

**OFFICE OF THE PROVOST AND VICE PRESIDENT FOR  
ACADEMIC AFFAIRS**

**REQUEST FOR SALARY FUNDS**

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**Department:**

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**Describe Need:**

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**Rationale:**

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**Amount:**

Total Request:                      \$ \_\_\_\_\_

Match (if any):                      \$ \_\_\_\_\_

\_\_\_\_\_ *(Describe Source)*

\_\_\_\_\_

Net Request from VPAA:        \$ \_\_\_\_\_

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**Recommendations:**

Chair/Head \_\_\_\_\_  
Date

Dean/Director \_\_\_\_\_  
Date

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**Approval:**

Provost/VPAA \_\_\_\_\_  
Date

(No More Than One Page)