

NDSU English 320
Division of Arts, Humanities, and Social Sciences

Memo

To: Employees of English 320
From: Supervisor Nichols
Date: Aug. 29, 2020
Re: Report on Writing in the Workplace

I am revising my materials for future English 320 classes to help them better prepare for their careers. The needs of various professions are always changing in the new media environments we inhabit, and I need some updates on what it's like out there right now. This will allow me to stay up to date in my teaching and tailor 320 writing assignments, exercises, and projects to market needs.

By Oct. 2nd, give me a good medium-length report on writing expectations in the various fields 320 students are likely headed for.

This will go permanently into my Teaching Ideas and Updates folder.