

North Dakota State University  
University Policy & Safety Office  
Request for use of Flame Effects before an Audience

\_\_\_\_\_  
Name of person, group or organization sponsoring the production

\_\_\_\_\_  
Date(s) and Time(s) of the production/class

\_\_\_\_\_  
Location of the production/class

\_\_\_\_\_  
Type of Flame Effects

\_\_\_\_\_  
Person in charge of the effects

\_\_\_\_\_  
Fuels used in the effect and their estimated consumption

\_\_\_\_\_  
Air source for combustion and ventilation of effects

\_\_\_\_\_  
Supplemental fire protection features

\_\_\_\_\_  
Certification that the set, scenery, rigging materials and area of the classroom/production are inherently flame-retardant or have been treated to achieve flame retardancy

A site plan shall be submitted with the request containing the following information:

1. A description of the flame effect.
2. The location of the flame effect devices to be fired and their control and sequence.
3. The area affected by the flame effect device.
4. Location of the audience.
5. Storage and holding areas.
6. Emergency response procedures.
7. Means of egress (exiting).

Attach a copy of the MSDS (material safety data sheet) for the materials (fuels) to be used in the flame effect.

\_\_\_\_\_  
Name of Requestor (Please Print)

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

For Office Use Only

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
UP&SO Safety & Compliance Specialist