

Loans

The university participates in the Federal Perkins and Stafford Student Loan Programs. The Minnesota Student Educational Loan Fund (SELF) and Parent Loans for Undergraduate Students (PLUS) programs are available to qualified applicants. There are several other loan options available through various lenders.

Rates of interest are below those charged commercially, and borrowers may have up to 10 years after leaving school to repay these loans depending upon the total amount borrowed.

The Office of Student Financial Services also offers short-term emergency loans of nominal amounts to qualified enrolled students.

Withdrawals and Cancellations

Prior to the start of a semester students can cancel their registration by contacting the Office of Registration and Records, 110 Ceres Hall. Upon cancellation of registration, all financial aid funds are forfeited. Withdrawals to zero credits on or after the start of a semester are processed in the Business Office, 101 Old Main. Institutional refunds are calculated based upon a declining percentage extending through the 60% point of the term. Specific dates and refund percentages are published in the "Registration Schedule" each term.

A recipient of Title IV grant or loan funds who withdraws prior to the 60% point of the term and has attended at least one class must have their aid eligibility recalculated to determine the amount of aid earned. The recalculation is based on the number of days in the term and the number of days completed by the student.

A student who does not officially withdraw to zero credits but ceases attendance in all classes prior to the 60% point of the term, is considered to be an unofficial withdrawal. No refund of institutional charges is made on an unofficial withdrawal; however, a recalculation of Title IV aid earned is required. The student's date of withdrawal will be either the last documented date of attendance or the 60% point of the term, whichever is later.

When the withdrawal date is determined, whether on an official or unofficial withdrawal, a Return of Title IV Funds Worksheet will be processed to calculate the institutional refund as well as the unearned Title IV financial aid funds. If aid has already been disbursed to the student, the unearned Title IV funds will be returned using the student's institutional refund of institutional charges. If the amount of the institutional refund is not enough to reimburse all of the unearned Title IV funds, the student is responsible for paying the balance. If aid has not been disbursed to the student, a post-withdrawal disbursement will be offered to the student, as long as the student is eligible for Federal Title IV assistance. A copy of the Return of Title IV Funds Worksheet will be given to the student at the time of withdrawal. In the event of an unofficial withdrawal, a certified letter will be sent to the student that includes the Return of Title IV Funds Worksheet.

A complete copy of the policy and procedures for withdrawals to zero credits is available upon request in the NDSU Office of Student Financial Services, 202 Ceres Hall.

Academic Standards for Federal Financial Aid Eligibility

Students must meet standards of satisfactory academic progress to maintain their eligibility for Title IV financial assistance each year. These standards differ somewhat from the minimum standards set by the university. Changes in registration, such as dropping courses or withdrawing from all courses, may affect financial aid eligibility of applicants and recipients. For details or to obtain a copy of the "Standards of Satisfactory Academic Progress for Financial Aid Eligibility," contact the NDSU Office of Student Financial Services.

Employment and Work Study

The federal Work-Study program provides jobs both on and off campus during the school year and summer for enrolled students with need for assistance. For non-work study employment, see the Career Center.

Scholarships

High school seniors with superior academic credentials are encouraged to contact the NDSU Office of Admission for scholarship information and application forms. Returning and upperclass students should contact their college or department regarding scholarship availability and application procedures. Students should also seek out scholarships offered through non-university sources. Please see NDSU scholarship information online at www.ndsu.edu/finaid.

Student Programs and Services

Diverse services and reinforcement programs are available at NDSU. Each is aimed at enhancing student life by assisting students to gain the maximum benefit from their experiences.

Career Center (www.ndsu.edu/careercenter)

The Career Center is a comprehensive resource center to assist NDSU students and alumni with their job searches and to connect them with employers.

There are three distinct areas of focus: career preparation, cooperative education, and part-time and summer work.

Career preparation: Students are assisted with the process of becoming successfully employed by utilizing the services and resources available to undergraduate and graduate students who are in their job searches.

Part-time and summer work: Students can utilize the electronic part-time job board to access on and off-campus job postings.

Cooperative education: This internship-type program blends classroom education with hands-on experience through career-related, paid work experiences for academic credit. Cooperative education offers specific benefits to students:

- Career related work experience
- An opportunity to explore a career field
- Earn money
- Receive academic credit

Participation in the co-op program may substantially improve students' employment opportunities after graduation by providing skill mastery to prospective employers.

