

Commercial/Public Applicator and Dealer Certification Offerings

2023-2024

August 2023

North Dakota Pesticide Certificate Holders with April 1, 2024 Expirations:

RE: 2023-2024 Training Season

What follows describes our offerings for 2023-2024. We have five different approaches for renewing certification(s).

- 1. Successfully completing exam(s) administered at NDSU Extension County Offices.
- 2. Our traditional **face-to face** trainings.
- 3. Live trainings through web conferencing **hosted** at selected NDSU County Extension facilities.
- 4. Live trainings through **webinars** directly into homes, shops, or offices. The advantage is applicators do not have to travel, but they will need to have a reliable internet connection and a personal computer.
- 5. Finally, in our minor categories (Home Industrial and Institutional, Public Health, Vertebrate, and Wood Preservation), we will continue to have home-study correspondence trainings available from January 1 through April 1, 2024.

We are confident we will be able to meet your certification needs throughout this training season. What follows are the details.

All the best,

Andrew A. Thostenson

Pesticide Program Specialist

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North Dakota State University Extension

Face-to-Face and Hosted Trainings

If you desire to participate in a training, in a meeting room, it is important you consider the following:

- If crowds make you uncomfortable, consider NOT participating in face-to-face trainings.
- Hosted trainings will have fewer numbers because they will be in smaller venues.

Communication

Given the unpredictable nature of the weather, please maintain up to date contact information with our office, especially an e-mail address. Without it, we will not be able to connect with you on short notice. Also, we can only email changes to applicators/dealers who have registered for an event. If you were planning a walk-in registration, we will not be contacting you.

Another way you can stay in touch is by monitoring our website. We will post any changes at least 24 hours before the event. Look for: Weather announcements.

Our home page can be found at https://ndsupesticide.org

Participating in a Webinar

If you select this means of training to complete your renewal, you need to be able to handle the technology. Here are some key points:

- We will be using Zoom as our webinar delivery platform. We have been using it for several years with minimal problems. Thousands of applicators and dealers across the state have been successful in obtaining a certificate through this platform.
- You do not need a Zoom account or special software.
- You will need a networked computer with audio and video capabilities. A microphone or camera is not required. You must have sufficient bandwidth to handle video streaming.

- A personal computer/tablet/iPad running Windows or the IOS system is optimal.
 While Zoom can be viewed from any networked device, smartphones are not recommended due to bandwidth limitations and the inability to see presentations on a small screen.
- If you request participation in a webinar, we will send you additional instruction on "how to participate." This will be in a PDF document and in a narrated step-by-step video.
- You will need to register with Zoom for the event so you can obtain login information.
 We will provide you with an email registration link once you have preregistered with the NDSU Extension Pesticide Program. When you get the link, simply follow the instructions to obtain login information for your webinar.
- Registering with Zoom allows us to track your participation before, during and after the webinar. We use this tracking information to verify attendance.
- While participating, please refrain from distractions and focus on the content of the training.
 Doing so will assure the U.S. Environmental
 Protection Agency, the North Dakota Department of Agriculture and the general public that you are committed to using pesticides in a responsible manner.

Completing Exams at County Extension Offices

Renewal by examination will be offered. For 49 years NDSU County Extension Offices have provided opportunities to take certification exams. While county offices are part of the NDSU Extension system, their operations and practices are governed by county government. Thus, each office may have different requirements and procedures for issuing exams. Applicators/dealers seeking to take exams should call ahead for an appointment and visit with county staff regarding availability and local policies.

Training Registration

Pre-registration is strongly recommended for all trainings. If we have space limitations for **face-to-face** or **hosted** trainings, walk in registration may not be possible. You can pre-register on-line and pay with a credit card at: https://tinyurl.com/NDSUEXTPESTSTORE. **Please note, we cannot take registrations over the telephone due to credit card security concerns.**

You may still preregister by mail and pay by check, use the form in this booklet or print it from our website at https://ndsupesticide.org

Accommodations

If you need accommodations for hearing impairment, please contact us a minimum of 45 days in advance of the training date to allow time for us to obtain services.

Minor Categories

No face to face, hosted, or webinar trainings are offered for Vertebrate and Wood Preservation categories. Simply order Home Study Renewal.

