

Financial Aid (www.ndsu.edu/finaid)

Students attending NDSU for the first time must apply for admission to be considered for financial aid.

All aid applicants will be expected to complete and submit the Free Application for Federal Student Assistance (FAFSA). To be considered for the maximum number of financial aid sources, the FAFSA must be processed by the FAFSA processing agency on or before March 15. To ensure meeting this deadline, the completed FAFSA should be mailed in February.

Students are encouraged to complete the FAFSA online at www.FAFSA.ed.gov. Official financial aid award notices are mailed to students the first week of June.

Federal Pell Grants

All students who have not yet earned a baccalaureate degree are eligible to apply for grant assistance under this program. Grant amounts ranging from \$400 to \$4,050 per year are awarded to students with exceptional need for assistance.

Federal Supplemental Educational Opportunity Grants

These federal grants are awarded to undergraduate students with exceptional need for assistance (Pell Grant recipients must be given priority in the awarding of Supplemental Grants). Amounts range from \$300 to \$1,400 per year.

State Grants

North Dakota residents may be considered for a \$600 State Grant by completing the FAFSA. Eligibility is based upon need for assistance. Early submission of the FAFSA will ensure priority consideration for the grant.

Loans

The university participates in the Federal Perkins and Stafford Student Loan Programs. The Minnesota Student Educational Loan Fund (SELF) and Parent Loans for Undergraduate Students (PLUS) programs are available to qualified applicants. There are several other loan options available through various lenders.

Rates of interest are below those charged commercially, and borrowers may have up to 10 years after leaving school to repay these loans depending upon the total amount borrowed.

The Office of Student Financial Services also offers short-term emergency loans of nominal amounts to qualified enrolled students.

Withdrawals to Zero Credits

Prior to the start of a semester students can cancel their registration by contacting the Office of Registration and Records, 110 Ceres Hall. Upon cancellation of registration, all financial aid funds are forfeited. Withdrawals to zero credits on or after the start of a semester are processed in the Business Office, 101 Old Main. Institutional refunds are calculated based upon a declining percentage extending through the 60% point of the term. Specific dates and refund percentages are published in the "Registration Schedule" each term.

A recipient of Title IV grant or loan funds who withdraws prior to the 60% point of the term and has attended at least one class must have their aid eligibility recalculated to determine the amount of aid earned. The recalculation is based on the number of days in the term and the number of days completed by the student.

A student who does not officially withdraw to zero credits but ceases attendance in all classes prior to the 60% point of the term, is considered to be an unofficial withdrawal. No refund of institutional charges is made on an unofficial withdrawal; however, a recalculation of Title IV aid earned is required. The student's date of withdrawal will be either the last documented date of attendance or the 60% point of the term, whichever is later.

When the withdrawal date is determined, whether on an official or unofficial withdrawal, a Return of Title IV Funds Worksheet will be processed to calculate the institutional refund as well as the unearned Title IV financial aid funds. If aid has already been disbursed to the student, the unearned Title IV funds will be returned using the student's institutional refund of institutional charges. If the amount of the institutional refund is not enough to reimburse all of the unearned Title IV funds, the student is responsible for paying the balance. If aid has not been disbursed to the student, a post-withdrawal disbursement will be offered to the student, as long as the student is eligible for Federal Title IV assistance. A copy of the Return of Title IV Funds Worksheet will be given to the student at the time of withdrawal. In the event of an unofficial withdrawal, a certified letter will be sent to the student that includes the Return of Title IV Funds Worksheet.

A complete copy of the policy and procedures for withdrawals to zero credits is available upon request in the NDSU Office of Student Financial Services, 202 Ceres Hall.

Academic Standards for Federal Financial Aid Eligibility

Students must meet standards of satisfactory progress to maintain their eligibility for Title IV financial assistance each year. These standards differ somewhat from the minimum standards set by the university. Changes in registration, such as dropping courses or withdrawing from all courses, may affect financial aid eligibility of applicants and recipients. For details or to obtain a copy of the "Standards of Satisfactory Progress for Financial Aid Eligibility," contact the NDSU Office of Student Financial Services.

Employment

The federal Work-Study program provides jobs both on and off campus during the school year and summer for enrolled students with need for assistance. For non-work study employment, see the Career Center.