The co-op program option is available in most academic departments. Freshmen should begin their career development process by meeting with Career Center staff. Generally, students are qualified to participate in the program during or after their sophomore year. Employment can be full or part-time and must consist of a minimum of 100 hours of work per semester to earn credit. Work experiences can occur during the school year or the summer.

Co-op assignments generate one to three credits on the student's transcript depending on the number of hours worked during the semester. There is a cap of 12 co-op credits per student. Cooperative Education registration is offered through Continuing Education and credit is awarded directly by the Co-op Program. Students must make their credit arrangements prior to their Co-op assignment.

Other resources and services available at the Career Center include:

- Instructional Web site
- Professional job search advisors focusing on resume and cover letter development; interview techniques and mock interviews; job search strategies; professional image instruction; federal job and internship information
- Employer recruiting and on-campus interviewing
- Career events including On-campus Job Fair–fall; Meet the Firms (Accounting)–fall; Engineering and Tech Expo–fall; Tri-College and Internship Fair–fall; Tri-College Graduate School Day–fall; Spring Career Fair–spring; Design Expo–spring; Summer Job Fair–spring; and the North Dakota Education Career Fair–spring.

Counseling Center (www.ndsu.edu/counseling)

The Counseling Center provides professionally trained counselors to assist students when they need academic, personal or career help. Students may experience problems that range from everyday concerns to those that are more serious; they will find counselors who can provide service and/or referral for a wide variety of concerns. Typical issues include career concerns, choice of major, difficulties with roommates or other relationships, depression, anxiety, eating disorders, alcohol and/or other drug abuse, and problems that relate with academic achievement. Individual and group counseling is offered without cost. Small group classes are offered by counseling staff members who teach one-credit, pass-fail classes in Career Planning (Educ 124), Study Skills (Educ123) and Assertiveness Training (Educ 125). These classes are offered each semester.

The Counseling Center is open for appointments from 8 a.m.-5 p.m. during the academic year and from

7:30 a.m.-4 pm. during the summer. There is a walk-in service for those who need immediate assistance. Other students can schedule an appointment at their convenience. Limited psychiatric care is available for a nominal charge. Referrals for this service are made by counseling staff.

Testing service also is available through the Counseling Center. Standardized tests (e.g., GED, ACT, Miller Analogies, PCAT, CLEP) are available. Specific information is available from the Testing Administrator at 231-6317 or at the website listed above.

Counseling services are confidential, free and open to NDSU students. The staff follows HIPAA policies and procedures and the Counseling Center is accredited by the International Association of Counseling Services, Inc.

Disability Services

(www.ndsu.edu/counseling/disability.shtml)

Disability Services (DS) provides accommodations for students with permanent physical, psychological or learning disabilities who have functional limitation in a major life activity. Professional staff in the DS office will determine eligibility, identify appropriate accommodations, provide referrals for tutoring, assistive technology, and other support services. Staff also will make referrals to the Counseling Center for academic, personal, and career concerns where necessary.

To receive accommodations, a student must self-disclose his/her disability and provide current documentation of the disability with the DS office. Accommodations are determined case by case based on the functional impact of the disability. Staff will work with the students and others in the campus community to implement the approved accommodations.

The goal of the DS program is to ensure access to educational opportunities for students with disabilities so they are able to fully participate in the university environment. Disability Services office hours are

8 a.m.-5 p.m. during the academic year and

7:30 a.m.-4 p.m. during the summer.

Dining Services (<http://dining.ndsu.nodak.edu>)

Dining rooms are warm and conducive to socializing. The staff is energetic and caring. The staff's sincere intent is to make living and dining pleasant and to provide students with a variety of food products and services.

The dining facilities for the majority of students residing on campus are interconnected with adjacent residence halls, while students living near the center of the campus will find food facilities easily accessible within the Memorial Union. The noon meal will be the last meal served prior to the beginning of all holidays or recess periods.

Carryout meals will be prepared for those students unable to eat during the scheduled serving hours. A validated meal card or cash is required upon entering dining areas offering board meal plans. To make residence hall dining more desirable, minimum standards of dress are required. Shoes and shirts must be worn at all times.

Have a guest? All meal plans include 10 guest passes each semester. Guests also may enter the dining center by using Dining Dollars, Bison Bucks or cash.

