.00
Total Income	\$0.00	\$0.00	\$5,908.98

**EXPENSES:**

Catering - 2011 <b>Valentine's Ball</b>	\$1,487.54		
Memorial Union - Misc. Supplies - <b>Valentine's Ball</b>	\$410.71		
Ag Communication - Postage - <b>Valentine's Ball</b>	\$45.55		
Memorial Union Graphics - Printing - <b>Valentine's Ball</b>	\$2.05		
MU Reservations - MU Rm & Equip Charge - <b>Valentine's Ball</b>	\$237.50		
University Police - Security - <b>Valentine's Ball</b>	\$202.50		
Memorial Union Service Center- Decorations - <b>Valentine's Ball</b>	\$137.10		
Memorial Union Graphics - Digital Display - <b>Valentine's Ball</b>	\$25.00		
NDSU Bookstore - Office Supplies - General		\$15.30	
Ag Comm Print Shop - Printing - Staff Development		\$50.77	
Catering - Gift Card - Union Coffee Shop - Staff Recognition			\$5.00
Catering - February 2011 General Meeting			\$164.55
Catering - Discover U - Staff Development			\$3,606.85
Dining Service - Gift Cards Union Coffee Shop - Staff Recognition			\$10.00
VP University Relations Office - General			\$13.50
Ag Communication - Postage - <b>Discover U</b>			\$77.00
Memorial Union Service Center - Handouts - <b>Discover U</b>			\$500.55
Memorial Union Service Center - Handouts - <b>Discover U</b>			\$91.00
S & S Promotional Group, Inc. - Notebooks - <b>Discover U</b>			\$1,775.53
MU Reservations - Room charge - <b>Discover U</b>			\$197.50
Memorial Union Graphics - Staff Nominations- Election Com.			\$40.00
Total Expenses	\$2,547.95	\$66.07	\$6,481.48
<b>ENDING BALANCE</b>	\$234.79	\$342.38	\$8,144.64

Prepared by Kathy Backen-Andersen, Treasurer

Date:

Reviewed by President

Date: 4/6/11

Reviewed by Past President

Date: 4/6/11