Scholarships

High school seniors with superior academic credentials are encouraged to contact the NDSU Office of Admission for scholarship information and application forms. Returning and upperclass students should contact their college or department regarding scholarship availability and application procedures. Students should also seek out scholarships offered through non-university sources. Please see NDSU scholarship information online at www.ndsu.edu/finaid.

Student Programs and Services

Diverse services and reinforcement programs are available at NDSU. Each is aimed at enhancing student life by assisting students to gain the maximum benefit from their experiences.

Career Center (www.ndsu.edu/career_center)

The Career Center is a comprehensive resource center to assist NDSU students and alumni with their job searches and to connect them with employers.

There are three distinct areas of focus: career preparation, cooperative education, and part-time and summer work.

Career preparation: Students are assisted with the process of becoming successfully employed by utilizing the services and resources available to undergraduate and graduate students who are in their job searches.

Part-time and summer work: Students can utilize the electronic part-time job board to access on and off-campus job postings.

Cooperative education: This internship-type program blends classroom education with hands-on experience through career-related, paid work experiences for academic credit. Cooperative education offers specific benefits to students:

- Career related work experience
- An opportunity to explore a career field
- Earn money
- Receive academic credit

Participation in the co-op program may substantially improve students' employment opportunities after graduation by providing skill mastery to prospective employers.

The co-op program option is available in most academic departments. Freshmen should begin their career development process by meeting with Career Center staff. Generally, students are qualified to participate in the program during or after their sophomore year. Employment can be full or part-time and must consist of a minimum of 100 hours of work per semester to earn credit. Work experiences can occur during the school year or the summer.

Co-op assignments generate one to three credits on the student's transcript depending on the number of hours worked during the semester. There is a cap of 12 co-op credits per student. Cooperative Education registration is offered through Continuing Education and credit is awarded directly by the Co-op Program. Students must make their credit arrangements prior to their Co-op assignment.

Other resources and services available at the Career Center include:

- Instructional Web site

- Professional job search advisors focusing on resume and cover letter development; interview techniques and mock interviews; job search strategies; professional image instruction; federal job and internship information
- Employer recruiting and on-campus interviewing
- Career events including On-campus Job Fair-fall; Meet the Firms (Accounting)-fall; Engineering & Tech Expo-fall; Tri-College and Internship Fair-fall; Tri-College Graduate School Day-fall; Spring Career Fair-spring; Design Expo-spring; Summer Job Fair-spring; and the North Dakota Education Career Fair-spring.

Counseling and Disability Services

(www.ndsu.edu/counseling)

Counseling and Disability Services professionals understand that students have times in their lives when they need assistance with their academic, personal, career, and social issues. These professional counselors and learning specialists help students who have difficulties that range from everyday concerns to those that are more serious in nature.

Appointments to see a counselor may be made in person, Ceres 212, by telephone (231-7671), or by letter. Students with urgent problems may be seen immediately. Counselors also are available to assist in emergencies that occur outside of regular office hours by calling 231-7671.

Counseling and Disability Services is a department within the Division of Student Affairs and is accredited by the International Association of Counseling Services, Inc. Counseling staff members honor the American Counseling Association Code of Ethics. The Center provides a diverse array of services to students. Services include the following:

Personal counseling. Counseling and Disability Services offers a confidential place for students to explore personal concerns. Some examples of student concerns are anxiety and/or depression, academic performance difficulties, interpersonal relations problems, eating disorders, abuse and violence issues, career and academic-major decisions, crisis needs, and self-esteem enhancement. In addition to individual counseling sessions, the staff offers group counseling and support groups.

Academic counseling. Ongoing educational opportunities in learning strategies and personal development issues are provided. Center staff members serve as instructors for self-growth classes in such areas as career planning and study skills.

Career counseling. Career assessment, exploration, and counseling services are available. A career resource library is maintained to provide current information useful for educational and vocational planning. Included within the career library is DISCOVER, a computerized information and assessment system.

Psychiatric services. Psychiatric assessment and medication management are offered on a limited basis. A nominal fee is charged for these services.

Chemical dependency services. Counseling and Disability Services staff provides referral services for individuals with chemical dependency concerns. Counselors assist in coordinating campus educational programming that fosters healthy lifestyles.