Three meal plans are available — 20 meals, 15 meals or 10 meals — with all you can eat at every meal. Meal plan weeks begin with Monday breakfast and conclude with Sunday dinner. Programs entitle students to one meal per meal period. See Student Financial Information section for board rates.

To accommodate busy schedules, each meal plan includes \$50 Dining Dollars. This flexible appending account can be used in any NDSU Dining Services location. Use Dining Dollars for between meals, missed meals, or late night dining

Note: Meal Plans are nontransferable.

Meal Plan for All Students Living Off Campus

The 10-Pack Meal Deal:

The 10-pack meal deal is great for flexibility. Meals are purchased in 10 meal increments (10, 20, 30). Older than average, graduate, sorority and fraternity members, or students living off campus preferring not to cook every meal at home will enjoy this convenience. This plan is available at all dining locations plus the noon luncheon prepared and served by the Quantity Foods Class, West Dining Center.

Features of the 10-Pack Meal Deal

Flexibility: Meals may be used anytime during the academic year of purchase and do not have to be used within a given meal period or week.

Guest Meals: Card holders may use any of their contract meals to cover the cost of a guest for a meal.

Special Notes: Unused meals are not refundable.

Memorial Union (www.ndsu.edu/memorial_union)

The Memorial Union serves as a center of social, recreational, educational, and cultural activity for the NDSU campus community. Lounges and meeting rooms provide places where students, staff, faculty, and guests come together to exchange ideas and information and interact informally, thereby adding to their educational experience in a way not available in the classroom. The Memorial Union program includes an art gallery, several permanent art collections, a full season of performing arts events, outdoor adventure trips, bowling and billiards, a series of non-credit short courses in special interest and skill building topics, a community service program, a leadership and recognition program, and a wide variety of events planned by the student program board, Campus Attractions.

Memorial Union staff members assist students with the development of their leadership and management skills through leadership training, workshops, and conferences, as well as involvement in student organizations, campus activities, community service projects, student government and university governance committees.

Services available in the Union include information services, bookstore, dining services, barbershop, poster and sign making, graphic services, video bulletin board, room and contact table rental, outdoor recreation equipment rental, locker rentals, ticket office, notary public, photocopying, check cashing, FAX service, and automatic teller banking services.

The Memorial Union was constructed and is operated with the use of non-appropriated funds. An advisory board comprised of students, faculty, staff, and alumni members serves in an advisory role in formation of policies and procedures. In

addition to use by students, the Union is available for faculty meetings, departmental meetings, and for professional conventions and conferences. Additional information regarding Memorial Union facilities, services and policies is available at the Memorial Union administrative offices.

Residence Life (www.ndsu.edu/reslife)

NDSU student living facilities and dining services are designed to extend the student's educational experience beyond the classroom.

Residence Halls

The residence halls are an integral part of the college experience. In this environment students have opportunities to enhance their academic, social, and personal growth. Also, students who live on campus have been found to be more likely to persist in their education and earn higher grade-point averages than their off-campus peers.

Residence hall programs. Through the leadership of full-time residence hall directors and resident assistants, students are encouraged to get involved and enjoy a variety of educational, cultural, social, and recreational activities. Programs specifically designed to supplement classroom work include Faculty in Residence and SuperTutor.

Accommodations. NDSU has 13 residence halls that accommodate a total of 2,870 students. A smoke-free environment is provided in all residence halls where smoking is prohibited in all parts of each building.

Licenses. Only enrolled NDSU students may live in the residence halls. Licenses for residence hall accommodations are for the academic year. Special consideration will be given to the needs of students with a physical or health condition. Assignment priority is established according to the date the application and application fee are received.

New student policy. All students under 19 years of age on the first day of classes of fall or spring semesters are required to live on campus. Exceptions may be granted for students who will be living with their immediate family or relatives. Requests for this exception should be submitted two weeks prior to the start of the semester to Department of Residence Life (Auxiliary Enterprises Building, PO Box 5481, Fargo, ND 58105) and should include a letter from the student's parent or guardian indicating the student's intended off-campus address and with whom the student will be residing. Exceptions also may be granted for second semester students wishing to live in a fraternity or sorority house, according to guidelines available in the Department of Residence Life or the Student Activities Office.