Expect the Unexpected

Inevitably, the weather, family, or professional obligations make renewing your certificate problematic. Our best advice is, get your certification requirements done sooner rather than later. On April 1, 2024 your certifications will expire. Waiting until March 31st to act may not be a good strategy.



scan to register

AgPest, Right-of-Way, Seed Treatment, Research & Demonstration 2023-2024 Pesticide Training Schedule Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline	
	ZOOM WEBINAR	9 a.m 4 p.m.	11/15/2023	
Nov. 16, 2023	On a computer at home or place of employment	8 a.m 3 p.m. (MT)	12 NOON	
Nov. 29, 2023	Fargo, Avalon Events Center	Registration 8 a.m.		
Ag Show Face-to-Face	2525 9th Ave S, Fargo	Training 8:30 a.m 4:30 p.m.	11/27/2023	
Dec. 12, 2023 Face-	<u>Dickinson,</u> Stark County Extension	Registration 8 a.m. (MT)		
to-Face	2680 Empire Road, Door C	Training 8:30 a.m 4 p.m.	12/7/2023	
Jan. 11, 2024 Jamestown	Jamestown, Jamestown Civic Center	Registration 8 a.m.		
Ag Expo Face-to-Face	212 3rd Ave NE	Training 8:30 a.m 4 p.m.	1/8/2024	
7.6 = Apo 1 aco to 1 aco	Carrington, Carrington Research Extension Ctr	Registration 8:30 a.m.		
		Training 9 a.m 4:30 p.m.		
	663 Highway 281 N			
	Grand Forks, Grand Forks Extension	Registration 8:30 a.m. Training 9 a.m 4:30 p.m.		
lon 20 2024	151 S 4th St Suite 302			
Jan. 30, 2024	Hettinger, Hettinger Research Ext Center	Registration 7:30 a.m. (MT)	1/21/2024	
Hosted Training	102 Hwy 12 W	Training 8 a.m 3:30 p.m.	2,22,202	
	<u>Lisbon</u> , Ransom County Courthouse	Registration 8:30 a.m.		
	Community Room, 204 5th Ave W	Training 9 a.m 4:30 p.m.		
	Mohall, Mohall Community Center	Registration 8:30 a.m.		
	807 Highway 5 E	Training 9 a.m 4:30 p.m.		
Feb. 02, 2024	Minot, North Central Research Extension Center	Registration 8 a.m.	. /00 /000 /	
Face-toFace	5400 Hwy 83 S	Training 8:30 a.m 4 p.m.	1/28/2024	
Feb. 15, 2024	Grand Forks, Grand Forks Public Safety Center	Registration 8 a.m.	2/12/2024	
Face-to-Face	1220 S 52nd St	Training 8:30 a.m 4 p.m.	2/12/2024	
Feb. 22, 2024	<u>Devils Lake</u> , Ramsey County Courthouse Complex	Registration 8 a.m.	2/19/2024	
Face-to-Face	Armory in Memorial Bldg	Training 8:30 a.m 4 p.m.	2/15/2024	
Feb. 27, 2024 Hosted Training	Bowbells, Burke County Extension	Registration 8 a.m.		
	103 Main St	Training 8:30 a.m 4 p.m.		
	<u>LaMoure</u> , BankNorth Mall Community Room	Registration 8 a.m.		
	100 1st Ave SW	Training 8:30 a.m 4 p.m.		
	Linton, Emmons County Extension	Registration 8 a.m.	2/19/2024	
Hosted Training	100 4th St NW	Training 8:30 a.m 4 p.m.		
	Wahpeton, Law Enforcement Center	Registration 8 a.m.		
	413 3rd Ave N #18	Training 8:30 a.m 4 p.m.		
	Watford City, McKenzie County Extension 205 6th St NW	Registration 8 a.m. Training 8:30 a.m 4 p.m.		
	Crosby, Divide County Extension	Registration 8 a.m.	Deadline p.m. m. (MT) 11/15/2023 12 NOON 18 a.m. 1 4:30 p.m. 18 a.m. m 4 p.m. 18:30 a.m 4:30 p.m. 18:30 a.m 4:30 p.m. 18:30 a.m 4:30 p.m. 19:30 a.m. 19:30 a.m. 10:30 a.m. 1	
	200 North Main St	Training 8:30 a.m 4 p.m.		
	Fessenden, Wells County Extension	Registration 8 a.m.		
	600 Railway St N	Training 8:30 a.m 4 p.m.		
	Hillsboro, Ag Country Farm Credit Services	Registration 8 a.m.		
Mar. 12, 2024	802 West Caledonia Ave	Training 8:30 a.m 4 n.m.		
Hosted Training	Langdon, Langdon Research Extension Center	Registration 8 a.m.	3/3/2024	
_	9280 107th Ave NE	Training 8:30 a.m 4 p.m.		
	Stanley, Mountrail County Extension	Registration 8 a.m.		
	8103 61st St NW	Training 8:30 a.m 4 p.m.		
	<u>Williston</u> , Williams County Extension	Registration 8 a.m.		
	5218 141st Ave NW	Training 8:30 a.m 4 p.m.		
Mar. 25, 2024	Bismarck, Bismarck Career Academy	Registration 8 a.m.	3/21/2024	
Face-to-Face	1221 College Dr./ BSC Campus	Training 8:30 a.m 4 p.m.	.m. 3/21/2024	
Mar. 28, 2024	ZOOM WEBINAR	9 a.m 4 p.m.		
Mar. 28, 2024	On a computer at home or place of employment	8 a.m 3 p.m. (MT)	12 NOON	