Disability services. Staff members work in cooperation with other campus personnel to ensure that students have access to campus programs and facilities. The type of academic support services and accommodations that are available to eligible students with disabilities include, but are not limited to, the following: counseling and assessment, testing accommodations, readers, assistive technology, classroom accommodations, seasonal transportation services, early registration, advocacy, interpreter service, and referral services to campus, community, and state agencies.

Services for nontraditional students. Services are provided to assist students who have been away from school for a period of time. Informal meetings are arranged to offer a supportive environment for the returning adult learner.

Testing. Counseling and Disability Services is an agency for administering numerous standardized educational and professional tests. Tests commonly administered include the American College Test (ACT), College Level Examination Program (CLEP), the Michigan Test of English Language Proficiency, and qualifying exams for program entrance

Faculty and staff development. Counseling and Disability Services personnel foster faculty and staff development through consultation with individuals and departments, campus presentations, and development of educational materials.

Dining Services (<http://dining.ndsu.nodak.edu>)

Dining rooms are warm and conducive to socializing. The staff is energetic and caring. The staff's sincere intent is to make living and dining pleasant and to provide students with a variety of food products and services.

The dining facilities for the majority of students residing on campus are interconnected with adjacent residence halls, while students living near the center of the campus will find food facilities easily accessible within the Memorial Union. The noon meal will be the last meal served prior to the beginning of all holidays or recess periods.

Carryout meals will be prepared for those students unable to eat during the scheduled serving hours. A validated meal card or cash is required upon entering dining areas offering board meal plans. To make residence hall dining more desirable, minimum standards of dress are required. Shoes and shirts must be worn at all times.

Have a guest? All meal plans include 10 guest passes each semester. Guests also may enter the dining center by using Dining Dollars, Bison Bucks or cash.

Three meal plans are available — 20 meals, 15 meals or 10 meals — with all you can eat at every meal. Meal plan weeks begin with Monday breakfast and conclude with Sunday dinner. Programs entitle students to one meal per meal period. See Student Financial Information section for board rates.

To accommodate busy schedules, each meal plan includes \$30 Dining Dollars. This flexible appending account can be used in any NDSU Dining Services location. Use Dining Dollars for between meals, missed meals, or late night dining. Twenty dollars in Bison Bucks also has been added to each meal plan account as a starter account for this free, declining balance program. Note: Meal Plans are nontransferable.

Meal Plan for All Students Living Off Campus The 10-Pack Meal Deal:

The 10-pack meal deal is great for flexibility. Meals are purchased in 10 meal increments (10, 20, 30). Older than average, graduate, sorority and fraternity members, or students living off campus preferring not to cook every meal at home will enjoy this convenience. This plan is available at all dining locations plus the noon luncheon prepared and served by the Quantity Foods Class, West Dining Center.

Features of the 10-Pack Meal Deal

Flexibility: Meals may be used anytime during the academic year of purchase and do not have to be used within a given meal period or week.

Guest Meals: Card holders may use any of their contract meals to cover the cost of a guest for a meal.

Special Notes: Unused meals are not refundable.

Memorial Union (www.ndsu.edu/memorial_union)

The Memorial Union serves as a center of social, recreational, educational, and cultural activity for the NDSU campus community. Lounges and meeting rooms provide places where students, staff, faculty, and guests come together to exchange ideas and information and interact informally, thereby adding to their educational experience in a way not available in the classroom. The Memorial Union program includes an art gallery, several permanent art collections, a full season of performing arts events, outdoor adventure trips, bowling and billiards, a series of non-credit short courses in special interest and skill building topics, a community service program, a leadership and recognition program, and a wide variety of events planned by the student program board, Campus Attractions.

Memorial Union staff members assist students with the development of their leadership and management skills through leadership training, workshops, and conferences, as well as involvement in student organizations, campus activities, community service projects, student government and university governance committees.

Services available in the Union include information services, bookstore, dining services, barbershop, poster and sign making, graphic services, video bulletin board, room and contact table rental, outdoor recreation equipment rental, locker rentals, ticket office, notary public, photocopying, check cashing, FAX service, and automatic teller banking services.

The Memorial Union was constructed and is operated with the use of non-appropriated funds. An advisory board comprised of students, faculty, staff, and alumni members serves in an advisory role in formation of policies and procedures. In addition to use by students, the Union is available for faculty meetings, departmental meetings, and for professional conventions and conferences. Additional information regarding Memorial Union facilities, services and policies is available at the Memorial Union administrative offices.

