

Training Requirements

Training Title	Presented By	Department of Record	Who Needs to Take This Training	Training Cycle	Date Requirements	Available Online
Baseline Safety Training	UP&SO	*UP&SO	All employees	Annual	Fiscal year	Yes
Bloodborne Pathogens	UP&SO	*UP&SO	Employees who are likely to come in contact with bloodborne pathogens or potentially infectious materials	Annual	From date of last training	Yes
Defensive Driving	ND Department of Transportation	UP&SO and ND DOT	Employees driving State Fleet Vehicles	Every 4 years	From date of last training	N/A
Department of Transportation/Material Shipping	UP&SO	*UP&SO	Lab personnel shipping lab materials	Every 2 or 3 years depending on Air/Ground Shipping	From date of last training	No
Ergonomics (Baseline or Web Training Program)	UP&SO	*UP&SO	All employees	Annual	Fiscal year	Yes
Hazard Communication	UP&SO	Departments	Employees working with or exposed to hazardous chemicals or substances	Annual	From date of last training	Yes
Lab and Chemical Safety	UP&SO	*UP&SO	Employees that work in a lab setting	Periodic	From date of last training	Yes
Neutron Gauges	UP&SO	*UP&SO	Employees using neutron gauges	Every 5 years	From date of last training	No
Radiation Safety Training	UP&SO	*UP&SO	Employees that work with radioactive materials	Every 5 years	From date of last training	No
Respirator Useage	UP&SO	Departments	Supervisory personnel	Annual	Fiscal year	No
Specific Safe Operatiing Procedures	Departments	Departments	Employees performing department specific tasks or procedures	Annual	From date of last training	N/A
Supervisor Safety Training	UP&SO	*UP&SO	Anyone who supervises personnel	Annual	Fiscal year	Yes
X-Ray Training	UP&SO	*UP&SO	Employees that work with X-Ray equipment	Every 5 years	From date of last training	No

***Training records are retained by the University Police and Safety Office (UP&SO), 231-7759**