Single Student Apartments

Single student apartments provide additional personal freedom, more privacy, fewer interruptions, and an opportunity to live in a community environment with common academic interests and goals. Two-bedroom furnished apartments are designed to accommodate two to four students per apartment. Students who have completed a minimum of 27 semester credit hours are eligible to apply. Assignment priority is established according to the date the application and deposit are received.

University Apartments

The advantages of living on campus in the university environment are available for eligible families. Family and graduate student housing is located on or near the university and is close to both private and public elementary schools. City parks, recreation areas, and shopping centers are conveniently located nearby. One and two-bedroom apartments are available to accommodate families at moderate rental costs. Assignment priority is established according to the date the application is received.

Housing Application

Students wishing to apply for campus housing should contact the Department of Residence Life. Assignment priority is established according to the date that the application and deposit are received. The demand for on-campus housing usually exceeds available space, so apply early. For current rates or more information contact the Department of Residence Life, North Dakota State University, P.O. Box 5481, Fargo, ND 58105-5481.

Student Activities (www.ndsu.edu/memorial_union)

Participation in student activities is encouraged at NDSU because of the contribution it makes to the total educational experience of the student. Research has shown that involved students balance their courses while enjoying a greater level of satisfaction during their college years. All student organizations and involvement opportunities are listed on the Memorial Union Web site.

The Student Activities Office is home to many popular involvement opportunities such as Lively Arts Series, Volunteer Network, Greek Life, Art Gallery, and the ever-growing leadership development program series. Come visit us today. We can help build your leadership skills, resume and so much more.

To help summarize the skills students develop through their campus life involvement, an official document called the Student Involvement Transcript is available. For information, contact the Student Activities Office, Memorial Union, 231-7787.

Student Government and Organizations

Student participation in university affairs is coordinated by Student Government. The executive branch is represented by a president and vice president, a commissioner of student organizations, a commissioner of government relations, a commissioner of finance, a commissioner of public relations, a commissioner of academic and student affairs, and an administrative assistant. The Student Senate and the Student Court comprise the legislative and judicial branches. This government coordinates student-faculty committee appointments, and officially recognizes about 200 semi-autonomous student organizations in various categories: academic, governing and advisory, Greek, honorary, intercultural, leisure learning, military, performing and visual arts, recreational/competitive, religious, service, special interest, and spirit. Student government also maintains a relationship with councils of independently governed groups (Residence Hall Association, Interfraternity Council, Panhellenic Council, and the Family Student Association). Student senators also serve on University Senate committees. Other students are appointed by the student body president to joint administrative committees. Official recognition is granted to student organizations upon university acceptance of a recommendation from the Student Senate. Student organizational campus activities are financed by a student activity fee, which is administered primarily through the Student Finance Commission. Additional information may be obtained through the Student Activities Office, 360 Memorial Union.

Fraternities and Sororities

Fraternities and sororities, often called Greeks because of the use of Greek letters in their organizational names, contribute to the educational process at NDSU. Greeks encourage participation by members in academic, community service, leadership, and social-oriented activities on campus and in the community. Fraternity and sorority membership provides opportunities for individuals to develop their leadership, communication, conflict resolution, organization, collaboration, and management skills that contribute to one's educational and career plans. In addition, Greek membership fosters an environment for developing life-long friendships. Some fraternities and sororities are geared toward individuals with specific academic interests to promote professional competency and achievement within their specific fields.

Fraternities

- Alpha Gamma Rho (agriculture)
- Alpha Tau Omega
- Delta Upsilon
- FarmHouse
- Kappa Psi (pharmacy, professional)
- Sigma Alpha Epsilon
- Sigma Chi
- Sigma Nu
- Sigma Phi Delta (engineering and architecture)
- Tau Kappa Epsilon
- Theta Chi

Sororities

- Alpha Gamma Delta
- Ceres (agriculture interest)
- Kappa Alpha Theta
- Kappa Delta
- Honor Societies

Several **honorary societies** are well established at NDSU and encourage superior scholarship in various special fields:

- Alpha Epsilon (agricultural engineering)
- Beta Gamma Sigma (business)
- Blue Key (student leadership and service)
- Gamma Sigma Delta (agriculture)
- Golden Key (student leadership, service, and scholarship)
- Lambda Pi Eta (communication)
- Libra (sophomore scholarship)
- Mortar Board (student leadership and service)
- National Residence Hall Honorary (leadership in residence halls)
- Order of Omega (Greek leadership and service)
- Phil Alpha Theta (history)
- Phi Eta Sigma (freshman scholarship)
- Phi Kappa Phi (all academic fields)
- Phi Sigma (biology)
- Phi Upsilon Omicron (human development and education)
- Pi Kappa Delta (forensics)
- Pi Sigma Alpha (political science)
- Pi Tau Sigma (mechanical engineering)
- Psi Chi (psychology)

