

Upper Great Plains Transportation Institute: Created by the North Dakota Legislature in 1967, the institute focuses on improving transportation for people in small urban and rural settings. Its goal is to enhance economic efficiency, increase competitiveness, improve mobility and promote safety. The institute participates in interdisciplinary graduate degree programs, including a Ph.D. program in transportation and logistics.

Value-added Processing Center: The center generates and disseminates information to help growth of the food and agricultural processing industry in North Dakota. Its objective is to add value to the agricultural materials produced in the state, thereby contributing to the development of North Dakota's economy.

Rights and Responsibilities

Student Behavior (www.ndsu.edu/ndsu/vpsa/code)

Every NDSU student has the responsibility to observe and to help maintain a code of personal behavior and social relationships that will positively contribute to the educational effectiveness of the university. To this end, students are expected to observe the university standards published in this Code, and those outlined in any other university policies, regulations, contracts, or license contracts published elsewhere. In addition, students are expected to observe the laws of the community, the state and the nation. These behavioral standards apply to all students who have been admitted to the university, to previously enrolled students for any act committed while they were enrolled students, to students otherwise associated with the university, and to all visitors as long as they are on campus. The complete document on university regulations and policies relevant to student life is entitled "Rights & Responsibilities of Community: A Code of Student Behavior" is available from the Office of the Dean of Student Life, 368 Memorial Union, or online.

Privacy of Student Records (www.ndsu.edu/ndsu/vpsa/code)

The disclosure of student educational records is governed by policies developed by North Dakota State University in compliance with state law and the Family Educational Rights and Privacy Act of 1974 as amended (FERPA). There are essentially two types of student records, public directory information and nonpublic information. Directory information may be released publicly except in cases where students have specifically requested that the information not be released. Nonpublic information which includes the academic transcript, is considered confidential and will not be released, other than to authorized personnel or as allowed by law, without the written authorization of the individual. NDSU may forward academic records to other post-secondary institutions that have requested such records and in which the student intends to enroll. University policies relative to student records are specified in the FERPA annual notice, the "NDSU Policy Manual," Section 600, and contained in the publication entitled "Rights & Responsibilities of Community: A Code of Student Behavior," which may be obtained from the Office of the Dean of Student Life, 368 Memorial Union. Students may restrict the release of directory information no later than the tenth class day of the semester at the Office of Registration and Records, 110 Ceres.

Equal Opportunity Policy (www.ndsu.edu/equal_opportunity)

North Dakota State University is fully committed to equal opportunity in employment decisions and educational programs and activities, in compliance with all applicable federal and state laws including appropriate affirmative action efforts, for all individuals without regard to race, color, national origin, religion, sex, disability, age, or Vietnam-era veteran status, sexual orientation, status with regard to marriage or public assistance, or participation in lawful activity off the employer's premises during non-working hours which is not in direct conflict with the essential business related interests of the employer.

More specifically, the university abides by the requirements of Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 as well as the implementing regulations of the U.S. Department of Education (34 CFR Parts 100, 106 and 104, respectively), the Americans with Disabilities Act of 1990, and the North Dakota Human Rights Act of 1983.

Inquiries concerning compliance may be directed to the NDSU Director of Equal Opportunity, 202 Old Main, 231-7703, or to the Office for Civil Rights, U.S. Department of Education, 10220 N. Executive Hills Blvd., 8th Floor, 07-6010, Kansas City, MO 64153-1367. The complete and current policy may be viewed online.

Anti-Harassment Policy (www.ndsu.edu/policy/163.htm)

North Dakota State University is committed to providing a climate that fosters respect for students, staff, and faculty as well as others who participate in programs and activities at the university. As part of that commitment, NDSU prohibits harassment based on gender, race, color, religion, national origin, age, disability, sexual orientation, or protected activity (such as reporting alleged harassment or providing information related to a grievance). This policy is in compliance with federal civil rights laws and agency regulations and guidance implementing these laws. Please note that harassment in electronic forms is also prohibited under NDSU Policy 710 - Computer Facilities.

Anyone who feels she/he has been subjected to prohibited harassment is encouraged to report the situation before it becomes severe or pervasive. Individuals may make a report to the Director of Equal Opportunity, the university's General Counsel, the Office of Human Resources, the Counseling and Disability Services Office, the Associate Director for Student Rights and Responsibilities, or an appropriate administrator. Reports may be addressed on an informal basis at the request of the individual alleging harassment. The person alleging harassment may also file a formal grievance in the Equal Opportunity Office using the Equal Opportunity Grievance Procedures described in NDSU Policy 156.