Residence Life (www.ndsu.edu/reslife)

NDSU student living facilities and dining services are designed to extend the student's educational experience beyond the classroom.

Residence Halls

The residence halls are an integral part of the college experience. In this environment students have opportunities to enhance their academic, social, and personal growth. Also, students who live on campus have been found to be more likely to persist in their education and earn higher grade-point averages than their off-campus peers.

Residence hall programs. Through the leadership of full-time residence hall directors and resident assistants, students are encouraged to get involved and enjoy a variety of educational, cultural, social, and recreational activities. Programs specifically designed to supplement classroom work include Faculty in Residence and SuperTutor.

Accommodations. NDSU has 13 residence halls that accommodate a total of 2,870 students. A smoke-free environment is provided in all residence halls where smoking is prohibited in all parts of each building.

Licenses. Only enrolled NDSU students may live in the residence halls. Licenses for residence hall accommodations are for the academic year. Special consideration will be given to the needs of students with a physical or health condition. Assignment priority is established according to the date the application and deposit are received.

New student policy. All students under 19 years of age on the first day of classes of fall or spring semesters are required to live on campus. Exceptions may be granted for students who will be living with their immediate family or relatives. Requests for this exception should be submitted two weeks prior to the start of the semester to Department of Residence Life (Auxiliary Enterprises Building, PO Box 5481, Fargo, ND 58105) and should include a letter from the student's parent or guardian indicating the student's intended off-campus address and with whom the student will be residing. Exceptions also may be granted for second semester students wishing to live in a fraternity or sorority house, according to guidelines available in the Department of Residence Life or the Student Activities Office.

Single Student Apartments

Single student apartments provide additional personal freedom, more privacy, fewer interruptions, and an opportunity to live in a community environment with common academic interests and goals. Two-bedroom furnished apartments are designed to accommodate two to four students per apartment. Students who have completed a minimum of 27 semester credit hours are eligible to apply. Assignment priority is established according to the date the application and deposit are received.

University Apartments

The advantages of living on campus in the university environment are available for eligible families. Family and graduate student housing is located on or near the university and is close to both private and public elementary schools. City parks, recreation areas, and shopping centers are conveniently located nearby. One and two-bedroom apartments are available to accommodate families at moderate rental costs. Assignment priority is established according to the date the application and deposit are received.

Housing Application

Students wishing to apply for campus housing should contact the Department of Residence Life. Assignment priority is established according to the date that the application and deposit are received. The demand for on-campus housing usually exceeds available space, so apply early. For current rates or more information contact the Department of Residence Life, North Dakota State University, P.O. Box 5481, Fargo, ND 58105-5481.

Student Activities (www.ndsu.edu/memorial_union)

Participation in student activities is encouraged at NDSU because of the contribution it makes to the total educational experience of the student. Research has shown that involved students balance their courses while enjoying a greater level of satisfaction during their college years. All student organizations and involvement opportunities are listed on the Memorial Union Web site.

To help summarize the skills students develop through their campus life involvement, an official document called the Student Involvement Transcript is available. For information, contact the Student Activities Office, Memorial Union, 231-7787.

Student Government and Organizations

Student participation in university affairs is coordinated by Student Government. The executive branch is represented by a president and vice president, a commissioner of student organizations, a commissioner of government relations, a commissioner of finance, a commissioner of public relations,

a commissioner of academic and student affairs, and an administrative assistant. The Student Senate and the Student Court comprise the legislative and judicial branches. This government coordinates student-faculty committee appointments, and officially recognizes about 200 semi-autonomous student organizations in various categories: academic, governing and advisory, Greek, honorary, intercultural, leisure learning, military, performing and visual arts, recreational/competitive, religious, service, special interest, and spirit. Student government also maintains a relationship with councils of independently governed groups (Residence Hall Association, Interfraternity Council, Panhellenic Council, and the Family Student Association). Student senators also serve on University Senate committees. Other students are appointed by the student body president to joint administrative committees. Official recognition is granted to student organizations upon university acceptance of a recommendation from the Student Senate. Student organizational campus activities are financed by a student activity fee, which is administered primarily through the Student Finance Commission. Additional information may be obtained through the Student Activities Office, 360 Memorial Union.

