

## Mini-Grant

Proposed Budget

### Salaries & Wages

Full time faculty	_____	
Fringe Benefits @30%*	_____	
Full time staff, research assoc., techs, post docs	_____	
Fringe Benefits @35%*	_____	
Graduate & undergraduate students	_____	
Fringe Benefits @2%*	_____	
Part time staff	_____	
Fringe Benefits @10%*	_____	
Overload	_____	
Fringe Benefits @10% *(no retirement benefits)	_____	
Summer Salary	_____	
Fringe Benefits @ 20%*	_____	
(no health insurance because it is already paid during school year)		
<b>Total Salaries &amp; Fringe Benefits</b>		<u>_____</u> <u>                  </u> \$0

\*To calculate the exact percentage/amount of fringe benefits needed for a position, please use the Excel spreadsheets located on NDSU's Human Resources forms page: <http://www.ndsu.edu/hr/forms/index.shtml>.

### Operating Expense

Travel	_____	
Supplies	_____	
Postage	_____	
Printing	_____	
Operating Fees & Services	_____	
Professional Fees & Services	_____	
Miscellaneous Expense	_____	
<b>Total Operating Expense</b>		<u>_____</u> <u>                  </u> \$0
 Total Direct Costs		 <u>_____</u> <u>                  </u> \$0
 <b>Total Cost</b>		 <u>_____</u> <u>                  </u> \$0

***Please provide a budget narrative for each item listed on proposed budget.***