

# Minutes of the State Soil Conservation Committee Meeting



**May 23, 2025**

*via Zoom*

A special meeting of the North Dakota State Soil Conservation Committee was called to order at 9:40 a.m. by David Hill, Chair.

**Committee Members and guests present:**

Emily Montgomery – *Area I Supervisor*

David Hill – *Area III Supervisor, Chair*

Paula Comeau – *NDSU Extension Program Coordinator*

Amber Fetch – *ND State Soil Conservation Committee  
Administrative Assistant*

**Committee Members absent:**

Chris Walberg – *Area II Supervisor*

Bob Martin – *Area IV Supervisor*

Jess O'Brien – *Area V Supervisor, Vice Chair*

Kelly Klosterman – *Governor Appointee*

Anthony Mock – *Governor Appointee*

- With no quorum, the scheduled vote could not take place. David and Emily discussed conducting the vote via email. Paula agreed to double-check Century Code to ensure that is an option; the vote will move forward via email.

**Adjournment:**

Meeting adjourned at 9:43 a.m.

**\*\*Addendum:**

It was determined that an email vote is a valid option for the Committee.

- Email vote:
  - Emily moved to accept the email votes on the following definition of "cash on hand" for DART reporting going forward: "Report the cash balance from line 3 of Schedule A (SFN 3850), as shown on page 1 of the attached document. This figure represents the cash balance at the end of the year, minus any amounts dedicated for specific purposes."
  - Bob seconded the motion.
  - A majority of Committee members voted in favor of the above definition as of 6/6/25. Motion carried.

**Next Committee Meeting:**

The next SSCC board meeting will be held June 30, 2025, from 12:00 PM to 3:00 PM CT in Jamestown at the Extension office.