ATTENTION AERIAL APPLICATORS

North Dakota Administrative Code 60-03-01-5.1(4) requires that all aerial applicators seeking recertification must show proof of attendance at a Professional Aerial Applicators Support System (PAASS) program at least one time every three years before recertification may be issued.

This means that if you have not attended the PAASS program at the Tri-State Aerial Applicators Convention in 2022 OR 2023, you must attend the PAASS program this training season (2024).

Please note that the Safety Briefing sponsored by the North Dakota Aeronautics Commission is **not** a substitute for the PAASS program.

2024 Commercial Pesticide Training Schedule Aerial/Ground Core Only Ag Pest, Right-of-Way, Research & Demonstration

Training Date	Location	Time
Feb. 7, 2024	Waite Park, MN, The Park Event Center	To be
Tri-State Aerial	500 Division St, Waite Park, MN	determined
Applicators		
Convention		

Preregistration Deadline Feb. 1, 2024 Preregistration is required Register at: https://tinyurl.com/NDSUEXTPESTSTORE

The PAASS Program will be offered Feb. 7, 2024

For more information and to register for the PAASS Program please contact Cindy Schreiber-Beck at Tri-State Aviation, 701-642-5777 or cindy@tri-stateaviation.com

Ornamental & Turf, Greenhouse, Research & Demonstration 2023-2024 Pesticide Training Schedule Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline	
Nov. 2, 2022	ZOOM WEBINAR	9 a.m 4 p.m.	11/1/23	
Nov. 2, 2023	On a computer at home or place of employment	8 a.m 3 p.m. (MT)	12 NOON	
	Bismarck, Burleigh County Extension -4H Bldg	Registration 8 a.m.		
	3715 E Bismarck Expressway	Training 8:30 a.m 4 p.m.		
Jan. 25, 2024 Hosted Training	Fargo, NDSU	Registration 8 a.m.		
	Loftsgard Hall Room 380	Training 8:30 a.m 4 p.m.	1/16/2024	
	Grand Forks , Grand Forks County Extension	Registration 8 a.m.		
	151 South 4th St Suite 302	Training 8:30 a.m 4 p.m.		
	Minot, Ward County Extension	Registration 8 a.m.		
	900 13th St SE	Training 8:30 a.m 4 p.m.		
Mar. 7, 2024	Fargo, NDSU, Memorial Union, Prairie Rose Rm	Registration 8 a.m.	3/5/2024	
Face-to-Face	1401 Administration Ave.	Training 8:30 a.m 4 p.m.	3/3/2024	
Mar. 21, 2024	ZOOM WEBINAR	9 a.m 4 p.m.	3/20/24	
Ividi. 21, 2024	On a computer at home or place of employment	8 a.m 3 p.m. (MT)	12 NOON	

Fumigation (Commodity and Structural) 2023-2024 Pesticide Training Schedule Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline	
	Bismarck, Burleigh County Extension 3715 E. Bismarck Expressway	Registration 9:30 a.m. Training 10 a.m 2:30 p.m.		
	Fargo, NDSU/Jack Dalrymple Agricultural	Registration 9:30 a.m.		
Dec. 7, 2023	Research Complex, 1440 18th St N Grand Forks, Grand Forks County Extension	Training 10 a.m 2:30 p.m. Registration 9 a.m.		
Hosted Training	151 S 4th St Suite 302	Training 10 a.m 2:30 p.m.	11/28/2023	
	Minot, Ward County Extension 900 13th St SE	Registration 9:30 a.m. Training 10 a.m 2:30 p.m.		
	<u>Dickinson,</u> Stark County Extension	Registration 8:30 a.m. (MT)		
	2680 Empire Road	Training 9 a.m 1:30 p.m.		
Jan. 23, 2024 Hosted Training	<u>Fargo</u> , NDSU/Jack Dalrymple Agricultural Research Complex, 1440 18th St N	Registration 9:30 a.m. Training 10 a.m 2:30 p.m.		
	Fessenden, Wells County Extension	Registration 9:30 a.m.		
	600 Railway St N	Training 10 a.m 2:30 p.m.		
	<u>Grand Forks</u> , Grand Forks County Extension	Registration 9:30 a.m.	1/15/2024	
	151 S 4th St Suite 302	Training 10 a.m 2:30 p.m.		
	<u>LaMoure</u> , BankNorth Mall Community Room	Registration 9:30 a.m.		
	100 1st Ave SW	Training 10 a.m 2:30 p.m.		
	<u>Williston</u> , Williams County Extension	Registration 9:30 a.m.		
	5218 141st Ave NW	Training 10 a.m 2:30 p.m.		
Mar. 19, 2024	ZOOM WEBINAR	9 a.m 12:30 p.m.	3/18/2024	
IVIAI. 19, 2024	On a computer at home or place of employment	8 a.m 11:30 a.m. (MT)	12 NOON	