Fraternities and Sororities

Fraternities and sororities, often called Greeks because of the use of Greek letters in their organizational names, contribute to the educational process at NDSU. Greeks encourage participation by members in academic, community service, leadership, and social-oriented activities on campus and in the community. Fraternity and sorority membership provides opportunities for individuals to develop their leadership, communication, conflict resolution, organization, collaboration, and management skills that contribute to one's educational and career plans. In addition, Greek membership fosters an environment for developing life-long friendships. Some fraternities and sororities are geared toward individuals with specific academic interests to promote professional competency and achievement within their specific fields.

Fraternities

- Alpha Gamma Rho (agriculture)
- Alpha Tau Omega
- Delta Upsilon
- FarmHouse
- Kappa Psi (pharmacy, professional)
- Sigma Alpha Epsilon
- Sigma Chi
- Sigma Nu
- Sigma Phi Delta (engineering and architecture)
- Tau Kappa Epsilon
- Theta Chi

Sororities

- Alpha Gamma Delta
- Ceres (agriculture interest)
- Kappa Alpha Theta
- Kappa Delta

Honor Societies

Several honor societies are well established at NDSU and encourage superior scholarship in various special fields:

- Alpha Epsilon (agricultural engineering)
- Blue Key (student leadership and service)
- Golden Key (student leadership, service, and scholarship)
- Lambda Pi Eta
- Libra (sophomore scholarship)
- Mortar Board (student leadership and service)
- National Residence Hall Honorary (Leadership in Residence Halls)
- Order of Omega (Greek leadership and service)
- Phi Eta Sigma (freshman scholarship)
- Phi Kappa Phi (all academic fields)
- Phi Sigma (biology)
- Phi Upsilon Omicron (family and consumer sciences)
- Pi Kappa Delta (forensics)
- Pi Tau Sigma (mechanical engineering)
- Psi Chi (psychology)
- Rho Chi (pharmacy)
- Rho Lambda (leadership in social sororities)
- Tau Beta Pi (engineering)
- Tau Sigma Delta (architecture)
- Tri-College Hugh O'Brian Leadership Club (public service and leadership)

Athletics (www.gobison.com)

NDSU has reclassified its athletics program as a Division I member of the National Collegiate Athletic Association. The football program competes in the Division I-AA Great West Football Conference. Comprised of seven institutions, California Polytechnic State University, University of California-Davis, North Dakota State University, University of Northern Colorado, South Dakota State University, and Southern Utah University.

In addition to football, varsity competition for men includes basketball, baseball, cross country, golf, indoor track and field, outdoor track and field and wrestling.

Opportunities for women's varsity competition include basketball, cross country, golf, indoor track and field, outdoor track and field, soccer, softball and volleyball.

Excellence is a goal of the university and athletics is no exception. As the athletics program transitions to Division I, its vision, "Continuing the Championship Tradition of Bison Athletics" prevails as the cornerstone of its future.

Campus Recreation/Intramural Sports

The Campus Recreation/Intramural Sports (CR/IM) department organizes and promotes formal and informal recreational activities for the enjoyment of all NDSU students, faculty, and staff. The goal of the department is to provide a wide array of opportunities utilizing university recreational facilities. In addition to the informal open recreation program with facilities open more than 20 hours per week, a comprehensive intramural sports program is provided.

Varsity Mart (www.ndsuvarsitymart.com)

The Varsity Mart Bookstore, owned and operated by NDSU, is located at the south entrance of the Memorial Union. The Varsity Mart is the official source of all required textbooks, supplies, apparel, and gifts for students, faculty, staff, and the general public. NDSU's convenience store, the Korner Mart, stocks such items as snacks, beverages, health and beauty aids and more. The computer department carries educationally priced hardware and software for students, faculty, and staff. In addition, the Varsity Mart sells stamps, phone cards, gift cards, and graduation attire.

Wellness Center (www.ndsu.edu/wellness)

Funded by the student health and wellness fee, the Wellness Center houses four major components: Student Health Service, Fitness Programs, Wellness Education, and Child Care Service. These four components work together to promote and develop healthy lifestyle opportunities for members of the university community.

Student Health Service is a primary health care facility offering integrated professional services to NDSU students. Registered nurses, certified nurse practitioners, physician assistants, and physicians staff the Student Health Service. The primary health services available include health promotion and disease prevention, health counseling, care during acute and chronic phases of illness, and referrals to outside providers when appropriate. Medical laboratory and pharmacy services also are available.

