

STUDENT TECHNOLOGY FEE ADVISORY COMMITTEE (TFAC) MEETING
Wednesday, March 6, 2013, 9 a.m., Thorson Maintenance Center Blue Conference Room
Meeting Notes by CeCe Rohwedder
Approved on April 17, 2013

Present: Rian Nostrum, Chair; Matt Bains, Aaron Banister, Gary Fisher, Jim Hammond, William Hess, Tanya Kramer, Stanley Kwiecien, Tyrell Martin, Chris McEwen (proxy for Sydney Hull), Anita Welch, David Wittrock, CeCe Rohwedder
Absent: Anne Denton, Sydney Hull

Rian called the meeting to order at 9 a.m.

The minutes of the February 8, 2013 meeting stood approved as presented following confirmation or correction of the number of available servers.

- 1. Dr. Wilson's CTR tour invitation to TFAC members:** the committee accepted Dr. Wilson's invitation to tour the Commodities Trading Room. Dr. Wilson will be asked to designate the time for the tour, and TFAC members who attend will video the visit and post the video on TFAC's Blackboard site.
- 2. Spring 2013 Action Plans requesting the available servers:** so far there have been three inquiries about the specifications. It was noted that it is unfortunate that in the *It's Happening at State* article, the decision to suspend solicitation of action plans this spring was attributed to Interim VPIT Marc Wallman without including the role of NDSU's administration in the decision process, so that the campus could be aware of how the decision was made.
- 3. Changes to Action Plans (all are on Blackboard):**
 - A. #1117, Virtual Desktops & Applications. Nate Olson, ITS (Nate is replacing Galen Mayfield as PD, as Galen left NDSU on 03/01/13)
 - B. #1120, Lecture Capture Functionality. Nancy Lilleberg, ITS (request for extension approved; new end date: 6/30/13)
- 4. Action Plan reports were reviewed:**
 - A. Status reports received since the last TFAC meeting (all are on Bb):
 - a. #1117, Virtual Desktops & Applications. Nate Olson, ITS
 - b. #1120, Lecture Capture Functionality. Nancy Lilleberg, ITS
 - B. Final reports received since the last TFAC meeting (all are on Bb):
 - a. #B FY2010 Contingency, Computers for Memorial Union. Steve Winfrey, Memorial Union (\$102.02 to be returned)
 - b. #C FY2010 Contingency, Novell License and Hardware Lease. Jon Bronken, ECI
 - c. #1025, ERP @ NDSU – Phase III. Joseph Latimer, Accounting, Finance & Information Systems
 - d. #1028, Field Test, Adapt & Prep Wimba for Face-to-Face Writing Consultations. Enrico Sassi, Center for Writers (\$4.87 to be returned)
 - e. #1115, Networking Intravet Practice Management Software for Use by Veterinary Technology Program Students and Instructors. Sarah Wagner, Animal Sciences

- f. #1125, Expansion of Lecture Capture Project due to Increased Faculty and Student Interest. Nancy Lilleberg, ITS
- g. #1129, Novell License and Hardware Lease. Jon Bronken, ECI
- h. #1131, IACC Card Access Installation. Joan Chapek, Telecommunications (\$127.63 returned)
- i. #1220, Renaissance Hall "Thinking Space." Daniel Siverson, Visual Arts (\$2.63 to be returned)

This information will be helpful to the committee in potential future considerations of action plan proposals. Funds that are unused are returned to the student technology fee fund.

5. First reading of proposed revisions to the Bylaws: Matt presented revisions to the Bylaws, presented to ensure that the student technology fee management process continues to go smoothly and that TFAC and NDSU students are guaranteed a voice in the use of this fee.

The model utilized for the revisions was that of Student Government. It was noted that this model does not ensure that funds will be made available for action plan awards; also it may not be appropriate to apply the student activity fee model to the student technology fee, since the latter involves one fund managed by one department, whereas the former is utilized by multiple departments.

The fund allocations identified address current technologies specifically and have no discretionary utilization built in. It was cautioned that the model does not ensure that funds will be made available for action plan awards.

TFAC desires the ability to consider and fund innovative campus technology projects, and to have transparency in the use of the student technology fee. The question was posed of whether TFAC, an advisory group, should direct so specific a use of the funds.

It was suggested that Article II of the Bylaws be revised, especially Sections I and II, to strengthen and clarify the intent and purpose of the TFAC and the student technology fee use.

Matt is meeting with Interim VPIT Wallman next week and will seek feedback from him.

The draft presented at today's meeting will be included with the draft of the meeting minutes.

The meeting was adjourned at 9:55 a.m.