2023-2024 Commercial Pesticide Training Schedules

Home, Industrial & Institutional Category Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline	
Jan. 16, 2024 Hosted Training	Bismarck, Burleigh County Extension 3715 E Bismarck Expressway	Registration 9 a.m. Training 9:30 a.m 2:30 p.m.	1/8/2024	
	Fargo, NDSU/Jack Dalrymple Agricultural	Registration 9 a.m.		
	Research Complex/1440 18th St N	Training 9:30 a.m 2:30 p.m.		
	Grand Forks , Grand Forks County Ext	Registration 9 a.m.		
	151 S 4th St, Suite 302	Training 9:30 a.m 2:30 p.m.		
	Minot, Ward County Extension	Registration 9 a.m.		
	900 13th St SE	Training 9:30 a.m 2:30 p.m.		

Public Health Category

Your Core Category will renew with this training

Training Date	Location	Time	Pre-Reg Deadline	
	Bismarck, Burleigh County Extension	Registration 9 a.m.	5/15/2024	
5/23/2024 Hosted Training	3715 E Bismarck Expressway	Training 9:30 a.m 2:30 p.m.		
	Fargo, NDSU Memorial Union, Prairie	Registration 9 a.m.		
	Rose Room, 1401 Administration Ave,	Training 9:30 a.m 2:30 p.m.		
	Grand Forks , Grand Forks County Ext	Registration 9 a.m.		
	151 S 4th St, Suite 302	Training 9:30 a.m 2:30 p.m.		

Commercial/Public/Dealer Pesticide Recertification Preregistration Form Training Preregistration

PERSONAL INFORMATIO	V (nlease print)	FMPI OYI	ER/BUSINESS		
Name	(picase print)	Name			
Address P.O. box and street address		Address P.O. box and street address			
City, State, Zip			City, State, Zip		
Phone		Phone			
Date of birth		Fax	Fax		
E-mail		E-mail			
N.D. County of Residence Do you work for a government age Is this certification for research Check all that apply on each	n and demonstration purpo h line: Core Status 🛭	ses? □ Yes Ground Aerial - □ I hav	Procial Pesticide ID		
Training/Preregist			Method of Payment (payment must be included)		
Write in date and site of training. ▼ Date ▼ Training Site		sses offered.	Order online at: https://tinyurl.com/NDSUEXTPESTSTORE		
	Ag Pest	Renew Certify	(Do not mail this form if done online)		
	Fumigation (Commodities and Structural)	Renew 🗅 Certify	□ Check/Money Order # Payable to NDSU Extension Pesticide Program		
	Greenhouse Ornamental and Turf	Renew Certify	Send payment to: NDSU Extension Pesticide Program		
	Home, Industrial and Institution Public Health		NDSU Dept 7060 PO Box 6050 Fargo ND 58108-6050		

Must be received in our office by preregistration deadline or pay \$25 late fee.

No phone or fax orders accepted.



Total number of boxes checked _____

(one time charge per training season)

Late fee (if applicable)

Commercial/Public/Dealer/certification cost

Total (will be more than \$75)

For questions, contact the NDSU Extension Pesticide Program Office phone 701-231-7180 or 701-231-6388 email ndsu.pesticide@ndsu.edu

\$75

(\$25)