Fitness Programs provides activity areas where students, faculty, and staff can meet to address their strength and cardio conditioning needs. This area contains cardiovascular and strength equipment, an indoor track, and group exercise studio. Staff and student fitness specialists are available to conduct orientation classes, specialized training, and fitness testing.

An expansion to the Wellness Center was approved by the student body in April 2003 and will include additional cardio and strength space and equipment, basketball/volleyball courts, racquetball courts, climbing wall, martial arts studio, additional group exercise studio, suspended running track, and the relocation and expansion of the campus intramural program. The expansion will open for student, faculty, and staff use in the fall of 2007.

Wellness Education services and programs support all dimensions of wellness, including physical, social environmental, occupational, intellectual, emotional, and spiritual. Services include health education, nutrition counseling and education, massage therapy, and wellness resources. Student Wellness Education Leaders promote wellness through peer education by increasing awareness of student health issues and encouraging positive lifestyle choices and decision-making skills.

The **Child Care** is a licensed service provided to NDSU students, faculty, and staff on a first-come, first-served basis. Parents may drop off children ages six weeks to six years for up to four hours while participating in campus activities. The Child Care Service is primarily drop-off, but limited full- and part-time contracted care also is available. An hourly fee is assessed to patrons of the Child Care Service.

Special Instructional Support Programs

Center for Writers (www.ndsu.edu/cfwriters)

The Center for Writers is an across-the curriculum writing support program designed to provide opportunities for students, faculty, and staff to improve the quality of their writing. In addition to offering guidance with writing, services include helping instructors develop writing assignments and integrate writing into their courses.

The center is located in the basement of the main library. Walk-in service is available; appointments may be scheduled with center consultants when you are in any stage of the writing process. Call 231-7927.

Global Studies

The Office of International Programs (OIP) facilitates international educational opportunities for students, staff, and faculty. Exchange agreements are coordinated between NDSU and foreign universities offering opportunities for international study, teaching, or research for the campus community.

International Program Services

(www.ndsu.edu/International)

As part of the Division of Academic Affairs, the Office of International Programs provides leadership and support services for all aspects of international education. Students and scholars from other countries are welcome at NDSU. The Office of International Programs provides services to assist international students and scholars prior to and after arrival at the university. These services include preparation for arrival, airport pickup, orientation, advising on personal matters, and assistance with immigration legal compliance. Additional information is provided to international students and scholars through newsletters and informational seminars. Students from the U.S. and other countries may receive assistance with planning experiences abroad in the Office of International Programs. Information is provided to students through group seminars and individual advising. International student I.D. cards, country and program brochures, and travel related information are available to all students. International activities also are coordinated through the Office of International Programs. The main event each year is International Week, which highlights the advantages of learning about world cultures through displays, lectures, film, food fair, and cultural shows. Students may participate in activities off campus, such as the Tri-College Community Welcome Picnic, Public Schools' Speakers Programs, and a variety of local cultural events. Information on all matters pertaining to international students and scholars as well as prospective study abroad students is available online, in Ceres Hall 338, or by calling 231-7895.

Multicultural Student Services

(www.ndsu.edu/multicultural)

The Department of Multicultural Student Services assists students, faculty, and staff in creating a culturally diverse and sensitive campus at NDSU. MSS works with prospective and enrolled students by providing student support programs, cultural and personal growth experiences, and serving as an advocate for minority issues on campus. NDSU enrolls more than 450 students who identify as minorities, including African American, American Indian, Asian/Pacific Islander, and Hispanic/Latino.

Native American Pharmacy Program

(www.ndsu.edu/pharmacy/napp)

A special program at NDSU is designed to attract and support Native Americans who have an interest in entering the pharmacy field. An extensive preliminary education component provides enrichment in the science and mathematics area for college students during the summer. Additional information is available by calling 231-8205.

Project 65

People aged 65 or over may audit one course per semester free of tuition and related fees, with the exception of a one-time \$35 application fee.

Project 65 students are encouraged to purchase the textbooks for their courses. The transcript of a student auditing a course will show a grade of "Audit" for the course, which will not count as credit toward a degree. By definition, an auditor may attend class only as a listener. Students wishing to earn credit toward a degree must pay all tuition and fees and complete all assignments and tests.