

## STAFF SENATE TREASURER'S REPORT

Month:  
Dept. #

November 2011  
1040

	Agency Fund 81055	Appropriated Fund 30746	Local Fund Fund 18725	
<u>INCOME</u>	Beginning Balance/ Balance Forward	\$0.00	\$1,000.89	\$14,071.39
	Subtotal	\$0.00	\$1,000.89	\$14,071.39
 <u>EXPENSES:</u>				
Postage - Discover U Flyers	Discover U - Staff Dev	IDB 0592290	\$27.00	
NDSU Bookstore-HC Candy-10/28/11	HOMEcomings FLOAT- PR	Ref # B 24280		\$145.86
Travel Reimb-Laura Dallmann-Oct 2011	Attnd COSE quarterly mtg.	T 145395		\$94.35
Ag Comm Print & Copy Svc-PCSJT	SS Event-Library-Staff Dev	Journal Entry		\$59.00
Catering - 11/2/2011	General Meeting	UD3840		\$144.35
Catering 11/8/11 - Union Coffee Shop	2 Kudo's (Gift Cards)- Staff Dev	UD3883		\$10.00
	Total Expenses	\$0.00	\$27.00	\$453.56
	<b>ENDING BALANCE</b>	\$0.00	\$973.89	\$13,617.83

Prepared by Kathy Backen-Andersen, Treasurer  
Date: December 6, 2011

Reviewed by President

Date: 12/15/11

Reviewed by President Elect

Date: 12/15/11