Class Information:
Credit – 1
Spring 2019
Class Room: ABEN 123
Time: Meetings vary, Expo. Feb. 9

Instructors:
Matt Olhoft and Dr. Tom Bon
ABEN 204 and 202
Phone: 701-231-7269
E-mail: matthew.olhoft@ndsu.edu
Thomas.bon@ndsu.edu

Office Hours: By appointment or drop in. Usually available Tuesdays and Thursdays 8-5.

Course Description: Create a display of current or emerging Agricultural Technology and show it at the Ag. Tech. Expo. You will be required to attend planning meetings, meet deadlines, and be present from the entire day of the show.

TEXT: None

COURSE OBJECTIVES:

1. To develop an introductory understanding of showing and explaining new technologies.

2. To develop and practice good communication skills.

3. To develop and practice basic responsibility for task management and completion.

4. To provide an introduction of higher level thinking by preparing show displays for public viewing and interaction.

REQUIRED RESOURCES: Access to a computer, a good attitude, and a poster.

COURSE FEE: You will need to purchase a banquet ticket, normally around $20.00

BLACKBOARD: Blackboard will be used for announcements, and grade presentation
GRADING

<table>
<thead>
<tr>
<th>Items</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meetings</td>
<td>(Four meetings, 10 pts each)</td>
</tr>
<tr>
<td>Making deadlines</td>
<td>(2 deadlines, 5 pts each)</td>
</tr>
<tr>
<td>Attending the show &amp; Banquet</td>
<td>(1 showing/banquet, 50 pts)</td>
</tr>
</tbody>
</table>

Total pts: 100

The cut off for letter grades: 100-90% = A; 89-80% = B; 79-70% = C; 69-60% = D; 59% = F

MISSING MEETINGS

The meeting dates are set at the beginning of the semester. All other extracurricular activities should not be scheduled on these dates. If for some emergency reasons, someone misses a meeting, the instructor or show managers must be notified BEFORE the meeting. Notification by e-mail or other written formats are acceptable. Missing a meeting without notifying the instructor or show managers BEFORE the date will result in a "0" for that meeting - no exceptions!

MISSING DEADLINES

Deadlines cannot be made up. For legitimate emergency, contact the instructor or show managers before the deadline and possible allowance MIGHT be made. If you miss a deadline, your score for the deadline is "0".

MISSING THE EXPO.

You are expected to attend the Expo.—period!

IMPORTANT NOTIFICATION

Academic Honesty: All students taking any course in the College of Agriculture, Food Systems, and Natural Resources are under the Honor System (http://www.ag.ndsu.edu/academics/honor-system-1). The Honor System is a system that is governed by the students and operates on the premise that most students are honest and work best when their honesty, and the honesty of others, is not in question. It functions to prevent cheating as well as penalize those who are dishonest. It is the responsibility of the students to
report any violations of the honor pledge to the instructor, honor commission or the Dean of the College of Agriculture, Food Systems, and Natural Resources.

The academic community is operated on the basis of honesty, integrity, and fair play. NDSU Policy 335: Code of Academic Responsibility and Conduct applies to cases in which cheating, plagiarism, or other academic misconduct have occurred in an instructional context. Students found guilty of academic misconduct are subject to penalties, up to and possibly including suspension and/or expulsion. Student academic misconduct records are maintained by the Office of Registration and Records. Informational resources about academic honesty for students and instructional staff members can be found at www.ndsu.edu/academichonesty.

**Students with special requirements:** Any students with disabilities or other special needs, who need special accommodations in this course are invited to share these concerns or requests with the instructor as soon as possible. The instructor may ask for verification and that, plus other assistance, can be requested from Disability Services in Wallman Wellness Center 170 (231-8463). [http://www.ndsu.edu/disabilityservices/](http://www.ndsu.edu/disabilityservices/).

**Veterans and military personnel:** Veterans or military personnel with special circumstances or who are activated are encouraged to notify the instructor as early as possible.

### Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 1</td>
<td>Tue</td>
<td>HOLIDAY — New Year's Day Observed (offices closed)</td>
</tr>
<tr>
<td>Jan 7</td>
<td>Mon</td>
<td>Classes begin at 4:00 p.m.</td>
</tr>
<tr>
<td>Jan 8</td>
<td>Tue</td>
<td>First full day of classes</td>
</tr>
<tr>
<td>Jan 16</td>
<td>Wed</td>
<td>Last day for Campus Connection Wait Lists to run</td>
</tr>
<tr>
<td>Jan 17</td>
<td>Thu</td>
<td>Last day to Add classes via Campus Connection* Permit needed after this date.</td>
</tr>
<tr>
<td>Jan 17</td>
<td>Thu</td>
<td>Last day for no-record Drop of classes @ 100% refund* (full semester classes only)</td>
</tr>
<tr>
<td>Jan 17</td>
<td>Thu</td>
<td>Last day to Withdraw to Zero Credits @ 100% refund* (full semester classes only)</td>
</tr>
<tr>
<td>Jan 17</td>
<td>Thu</td>
<td>Attempted credits calculated for financial aid SAP (11:59 p.m.)**</td>
</tr>
<tr>
<td>Jan 17</td>
<td>Thu</td>
<td>Eligible Pell/TEACH/ND Grants/Scholarships based on enrollment at 11:59 p.m.</td>
</tr>
<tr>
<td>Jan 21</td>
<td>Mon</td>
<td>HOLIDAY — Martin Luther King, Jr. Day (no classes, offices closed)</td>
</tr>
</tbody>
</table>
Jan 22 Tue  Financial aid applied to NDSU account balances
Jan 23 Wed  Payments due for NDSU account balances*
Jan 28 Mon  Last day to submit requests to Audit, Pass/Fail
Feb 1 Fri  Undergraduate/Professional Spring and Summer Degree Applications due
Feb 1 Fri  Graduate student Spring/Summer Intent to Graduate forms due
Feb 4 Mon  Last day to Add full semester classes. Permit & Appeal needed after this date.
Feb 18 Mon  HOLIDAY — Presidents' Day (no classes, offices closed)
Feb 18 Mon  Last day to Withdraw to Zero Credits @ 75% refund* (full semester classes only)
Mar First Week  Summer/Fall schedule available
Mar 1 Fri  Grades of 'Incomplete' convert to 'F'
Mar 4 Mon  2nd half (8-week session) of Spring semester begins
Mar 11-15 Mon-Fri  Spring Break Week (no classes, offices open)
Mar 15 Fri  Late fee applied to unpaid account balances (11:59 p.m.)
Mar 21 Thu  Last day to Withdraw to Zero Credits @ 50% refund* (full semester classes only)
Mar 21 Thu  No refunds issued for withdraw to zero credits after this date.
Apr 1-21 Mon  Summer/Fall registration begins online based on total credits completed
Apr 19-22 Fri-Mon  HOLIDAY -- Spring Recess (no classes, offices closed Friday, offices open Monday)
Apr 5 Fri  Last day to Drop classes with 'W' record*
Apr 5 Fri  Last day to Withdraw to Zero Credits for Spring
Apr 12 Fri  Graduate student Initial Disquisition submission for May graduation
Apr 15 Mon  Late fees applied to unpaid account balances (11:59 p.m.)
Apr 22 Mon  Open registration for summer/fall
Apr 26 Fri  Spring Commencement Participation deadline
Apr 29- May 3  Mon-Fri  **Dead Week**

Apr 30 Tue  Grade entry begins

May 3 Fri  Last day of Spring classes

May 6-10 Mon-Fri  **Final Examinations**

May 10 Fri  Graduate student **Final Disquisition** copy due for May graduation

May 11 Sat  **Commencement** ceremonies (10:00 & 2:00 in Fargodome)

May 14 Tue  Grades due (12:00 p.m.)

May 14 Tue  Spring grade access begins online (late evening)

May 15 Wed  Late fees applied to unpaid account balances (11:59 p.m.)

**GENERAL CLASS SCHEDULE**

<table>
<thead>
<tr>
<th>Period</th>
<th>Date</th>
<th>Topic</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dec. 06</td>
<td>1. Introduction meeting, officer pictures</td>
<td>10 pts</td>
</tr>
<tr>
<td>2</td>
<td>Jan. 09</td>
<td>2. meeting</td>
<td>10 pts</td>
</tr>
<tr>
<td>3</td>
<td>16</td>
<td>3. meeting, form deadline</td>
<td>15 pts</td>
</tr>
<tr>
<td>4</td>
<td>23</td>
<td>4. meeting, peer review, poster skit</td>
<td>10 pts</td>
</tr>
<tr>
<td>5</td>
<td>30</td>
<td>Optional Q and A meeting, posters due deadline</td>
<td>5 pts</td>
</tr>
<tr>
<td>6</td>
<td>Feb. 06</td>
<td>Set up</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>09</td>
<td>Ag. Tech. Expo. 9:00 am to 4:00 pm, banquet 5:30</td>
<td>50 pts</td>
</tr>
</tbody>
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These are tentative dates for meetings and deadlines, the actual dates may vary. **That is why attention is important.** Any change in schedule will be notified ahead of time as much as possible.