The university will not tolerate adverse actions/retaliation toward anyone who, in good faith, alleges harassment or who provides information related to a grievance. Such retaliation may be the basis for an additional grievance. The complete and current policy may be viewed online.

Sexual Harassment Policy (www.ndsu.edu/policy/162.htm)

As part of its commitment to equal opportunity, North Dakota State University prohibits sexual harassment of its employees and students, including student-to-student and other peer sexual harassment. This policy is in compliance with federal regulations implementing Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972. Please note that sexual harassment in electronic forms is also prohibited under NDSU Policy 710 - Computer Facilities.

Individuals concerned about violations of this policy should request assistance from the university's Director of Equal Opportunity, the university's General Counsel, the Counseling and Disability Services Office, the Associate Director for Student Rights and Responsibilities, or an appropriate administrator. The complete and current policy may be viewed online.

Consensual Relationships Policy

(www.ndsu.edu/policy/1621.htm)

Consensual relationships that are of concern to North Dakota State University are those romantic or sexual relationships in which both parties appear to have consented, but where there is a definite power differential within the university between the two parties.

Consenting romantic and sexual relationships between instructors (meaning all who teach at the university — faculty members, other instructional personnel, and graduate or undergraduate students with teaching, advising, or tutorial responsibilities) and student (meaning any person studying with or receiving advising from the instructor); between supervisor (meaning any person in a position of authority over another — to hire and fire, to grant raises and oversee task performance) and employee (meaning any person working for the supervisor); and between employee and student (where there is an instructional, advisory, or an employment relationship between them) have the potential for extremely serious consequences and ought to be avoided. This list is not all-inclusive, but gives examples of the types of relationships that are covered by this policy.

Because of the possible difficulties associated with the power differential and because of potential conflicts of interest, North Dakota State University discourages all such consensual relationships. *However, if a romantic or sexual relationship exists or develops between individuals having a power differential within the university, the person with greater power shall report it to an appropriate supervisor.* For example, an instructor shall report the matter immediately to the department chair; a teaching assistant shall report it to the professor in charge of the course; and an employee shall report it to his/her supervisor. In each case, the administrative supervisor shall make suitable arrangements for the objective evaluation of the student's, employee's, or prospective employee's academic or job performance and for the protection of individual and university interests. The complete and current policy may be viewed online.

Sexual Assault Student Policy (www.ndsu.edu/policy/603.htm)

NDSU commits its resources to the following twofold process: 1) to provide crisis intervention and a judicial/disciplinary response for victims and alleged offenders, and 2) to educate and promote discussion on interpersonal abuse and violence.

Persons having knowledge about sexual assaults involving members of the NDSU campus community are urged to contact NDSU Police at 231-8998 or at Thorson Maintenance Building. Contacts may also be made at the Office of the Dean of Student Life, 368 Memorial Union, 231-6537, or the Department of Residence Life, Auxiliary Enterprises Building, 231-7557.

Sexual assault is viewed as any sexual behavior between two or more people to which one person does not or cannot consent. NDSU relies upon North Dakota state law concerning sexual imposition which is much broader than the traditional concept of rape. NDSU prohibits sexual acts or contacts with others which can involve compelling a victim to submit to sexual acts or contacts by force or threat of force, use of intoxicants to substantially impair the victim's power to give consent, engaging in such acts when there is reasonable cause to believe the other person suffers from a mental state which renders him or her incapable of understanding the nature of the contact, or where the victim is a minor. A complete copy of the policy, reporting procedures, and related information is available at the Office of the Dean of Student Life, 368 Memorial Union, or online. The complete and current policy may be viewed online.

Use of Alcohol and Other Drugs

(www.ndsu.edu/policy/155.htm)

NDSU complies with and supports the North Dakota State Board of Higher Education policy governing alcohol use on campus, the Drug Free Workplace Act of 1988, Public Law 100-690 and the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226. The State Board of Higher Education prohibits the possession, sale, dispensation, use or consumption of alcoholic beverages upon land or in buildings owned by the Board or its institutions. Exceptions may include the lawful possession of alcohol in family student residences, on-campus professional staff residences, fraternities and sororities (in certain circumstances), the president's residence, and other special exceptions as granted by the president or the president's designee. For the complete State Board of Higher Education policy, see www.ndsu.edu/policies (number 918 "Alcoholic Beverages"). The university prohibits the unlawful or unauthorized use, possession, storage, manufacture, distribution, or sale of alcoholic beverages and any illicit drugs or drug paraphernalia in university buildings, any public campus area, in university housing units, in university vehicles, or at any university affiliated events held on or off-campus, which are sponsored by students, employees, and their respective campus organizations (including all fraternities and sororities). For NDSU employees, compliance with this policy is a term and condition of employment. For NDSU students and student organizations, compliance with this policy is a term and condition of continued enrollment/organizational registration. The complete and current policy may be viewed online.

