

Office of Sponsored Programs Administration

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NIH SIGNATURE FORM

NIH Announces Change in Business Process: Replacing Principal Investigator Signature on Grant Applications, Progress Reports, and Prior Approval Requests with an Institutional Compliance Requirement.

NIH Notice Number: NOT-OD-06-054

Release date: April 7, 2006

The purpose of this Notice is to inform the grantee community of a change regarding the signature of the Principal Investigator (PI) as a part of applications, post-submission information, progress reports, and post-award prior approval requests and the corresponding implementation of a new Institutional compliance requirement to secure and retain the PI signature as part of the institutional review/approval process.

The signature of the Principal Investigator is no longer required as a part of a submitted application. Instead, a new compliance requirement is now implemented whereby the applicant organization agrees to secure and retain at the organization a written assurance from the Principal Investigator (PI) prior to submitting an application to the PHS. While this assurance is no longer required as part of the submitted application, it remains a compliance requirement. Therefore, organizations must retain a unique signature and date for each submitted application. This assurance must be available to the sponsoring agency or other authorized HHS or Federal officials upon request. When multiple PIs are proposed in an application, this assurance must be retained for all named PIs. This change is effective with competing applications submitted for submission/receipt dates **May 10, 2006** and thereafter.

I, _____, certify the following with respect to the, National Institute of Health grant application I am submitting entitled:

1. the information submitted within the application is true, complete and accurate to the best of my knowledge
2. any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties
3. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of the application.

PI Signature: _____

Date: _____

8/16/2006