- Rho Chi (pharmacy)
- Rho Lambda (leadership in social sororities)
- Sigma Theta Tau (nursing)
- Tau Beta Pi (engineering)
- Tau Sigma Delta (architecture)
- Tri-College Hugh O'Brian Leadership Club (public service and leadership)
- Upsilon Pi Epsilon (computer science)

Athletics (www.GoBison.com)

NDSU has reclassified its athletics program as a Division I member of the National Collegiate Athletic Association. The football program competes in the Division I-AA Great West Football Conference, which is comprised of California Polytechnic State University, University of California-Davis, North Dakota State University, South Dakota State University, and Southern Utah University. The soccer program is a member of the United Soccer Conference.

In addition to football, varsity competition for men includes basketball, baseball, cross country, golf, indoor track and field, outdoor track and field and wrestling.

Opportunities for women's varsity competition include basketball, cross country, golf, indoor track and field, outdoor track and field, soccer, softball and volleyball. Excellence is a goal of the university and athletics is no exception. As the athletics program transitions to Division I, its vision, "Continuing the Championship Tradition of Bison Athletics" prevails as the cornerstone of its future.

Campus Recreation/Intramural Sports

The Campus Recreation/Intramural Sports (CR/IM) department organizes and promotes formal and informal recreational activities for the enjoyment of all NDSU students, faculty, and staff. The goal of the department is to provide a wide array of opportunities utilizing university recreational facilities. In addition to the informal open recreation program with facilities open more than 20 hours per week, a comprehensive intramural sports program is provided.

Varsity Mart (www.ndsuvarsitymart.com)

The Varsity Mart Bookstore, owned and operated by NDSU, is located at the south entrance of the Memorial Union. The Varsity Mart is the official source of all required textbooks, supplies, apparel, and gifts for students, faculty, staff, and the general public. NDSU's convenience store, the Korner Mart, stocks such items as snacks, beverages, health and beauty aids and more. The computer department carries educationally priced hardware and software for students, faculty, and staff. In addition, the Varsity Mart sells stamps, phone cards, gift cards, and graduation attire.

Wellness Center (www.ndsu.edu/wellness)

Funded by the student health and wellness fee, the Wellness Center houses four major components: Student Health Service, Fitness Programs, Wellness Education, and Child Care Service. These four components work together to promote and develop healthy lifestyle opportunities for members of the university community.

Student Health Service is a primary health care facility offering integrated professional services to NDSU students. Registered nurses, certified nurse practitioners, physician assistants, and physicians staff the Student Health Service. The primary health services available include health promotion and disease prevention, health counseling, care during acute and chronic phases of illness, and referrals to outside providers when appropriate. Medical laboratory and pharmacy services are also available.

Fitness Programs provides activity areas where students, faculty, and staff can meet to address their strength and cardio conditioning needs. This area contains cardiovascular and strength equipment, an indoor track, and group exercise studio. Staff and student fitness specialists are available to conduct orientation classes, specialized training, and fitness testing.

An expansion to the Wellness Center was approved by the student body in April 2003 and will include additional cardio and strength space and equipment, basketball/volleyball courts, racquetball courts, climbing wall, martial arts studio, additional group exercise studio, suspended running track, and the relocation and expansion of the campus intramural program. The expansion will open for student, faculty, and staff use in the fall of 2007.

Wellness Education services and programs support all dimensions of wellness, including physical, social, environmental, occupational, intellectual, emotional, and spiritual. Services include health education, nutrition counseling and education, massage therapy, and wellness resources. Student Wellness Education Leaders promote wellness through peer education by increasing awareness of student health issues and encouraging positive lifestyle choices and decision-making skills.

The **Child Care** is a licensed service provided to NDSU students, faculty, and staff on a first-come, first-served basis. Parents may drop off children ages six weeks to six years for up to four hours while participating in campus activities. The Child Care Service is primarily drop-off, but limited full- and part-time contracted care also is available. An hourly fee is assessed to patrons of the Child Care Service.