Campus Security

(www.ndsu.edu/ndsu/police/ndsu_personal_safety/index.htm)

NDSU complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This law was renamed in 1998 and was formerly known as the Student Right-to-Know and Campus Security Act of 1990. Policies, prevention, services, and crime statistics are available at the Office of the Dean of Student Life, 368 Memorial Union; the NDSU Police Department, Thorson Maintenance Center; or online.

Problems/Complaints

The Vice President for Student Affairs Office has established a procedure for students to file complaints, concerns or issues. The purpose of the procedure is to provide for an orderly collection of information, to address students' complaints in a timely manner by appropriate university personnel, and to help students learn effective conflict resolution skills.

A form is available in the Vice President for Student Affairs Office, 100 Old Main, or the Dean of Student Life Office, 368 Memorial Union, to assist students in stating the problem and the desired problem resolution. In addition, students may arrange a meeting with the Associate Director of Student Rights and Responsibilities, 368 Memorial Union, at any time during the process for advice and direction in resolving the problem.

Enrollment Information

Admission (www.ndsu.edu/prospective_students)

Campus Visits

Anyone interested in attending NDSU as an undergraduate student should contact the Office of Admission, 124 Ceres Hall, for application procedures and information. Office of Admission staff welcome and encourage inquiries about NDSU student life and academic programs. Campus visits are scheduled weekdays for prospective students and families. Such visits may include a campus tour, appointment with a faculty member in the student's area of interest, and an interview with an admission representative. Simply call the NDSU Campus Visit Coordinator at 1-800-488-NDSU or 231-8643.

Admission Policies

Admission policies and practices reflect the university's commitment to equal opportunity.

Admission of Freshmen

In compliance with State Board of Higher Education policy, students are selected on the basis of high school core course requirements, ACT or SAT scores, and grades.

Academic Eligibility

A prospective student must complete the following high school core curriculum unit requirements (one unit equals one full year of study):

1. Four (4) units of English
2. Three (3) units of mathematics (at the level of algebra I and above)
3. Three (3) units of laboratory science
4. Three (3) units of social studies

Application Requirements

To be considered for freshman admission, submit the following:

1. A completed application for admission and a \$35 nonrefundable application fee.
2. A completed college preparatory course report form (included in the application) indicating completion of the core curriculum requirements.
3. An official final transcript of all high school credits sent by the high school; official transcript(s) of any subsequent postsecondary course work.
4. Scores from the American College Test (ACT) (NDSU's code number is 3202) or from the Scholastic Aptitude Test (SAT) (code number is 6474), if applicant is under 25 years of age.

Admission decisions are based on the total high school record. Completion of the core curriculum requirements previously listed does not automatically guarantee admission to NDSU. In addition to fulfilling the core requirements, grade-point average in the core courses, and ACT or SAT scores are considered in evaluating an application. The general guidelines used in making admission decisions include a cumulative high school grade-point average of 2.5 (4.0 scale) and an ACT composite score of 21 or an SAT score of 970 or higher. Students who do not meet these guidelines will be considered if other supporting factors show potential for success.

Note: North Dakota State Board of Higher Education requires verification of measles, mumps, and rubella immunizations for all students born after December 31, 1956.

Admission of Transfer Students

Refer to the section on Academic Policies for information on evaluation of transfer credits. Students who have previously attended NDSU should refer to the section on readmission of returning students.

Application Procedures

Students interested in transferring to NDSU must present the following to be considered for admission:

1. Completed application for admission and a \$35 nonrefundable application fee.
2. Official high school transcript, complete with graduation date, if fewer than 60 semester credits (90 quarter credits) of transferable college work have been completed.
3. Minimum cumulative college grade-point average of 2.00 on a 4.00 scale.
4. Official transcripts from all colleges previously attended. Transfer students are not at liberty to disregard any part of their previous college