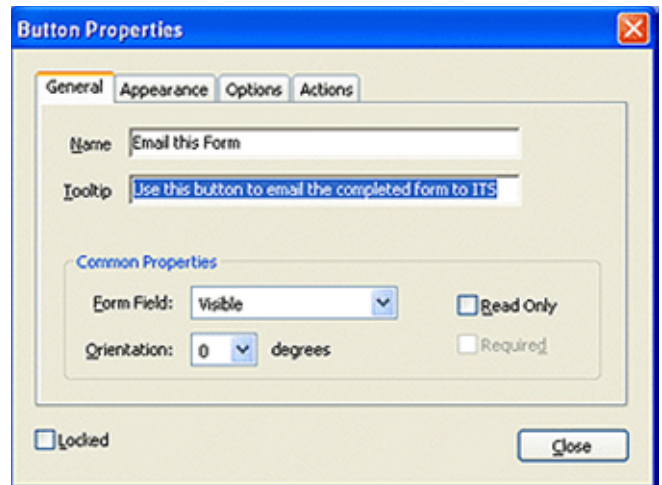


## How to Email Results from a PDF Acrobat form using a Button:

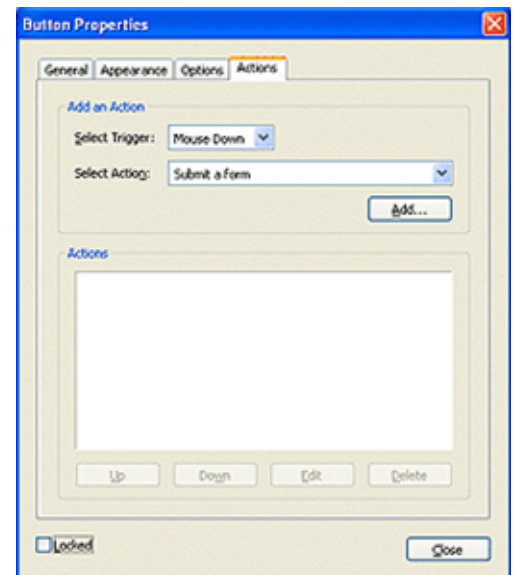
1. Create your Acrobat PDF form using Acrobat's form tool.

2. With the Form tool activated, draw a button, and the **Button Properties** window will appear.



3. Under the **General** tab, whatever you name your button will be what appears on the button in your form. You can also add an optional "Tooltip" if desired.

4. Under the **Actions** tab, choose **Mouse down** as the trigger and **Submit a form** as the action. Then **Add..**



5. For the URL, type <mailto:fname.lname@ndsu.nodak.edu> where "fname.lname" is the email address of the person who will receive the form.

6. Leave the export settings like these defaults

7. Choose "OK" and "Close" to complete the transaction.