Commercial/Public/Dealer Pesticide Certification

Study Materials for Exams

PERSONAL INFORMATION (please print)	EMPLOYER/BUSINESS
Name	Name
Address	Address
PO. box and street address ———————————————————————————————————	PO. box and street address City, State, Zip
Phone	Phone
Date of birth	Fax
E-mail	E-mail
Correspondence from the Pesticide Office should go to what is a substitution of Residence	N.D. Commercial Pesticide ID(if applicable) Yes No
	□ Applicator □ Dealer □ Consultant Method of Payment
Study Material	
▼ Check each class for study material needed:	(payment must be included) Order online at:
☐ Ag Pest	https://tinyurl.com/NDSUEXTPESTSTORE
☐ Fumigation (Commodity and Structural)	(Do not mail this form if done online)
☐ Greenhouse	□ Check/Money Order #
☐ Home, Industrial and Institutional☐ Ornamental and Turf	Payable to NDSU Extension Pesticide Program
☐ Public Health	Allow 10 business days for processing
☐ Right-of-Way	
☐ Seed Treatment	No phone or fax orders accepted
☐ Vertebrate	Send payment to:
☐ Wood Preservatives	NDSU Extension Pesticide Program
<u></u>	Dept 7060
Total study material class X \$25 = \$	PO Box 6050
Commercial/public/dealer certification cost (one time charge per training season) \$75	Fargo ND 58108-6050
OPTIONAL: Introductory Basic Core Online Training (\$30) (only for those who are new to pesticide certification) \$	For questions, contact us: phone 701-231-7180 or 701-231-6388
Shipping and handling + \$15	email ndsu.pesticide@ndsu.edu
Total \$	NDSU EXTENSION County Commissions, North Dakota State University and U.S Department of Agriculture Cooperating



Email completed form to:

Lise.alves@ndsu.edu OR Jayne.aukland@ndsu.edu Or mail form to: NDSU Extension Pesticide Program Dept 7060 PO Box 6050 Fargo ND 58108

Applicant Acknowledgment of Proof of Financial Responsibility

NDCC 4.1-33-10 requires an applicant for a **commercial applicator certificate**, in the State of North Dakota, to provide proof of financial responsibility. NDCC 4.1-33-10 further requires that a commercial applicator must maintain financial responsibility in the amount of at least one hundred thousand dollars (\$100,000.00).

Financial responsibility may be demonstrated by a notarized letter from an officer of a financial institution or from a certified public accountant attesting to the existence of net assets equal to at least one hundred thousand dollars (\$100,000.00), a performance bond, or a general liability insurance policy.

- I, the undersigned applicant, in lieu of providing proof of the above, attest and certify:
- (1) That I maintain financial responsibility in an amount of at least one hundred thousand dollars (\$100,000.00). More specifically, I possess net assets equal to at least one hundred thousand dollars, a performance bond, or a general liability insurance policy;
- (2) Agree, upon request by the North Dakota Agriculture Commissioner, to immediately provide further proof of compliance with NDCC 4.1-33-10 satisfactory to the Agriculture Commissioner; and,
- (3) Understand that civil and/or criminal sanctions may be imposed, if I fail to abide by the pesticide control laws and regulations of the State of North Dakota (NDCC 4.1-33-20).

Applicator	Dealer	Consultant	
☐ I work for a city/state/government agency			
		/ /	
		Date	
viding insurance)			_
		□ I work for a city/state/gov	□ I work for a city/state/government agency /

 $County\ Commissions,\ NDSU\ and\ U.S.\ Department\ of\ Agriculture\ Cooperating.\ NDSU\ is\ an\ equal\ opportunity\ institution.$

NDSU NORTH DAKOTA STATE UNIVERSITY

EXTENSION PESTICIDE PROGRAM

NDSU Dept 7060 PO Box 6050 Fargo ND 58108-6050 Non-Profit Org US Postage

PAID

Permit No 818 Fargo ND

For more information on this and other topics, see www.ag.ndsu.edu

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VISIT WWW.Ag. INGSU. EQU/AgCOMM/CEAUTVE-COMMINIONS.

County commissions, North Dakota State University and U.S.

Department of Agriculture cooperating, NDSU does not discriminate in its programs and activities on the basis of age, color, gender expression/identity, genetic information, marital status, national origin, participation in lawful off-campus activity, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, or veteran status, as applicable. Direct inquiries to Vice Provost for Title IX/ADA Coordinator, Old Main 201, NDSU Main Campus, 701-231-7708, ndsu.eoaa ndsu.edu. This publication will be made available in alternative formats for people with disabilities upon request, 701-231-7881.



IMPORTANT INFORMATION REGARDING YOUR PESTICIDE CERTIFICATION:

Are any of your pesticide certifications expiring? Scan this QR code to check!



Tel: 701-231-7180 or 701-231-6388 ndsu.pesticide@ndsu.edu 170 Van Es Hall NDSU Dept. 7060, P.O. Box 6050 Fargo, ND 58108-6050